

Proposed Budget

Name of the Organization

: Media Resources Development Initiative (MRDI)

Name of the Project

: Journalism to Safeguard Democracy

Duration of the Project

: 16 April 2025 to 31 March 2026

Sl.	Description	Approved Budget			Revised Budget			
		Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT	
1	Bootcamp and mentorship on public interest reporting							
1.1	Training Content Development							
1.1.1	Honorarium for issue experts	3 persons x 5 days	5,000	15	75,000	5,008	15	75,119
1.1.2	Venue & equipment (MRDI Conference Room)	1 meeting	10,000	1	10,000	10,000	1	10,000
1.1.3	Honorarium for experts	10 Persons	5,000	10	50,000	5,000	10	50,000
1.1.4	Food & refreshment	15 Persons	500	15	7,500	500	15	7,500
1.1.5	Information kit (Folder/bag, writing pad, pen & information material)	15 sets	741	15	11,113	741	15	11,113
	Sub-total of 1.1				153,613			153,732
1.2	Bootcamp on public interest reporting							
1.2.1	Honorarium for Facilitators	3 persons x 3 days	25,000	9	225,000	25,013	9	225,118
1.2.2	Honorarium for Resource persons	2 sessions	7,500	2	15,000	7,500	2	15,000
1.2.3	Transportation for resource persons and programme staffs (Vehicle Rent+Fuel+driver allowance+toll)	1 vehicle x 3 days	7,211	3	21,632	7,211	3	21,632
1.2.4	Transportation for participants (Vehicle Rent+Fuel+driver allowance+toll)	7 vehicle for 2 days	6,160	7	43,119	6,160	7	43,119
1.2.5	Information kit (Folder/bag, writing pad, pen & information material)	20 set	720	20	14,401	720	20	14,401



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			Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT
1.2.6	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	3 days	22,138	3	66,413	22,138	3	66,413
1.2.7	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	23 persons x 3 days	2,944	68	200,211	2,944	68	200,211
1.2.8	Accommodation (Hope foundation)	21 rooms x 3 nights	2,404	68	163,438	2,404	68	163,438
1.2.9	Incidental cost for outside Dhaka participants	15 persons x 3 days	2,000	45	90,000	2,000	45	90,000
1.2.10	Travel for Outside Dhaka Participants	14 persons x 2 ways	1,500	28	42,000	1,500	28	42,000
1.2.11	Daily Subsistence allowance for outside Dhaka participants	15 persons x 2 days	1,500	28	42,000	1,500	28	42,000
1.2.12	Laptop rental for participants in class room use	15 laptop x 3 days	1,680	45	75,600	1,680	45	75,600
1.2.13	Banner	1 unit	1,500	1	1,500	1,500	1	1,500
1.2.14	Stationery	1 unit	4,169	1	4,169	4,169	1	4,169
1.2.15	Incidental cost for programme staffs	4 persons x 3.5 days	450	14	6,300	450	14	6,300
1.2.16	Service & support in training venue	Per output	9,000	1	9,000	9,000	1	9,000
	Sub-total of 1.2				1,019,783			1,019,901
1.3	Mentorship support for district correspondents							
1.3.1	Stipend for fellows	13 persons	25,000	13	325,000	25,137	13	326,778
1.3.2	Mentor for fellows	3 Mentor for 13 fellows	50,000	13	650,000	50,009	13	650,119
1.3.3	Certificate (Design & printing)	Lumpsum	6,500	1	6,500	6,799	1	6,799
	Sub total of 1.3				981,500			983,696
	Sub-total of 1				2,154,896			2,157,329



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		Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT	
2	Fellowship on political reporting							
2.1	Fellowship sessions							
2.1.1	Honorarium for Facilitator	1 persons x 4 sessions	15,000	4	60,000	15,000	4	60,000
2.1.2	Conveyance for participants	3 persons x 4 sessions	1,000	12	12,000	1,000	12	12,000
2.1.3	Food & refreshment	4 sessions	1,490	4	5,961	1,490	4	5,961
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	Sub-total of 2.1				77,961			77,961
2.2	Fellowship support							
2.2.1	Stipend for fellows	3 persons	35,000	3	105,000	35,118	3	105,355
2.2.2	Mentor for fellows	1 Mentor for 3 fellows	50,000	3	150,000	50,039	3	150,118
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	Sub-total of 2.2				255,000			255,473
	Sub-total of 2				332,961			333,434
3	Handbook on political reporting							
3.1	Draft Sharing meeting							
3.1.1	Honorarium for Handbook writer	1 person x 40 days	10,000	40	400,000	10,000	40	400,000
3.1.2	Venue & equipment (MRDI Conference Room)	1 meeting	10,000	1	10,000	10,000	1	10,000
3.1.3	Information kit (Folder, writing pad, pen & information material)	10 sets	491	10	4,910	491	10	4,910
3.1.4	Food for participants & MRDI staffs (Tea & lunch)	10 person	276	10	2,760	276	10	2,760
3.1.5	Time cost for Editor, newsroom gatekeeper & political analyst	5 persons x 1 day	5,893	5	29,463	5,893	5	29,463
	Sub-total of 3.1				447,133			447,133



Sl.	Description	Approved Budget			Revised Budget			
		Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT	
3.2	Publication							
3.2.1	Honorarium for Editor & Reviewer	1 person x 7 days	10,000	7	70,000	10,000	10	100,000
3.2.2	Publication of Handbook (DTP Design, editing & printing)	500 copies	500	400	200,000	780	400	312,000
3.2.3	Distribution of Publication	250 copies	250	50	12,500	250	50	12,500
	Sub-total of 3.2				282,500			424,500
	Sub total of 3				729,633			871,633
4	Advocacy for News Media Reform							
4.1	Advocacy for News Media Reform	Lumsum	1800000	1	1,800,000	1796619	1	1,796,619
	Sub-total of 4				1,800,000			1,796,619
5	Desk review on international principles and the realities of news media regulation in Bangladesh							
5.1	Honorarium for Consultant	1 person x 10 days	20,000	10	200,000	20,000	10	200,000
	Sub total of 5				200,000			200,000
6	Inclusive stakeholder consultations							
6.1	Honorarium for paper presenter	1 person x 3 consultations	20,000	3	60,000	20,000	0	-
6.2	Information kit (Folder/bag, writing pad, pen & information material)	25 sets x 3 consultations	800	75	60,000	1,089	75	81,712
6.3	Venue & Sound (YWCA)	1 day x 3 consultations	35,000	3	105,000	21,674	3	65,021
6.4	Food for participants (2 tea-snacks and lunch)	25 persons x 3 consultations	1,500	75	112,500	1,118	70	78,227
6.5	Conveyance for inside Dhaka participants (ITP)	20 persons x 1 consultation	3,000	20	60,000	5,000	18	90,000



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			Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT
6.6	Travel for Outside Dhaka Participants	20 persons x 2 ways x 2 consultations	1,500	80	120,000	1,500	70	105,000
6.7	Daily subsistence allowance for outside Dhaka participants	20 persons x 2days x 2 consultations	3,500	80	280,000	3,500	68	240,000
6.8	Banner	1 unit x 3 consultations	1,500	3	4,500	1,000	3	3,000
6.9	Stationery and materials	1 unit x 3 consultations	5,000	3	15,000	1,250	3	3,751
	Sub-total of 6				817,000			666,711
7	Multi-stakeholder policy dialogue and launch of the platform							
7.1	Honorarium for Keynote presenter	1 Person x 5 days	20,000	5	100,000	20,000	0	-
7.2	Venue & sound (The Daily Star)	Day	45,000	1	45,000	70,208	1	70,208
7.3	Banner	Event	5,000	1	5,000	9,600	1	9,600
7.4	Information kit (Folder, writing pad, pen & information material)	Units	800	50	40,000	1,995	50	99,762
7.5	Food & refreshment including media (Tea, morning snacks and lunch)	Units	1,400	50	70,000	1,617	50	80,850
7.6	Time Cost for participants	15 persons	5,000	15	75,000	5,000	12	60,000
7.7	Travel for Outside Dhaka Participants	5 persons x 2 ways x 2 consultations	1,500	20	30,000	1,500	6	9,000
7.8	Daily subsistence allowance for outside Dhaka participants	5 persons x 2 days x 2 consultations	3,500	20	70,000	3,500	6	21,000
7.9	Interpreter support for foreign guests with equipment	1 Event	32,000	1	32,000	35,263	1	35,263
7.10	Transportation for programme staffs	Vehicle rent including fuel & driver allowance	7,000	1	7,000	5,410	1	5,410
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	Sub-total of 7				474,000			391,093
8	Report publication and distribution							



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			Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT
8.1	Honorarium for report writer	1 person x 5 days	20,000	5	100,000	20,000	5	100,000
8.2	Honorarium for Editor & Reviewer	1 person x 5 days	10,000	5	50,000	10,000	5	50,000
8.3	Publication of report (DTP Design, editing & printing)	300 copies	500	300	150,000	650	300	195,000
8.4	Distribution of Publication	150 copies	50	150	7,500	50	150	7,500
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	Sub-total of 8				307,500			352,500
9	Programme personnel							
9.1	Team Leader (15% of working time)	Per month including Festival allowance	88,677	13	1,152,801	79,935	13.5	1,079,121
9.2	Project Coordinator (Full time)	Per month including Festival allowance	56,354	12	676,245	56,403	12.5	705,034
9.3	Finance Coordinator (50% of working time)	Per month including Festival allowance	50,297	12	603,561	50,372	12.5	629,652
	Sub total of 9				2,432,606			2,413,806
10	Project Management Cost							
10.1	Office Rent (Partial) 15 % of Total	Per month	46,112	11	507,232	46,112	11.5	530,288
10.2	Internet & Communication Expenses (Partial)	Per month	3,000	11	33,000	3,000	11.5	34,500
10.3	Local Conveyance (Partial)	Per month	2,000	11	22,000	2,000	11.5	23,000
10.4	Utilities Expenses (Electricity, Gas, Water) (Partial)	Per month	2,000	11	22,000	2,000	11.5	23,000
10.5	Repair & Maintenance Expenses (Partial)	Per month	2,000	11	22,000	2,000	11.5	23,000
10.6	Stationeries & Supplies Expenses (Partial)	Per month	2,000	11	22,000	2,000	11.5	23,000
10.7	User Licence fee for ERP System	1 licence	45,000	2	90,000	45,000	3	135,000
10.8	Staff Group Health Insurance Premium	1 time	25,000	1	25,000	19,636	1	19,636
10.9	Bank charges (Mother A/C & Project A/C)	Per month	1,000	11	11,000	720	11.5	8,279



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			Unit Cost	# of Units	Total in BDT	Unit Cost	# of Units	Total in BDT
10.10	Audit of accounts	1 time	100,000	1	100,000	100,000	1	100,000
	Sub total of 10				854,232			919,703
Grand Total					10,102,828			10,102,828

