

Proposed Budget

Name of the Organization

: Media Resources Development Initiative (MRDI)

Name of the Project

: Journalism to Safeguard Democracy

Duration of the Project

: 16 April 2025 to 15 March 2026

1 USD = BDT 121.00

Sl.	Description	Approved Budget				Revised Budget				
		Unit Cost	# of Units	Total in BDT	Total in USD	Unit Cost	# of Units	Total in BDT	Total in USD	
1	Bootcamp and mentorship on public interest reporting									
1.1	Training Content Development									
1.1.1	Honorarium for issue experts	3 persons x 5 days	5,000	15	75,000	620	5,000	15	75,000	620
1.1.2	Venue & equipment (MRDI Conference Room)	1 meeting	10,000	1	10,000	83	10,000	1	10,000	83
1.1.3	Honorarium for experts	10 Persons	5,000	10	50,000	413	5,000	10	50,000	413
1.1.4	Food & refreshment	15 Persons	500	15	7,500	62	500	15	7,500	62
1.1.5	Information kit (Folder/bag, writing pad, pen & information material)	15 sets	750	15	11,250	93	741	15	11,113	92
	Sub-total of 1.1				153,750	1,271			153,613	1,270
1.2	Bootcamp on public interest reporting									
1.2.1	Honorarium for Facilitators	3 persons x 3 days	25,000	9	225,000	1,860	25,000	9	225,000	1,860
1.2.2	Honorarium for Resource persons	2 sessions	7,500	6	45,000	372	7,500	2	15,000	124
1.2.3	Transportation for resource persons and programme staffs (Vehicle Rent+Fuel+driver allowance+toll)	1 vehicle x 3 days	7,000	3	21,000	174	7,211	3	21,632	179
1.2.4	Transportation for participants (Vehicle Rent+Fuel+driver allowance+toll)	7 vehicle for 2 days	7,000	6	42,000	347	6,160	7	43,119	356
1.2.5	Information kit (Folder/bag, writing pad, pen & information material)	20 set	2,500	20	50,000	413	720	20	14,401	119
1.2.6	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	3 days	25,000	3	75,000	620	22,138	3	66,413	549
1.2.7	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	23 persons x 3 days	3,200	69	220,800	1,825	2,944	68	200,211	1,655
1.2.8	Accommodation (Hope foundation)	21 rooms x 3 nights	2,500	63	157,500	1,302	2,404	68	163,438	1,351
1.2.9	Incidental cost for outside Dhaka participants	15 persons x 3 days	2,000	45	90,000	744	2,000	45	90,000	744
1.2.10	Travel for Outside Dhaka Participants	14 persons x 2 ways	1,500	30	45,000	372	1,500	28	42,000	347
1.2.11	Daily Subsistence allowance for outside Dhaka participants	15 persons x 2 days	1,500	30	45,000	372	1,500	28	42,000	347
1.2.12	Laptop rental for participants in class room use	15 laptop x 3 days	1,680	45	75,600	625	1,680	45	75,600	625



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			Unit Cost	# of Units	Total in BDT	Total in USD	Unit Cost	# of Units	Total in BDT	Total in USD
1.2.13	Banner	1 unit	1,700	1	1,700	14	1,500	1	1,500	12
1.2.14	Stationery	1 unit	5,000	1	5,000	41	4,169	1	4,169	34
1.2.15	Incidental cost for programme staffs	4 persons x 3.5 days	450	9	4,050	33	450	14	6,300	52
1.2.16	Service & support in training venue	Per output	10,000	1	10,000	83	9,000	1	9,000	74
	Sub-total of 1.2				1,112,650	9,195			1,019,783	8,428
1.3	Mentorship support for district correspondents									
1.3.1	Stipend for fellows	13 persons	25,000	15	375,000	3,099	25,000	13	325,000	2,686
1.3.2	Mentor for fellows	3 Mentor for 13 fellows	50,000	15	750,000	6,198	50,000	13	650,000	5,372
1.3.3	Certificate (Design & printing)	Lumpsum	6,500	1	6,500	54	6,500	1	6,500	54
	Sub total of 1.3				1,131,500	9,351			981,500	8,112
	Sub-total of 1				2,397,900	19,817			2,154,896	17,809
2	Fellowship on political reporting									
2.1	Fellowship sessions									
2.1.1	Honorarium for Facilitator	1 persons x 4 sessions	15,000	4	60,000	496	15,000	4	60,000	496
2.1.2	Conveyance for participants	3 persons x 4 sessions	1,000	12	12,000	99	1,000	12	12,000	99
2.1.3	Food & refreshment	4 sessions	3,000	4	12,000	99	1,490	4	5,961	49
	Sub-total of 2.1				84,000	694			77,961	644
2.2	Fellowship support									
2.2.1	Stipend for fellows	3 persons	35,000	3	105,000	868	35,000	3	105,000	868
2.2.2	Mentor for fellows	1 Mentor for 3 fellows	50,000	3	150,000	1,240	50,000	3	150,000	1,240
	Sub-total of 2.2				255,000	2,107			255,000	2,107
	Sub-total of 2				339,000	2,802			332,961	2,752
3	Handbook on political reporting									
3.1	Draft Sharing meeting									
3.1.1	Honorarium for Handbook writer	1 person x 40 days	10,000	40	400,000	3,306	10,000	40	400,000	3,306
3.1.2	Venue & equipment (MRDI Conference Room)	1 meeting	10,000	1	10,000	83	10,000	1	10,000	83
3.1.3	Information kit (Folder, writing pad, pen & information material)	10 sets	750	10	7,500	62	491	10	4,910	41
3.1.4	Food for participants & MRDI staffs (Tea & lunch)	10 person	500	10	5,000	41	276	10	2,760	23



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		Unit Cost	# of Units	Total in BDT	Total in USD	Unit Cost	# of Units	Total in BDT	Total in USD	
3.1.5	Time cost for Editor, newsroom gatekeeper & political analyst	5 persons x 1 day	5,000	5	25,000	207	5,893	5	29,463	243
	Sub-total of 3.1				447,500	3,698			447,133	3,695
3.2	Publication									
3.2.1	Honorarium for Editor & Reviewer	1 person x 7 days	10,000	7	70,000	579	10,000	7	70,000	579
3.2.2	Publication of Handbook (DTP Design, editing & printing)	500 copies	500	400	200,000	1,653	500	400	200,000	1,653
3.2.3	Distribution of Publication	250 copies	250	50	12,500	103	250	50	12,500	103
	Sub-total of 3.2				282,500	2,335			282,500	2,335
	Sub total of 3				730,000	6,033			729,633	6,030
4	Advocacy for News Media Reform									
4.1	Advocacy for News Media Reform	Lumsum	1800000	1	1,800,000	14,876	1800000	1	1,800,000	14,876
	Sub-total of 4				1,800,000	14,876			1,800,000	14,876
5	Desk review on international principles and the realities of news media regulation in Bangladesh									
5.1	Honorarium for Consultant	1 person x 10 days					20,000	10	200,000	1,653
	Sub total of 5								200,000	1,653
6	Inclusive stakeholder consultations									
6.1	Honorarium for paper presenter	1 person x 3 consultations					20,000	3	60,000	496
6.2	Information kit (Folder/bag, writing pad, pen & information material)	25 sets x 3 consultations					800	75	60,000	496
6.3	Venue & Sound (YWCA)	1 day x 3 consultations					35,000	3	105,000	868
6.4	Food for participants (2 tea-snacks and lunch)	25 persons x 3 consultations					1,500	75	112,500	930
6.5	Conveyance for inside Dhaka participants (ITP)	20 persons x 1 consultation					3,000	20	60,000	496
6.6	Travel for Outside Dhaka Participants	20 persons x 2 ways x 2 consultations					1,500	80	120,000	992
6.7	Daily subsistence allowance for outside Dhaka participants	20 persons x 2days x 2 consultations					3,500	80	280,000	2,314
6.8	Banner	1 unit x 3 consultations					1,500	3	4,500	37
6.9	Stationery and materials	1 unit x 3 consultations					5,000	3	15,000	124
	Sub-total of 6								817,000	6,753



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7	Multi-stakeholder policy dialogue and launch of the platform										
7.1	Honorarium for Keynote presenter		1 Person x 5 days			20,000	5	100,000	826		
7.2	Venue & sound (The Daily Star)		Day			45,000	1	45,000	372		
7.3	Banner		Event			5,000	1	5,000	41		
7.4	Information kit (Folder, writing pad, pen & information material)		Units			800	50	40,000	331		
7.5	Food & refreshment including media (Tea, morning snacks and lunch)		Units			1,400	50	70,000	579		
7.6	Time Cost for participants		15 persons			5,000	15	75,000	620		
7.7	Travel for Outside Dhaka Participants		5 persons x 2 ways x 2 consultations			1,500	20	30,000	248		
7.8	Daily subsistence allowance for outside Dhaka participants		5 persons x 2 days x 2 consultations			3,500	20	70,000	579		
7.9	Interpreter support for foreign guests with equipment		1 Event			32,000	1	32,000	264		
7.10	Transportation for programme staffs		Vehicle rent including fuel & driver allowance			7,000	1	7,000	58		
								-	-		
	Sub-total of 7							474,000	3,918		
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8	Report publication and distribution										
8.1	Honorarium for report writer		1 person x 5 days			20,000	5	100,000	826		
8.2	Honorarium for Editor & Reviewer		1 person x 5 days			10,000	5	50,000	413		
8.3	Publication of report (DTP Design, editing & printing)		300 copies			500	300	150,000	1,240		
8.4	Distribution of Publication		150 copies			50	150	7,500	62		
								-	-		
	Sub-total of 8							307,500	2,541		
9	Programme personnel										
9.1	Team Leader (15% of working time)		Per month including Festival allowance	90121	11	991,327	8,193	88,677	13	1,152,801	9,527
9.2	Project Coordinator (Full time)		Per month including Festival allowance	54184	10.5	568,929	4,702	56,354	12	676,245	5,589
9.3	Finance Coordinator (50% of working time)		Per month including Festival allowance	50243	10.5	527,547	4,360	50,297	12	603,561	4,988
	Sub total of 5					2,087,803	17,255			2,432,606	20,104
10	Project Management Cost										
10.1	Office Rent (Partial) 15 % of Total		Per month	46,112	10	461,120	3,811	46,112	11	507,232	4,192
10.2	Internet & Communication Expenses (Partial)		Per month	3,000	10	30,000	248	3,000	11	33,000	273



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10.3	Local Conveyance (Partial)	Per month	2,000	10	20,000	165	2,000	11	22,000	182
10.4	Utilities Expenses (Electricity, Gas, Water) (Partial)	Per month	2,000	10	20,000	165	2,000	11	22,000	182
10.5	Repair & Maintenance Expenses (Partial)	Per month	2,000	10	20,000	165	2,000	11	22,000	182
10.6	Stationeries & Supplies Expenses (Partial)	Per month	2,000	10	20,000	165	2,000	11	22,000	182
10.7	User Licence fee for ERP System	1 licence	3,600	8	28,800	238	45,000	2	90,000	744
10.8	Staff Group Health Insurance Premium	1 time	20,000	1	20,000	165	25,000	1	25,000	207
10.9	Bank charges (Mother A/C & Project A/C)	Per month	1,000	10	10,000	83	1,000	11	11,000	91
10.10	Audit of accounts	1 time	100,000	1	100,000	826	100,000	1	100,000	826
	Sub total of 6				729,920	6,032			854,232	7,060
Grand Total					8,084,623	66,815			10,102,828	83,496

