

**Project Completion Report Year Three**

# **Improving Qualitative Journalism in Bangladesh, Phase II**

**Report prepared by**



*13 September 2022*

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## Background:

Journalism in Bangladesh has proliferated in recent times, so much so, that the number of journalists is unknown. There are more than 36 television channels and 3,222 newspapers in Bangladesh up to May 2021. According to the Ministry of Information and Broadcasting (Department of Film and Publicity – DFP) the number of daily newspapers is 1,323, of which 549 is published from Dhaka alone. The number of institutions is not enough to produce quality journalists. Most of the newsrooms run with young reporters without proper training or experience. Moreover, there is a shortage of quality leaders and mentors, trainers, and managers in the news outlets.

There is a strong need for initiatives to train professionals for improving of journalism in Bangladesh, building capacity of journalists, producing high quality in-depth reports of public interest. Issues like safety and security of journalists, conflict between media owners and other stakeholders, political and business conflicts also need to be addressed. The project intends to facilitate Bangladeshi news outlets in helping strengthen democracy, transparency, and freedom of expression. Our initiatives will strive to do so by reducing corruption, fostering gender equality, and contributing towards a sustainable society, with a particular focus on climate change.

It is in this context of Bangladesh’s complex media landscape that the project ‘Improving Qualitative Journalism in Bangladesh’ implemented jointly by Fojo Media Institute and MRDI has been undertaken to improve journalism in general and lift the quality of in-depth reporting to be specific. The project has completed its first phase (5 years) with success, challenges, and some lessons.

## Objective and outcomes:

The project is based on the following objectives to reach the intermediate outcomes:

### ***Overall objective***

Contribute to improve the conditions for strengthening democracy, transparency, and freedom of expression, reducing corruption, fostering gender equality and contributing to build a sustainable society, through a particular focus on climate change.

### ***Specific objective***

Publishers and journalists produce investigative, sustainable journalism that holds political and economic power to account, increases transparency and supports right to information, addressing environment/climate change, diversity and gender equality, poverty, and democracy, thereby regaining trust and raising revenues.

### ***Intermediate Outcome***

Targeted media houses and news providers publish qualitative investigative journalism, particularly on themes related to gender equality, labour rights, corruption and environmental impact and climate change.

#### ***Immediate outcome 1:***

Targeted media houses and news providers identify, research and produce high quality investigative journalism, particularly on gender equality, labour rights, corruption and environmental impact and climate change.

#### ***Immediate outcome 2:***

Targeted partners in the media sector collaborate to create a conducive environment for investigative journalism, particularly on gender equality, labour rights, corruption and environmental impact and climate change.

## Project period:

Duration of year three was September 2021 - August 2022.

## Activities performed in Year 3 (Phase II):

Third year of phase II of the project performed a number of interactions, advocacy and capacity building activities to improve the situation of quality journalism and enhancing internal capacity building of media houses.

### Activity-1: Mentorship Programme

#### i) Mentorship Follow-up Conclave: Investigative Reporting on Corruption

A three-day residential training was held at CCDB HOPE Center, Savar from 10 to 12 October 2021. Total 14 participants attended in the mentorship follow-up training, including one special correspondent, eight senior reporters, four staff reporters and one apprentice reporter from different media houses with 2 female reporters, who participated the previous residential conclave. Participants shared their draft stories with mentors, fixed a timeline and developed a 'to-do' list and participants tried to finalize their draft reports, what they were investigating.





ii) Special Mentorship Programme on Public Interest Investigative Reporting

A four-day long residential training was held at CCDB HOPE Centre, Savar from 19 to 22 December 2021. Total 15 participants attended in the special mentorship training for local correspondents, including senior reporters, staff reporters and district correspondents from different media houses with one female reporter, who were nominated by their respective media houses. Participants shared their story idea through a prescribed pitch form,



fixed a timeline and developed a 'to-do' list regarding their investigative stories in the residential training. Later, the same participants joined a three-day residential follow-up training in the same venue from 24-26 January 2022, where they reviewed the previous learnings and learned new tools-techniques of investigative journalism. Finally, they sit with their individual mentors

to finalize their investigative stories and get last guidance or final touch on their scripts. All 15 mentees completed their tasks and published or submitted their final reports to their media houses by end of February 2022 under the activity of special mentorship programme.



### iii) Exchange of Views & Certificate Distribution Ceremony

A half-day long exchange of views & certificate distribution ceremony was held at the YWCA auditorium, Mohammadpur, Dhaka on 29 March 2022. Sixteen mentees from both the mentorship programmes on



Corruption Investigative Reporting and Public Interest Investigative Reporting participated in the ceremony and received their certificates of successful completion against their assignments. Total 24 mentees out of 29 selected and nominated reporters from different media houses including 15 from outside Dhaka have successfully completed their tasks with productions of planned stories. The reporters have been mentored by 9 eminent journalists under the mentorship programmes started from June 2021.

Eleven media gatekeepers participated in the discussion and exchange their views on the possibilities of investigative journalism in the field level and dos. End of the programme Hasibur Rahman, Executive Director of MRDI distributed certificates to the mentees.





iv) Mentorship Programme: Training on Investigative Journalism



A four-day training was held at CCDB HOPE Centre, Savar, Dhaka from 2-5 July 2022 including two female reporters. Total 12 local correspondents working for different newspapers, television and online participated in the residential training. There is also a freelance journalist as the mentees were selected through an open call. MRDI team including head IJ help Desk have gone through an extensive selection process based on the story idea submitted by the applicants along with other criteria. A total of 76 application were submitted. Among the 12 selected, there are 5 Reporters from Newspapers, 4 from TV channels and 3 from online news portal. Among the 12 mentee journalists two were women.

The four-day training was designed in a such way so that every participant can focus on their story idea, develop it with the help of the facilitator, having insight from the trainers and finally three mentors appointed to complete their planned story. The session plan was developed to meet this purpose.

**Activity-2: Launching of Investigative Journalism Online Course**

The online training course on investigative journalism has been launched on November 3, 2021,



where sessions are conducted by four eminent journalists, teachers and instructors. In the first month of its launching, more than one thousand journalists, students and other professionals have enrolled for this course, who are interested to learn investigative journalism. Gradually, it has been increased at 1,441 including 346

participants achieved certificates with successful completion and another 194 have been progressing.

### **Activity-3: Promotion of online training courses**

Five workshops have been organized in Rajshahi, Chattogram, Khulna, Rangpur & Barishal respectively on 14 December 21, 2 January, 31 January, 6 February & 17 April 2022 as part of the promotional activities to introduce the online training course on investigative journalism to journalists and journalism teachers & students. 82 journalists participated in the journalists' workshops organized in the five cities and 81 students of Journalism Department of Rajshahi University and Chittagong University took part in the workshop organized in both universities. Project team including Executive Director of MRDI and Head of IJ Helpdesk visited the places and organized the meetings with journalists and students, where they exchanged their views regarding newly launched online course.



### **Activity-4: Safety & Security Training for Investigative Journalists**

A four-day residential training was organized at the CCDB HOPE Centre in Savar from 8 to 11 January 2022. Nine investigative journalists from print, online & television media, participated in the four-day long residential



training including chief reporter, editor of TV investigative show, special correspondent, senior reporter, and freelance journalist. Chris Post, Photographer and Safety Trainer from USA, and Mohammad Shahadat Hossain, Information Security Expert, conducted different sessions of the



training, and Sarah Kate, Information Security Expert from USA connected virtually and conducted the sessions.



#### Activity-5: Consultation Meeting for Developing Gender Guideline

A half-day long consultation meeting was held on 22 February 2022 through zoom meeting room using digital platform under the activity of Gender Survey and Guideline Development, aiming to formulate a set of gender guidelines for media in Bangladesh. 10 experts including university teacher, editor-in-chief and chief news editor of television channels, Senior reporter, and senior sub-editor and development workers participated in the discussion and gave their expert opinions. Beginning of the discussion Qurratul-Ain-Tahmina, principal investigator of the survey made a presentation on her draft guidelines and pursued for comments, suggestions, and critiques from the participants.



## **Activity-6: International Training Programme (ITP)**

### **i) Gatekeeper engagement workshop: Advocacy for Enhanced Media Self-regulation in Bangladesh**

A half-day long gatekeeper engagement workshop on Advocacy for Enhanced Media Self-regulation in Bangladesh was held at the conference room of CCDB Hope Center, Savar Dhaka on 7 November 2021. Eleven gatekeepers from different print and TV media participated in the workshop. Six member of Bangladeshi ITP team also present in the programme. MRDI Executive Director welcomed all participants in the programme. He briefly talked about the ITP programme and its objective. A presentation on findings and recommendations of change initiative was made by the ITP team members. They presented their journey of change initiative so far.

### **ii) Coordination workshop with Bangladesh Country ITP Team 1 & 2**

A half-day long coordination workshop with ITP Team 1 & 2 was held at the YWCA Auditorium, Mohammadpur, Dhaka on 19 March 2022. Eleven country team members from previous and current teams along with national facilitators participated in the workshop.



Carolina Jemsby, ITP Programme Director, NIRAS conducted the workshop. At the beginning she made a presentation on the regulatory framework of Swedish Media system and tried

to make comparison with our country system through the open discussions. Second part of the workshop was focused on change initiatives by both groups. They plan to disseminate the recommendations of their change initiative with the Press Council and the Parliamentary Standing Committee. The workshop also highlighted the challenges to carry forward the change initiative process for its sustainability.

### **iii) Methodology Finalization Workshop for Change Initiative**

A Day long workshop with Bangladesh Country team members of ITP 2 was held at the YWCA Auditorium, Dhaka on 27 March 2022. Four country team members were present physically and two connected through zoom link.

The whole workshop was divided into seven sessions on sharing ITP experiences and update on change initiative formulation, context and situation analysis, problem analysis, stakeholder analysis, Vision, mission and objective, risk Analysis, tools analysis and activity & timeline based on proposed change initiative. The workshop was facilitated by Mir Attaqui Masrur Zaman, Director of Somashte and one of team members of ITP-1.

ITP Team members worked on the formats provided by NIRAS to develop the change initiative, finalized the activities for the Change Initiative, timeline of overall work, and responsibilities of the team members to implement.

iv) *Focus Group Discussion Towards Sustainable Journalism*

The project held discussions in and outside Dhaka with journalist leaders of major unions and associations in Dhaka, reporters and correspondents from Khulna and journalism faculties from University of Rajshahi and Varendra University, a private university in Rajshahi. These activities were conducted looking ahead at the change initiative report which is a part of the ITP (International Training Programme) 2021 on 29 June, 22 July, and 30 July 2022. Eight Journalist leaders including two women, 10 Journalists from different news outlets, both national and local, working in Khulna, and eight teachers, six from Rajshahi University's journalism department and two Varendra University's journalism department, participated in the FGDs. The discussion was designed to have reflections from the major stakeholders on some pre-determined talking points. The ITP Bangladesh team along with the country facilitator shared the concept of the change initiative and requested the discussants to share their point of view.

**Activity-7: Sweden visit of ITP Team & MRDI Staffs**

Under an advanced International Training Programme (ITP) on "Media Regulation in a Democratic Framework, a two-week visit to Sweden was arranged from 13 May to 28 May 2022. The Training Programme is organised jointly by NIRAS Sweden AB, Fojo Media Institute, Global Reporting, and International Media Support, on behalf of the Swedish International Development Cooperation Agency (SIDA).

The visit was as part of a year-long fellowship which is mainly organized digitally through zoom platform. There were 11 participants in two batches from Bangladesh under the ITP activity of IQJB Project, and MRDI is working as the country facilitator for the programme. The first batch has already completed their fellowship and shared their work with the ITP team in Sweden, while the second batch has just finalized their change initiative for the fellowship and shared their idea during the visit. Then the second batch were given feedback and insights from experts on their change initiative.

At the same time some of MRDI staffs participated in a study visit organized by Fojo Media institute to learn media trends of Sweden, a Training on Result Based Management (RBM), and also visited the Grab conference in Lulea.

## Activity-8: Capacity building for Journalist Association

Four trainings have been organized for three different journalist organization under the activity of Capacity Building for Journalist Association through the project year- two for Dhaka Reporters Unity (DRU), one for each of Television Camera Journalists' Association (TCA) and Economic Reporters' Forum (ERF) as stated below:

### i) Workshop on Investigative Journalism on Company Reporting



A day-long workshop on 'Investigative Journalism on Company Reporting' was held at Economic Reporter's Forum Auditorium, Paltan Tower, Dhaka on 12 February 2022 as part of the activity of capacity building for journalists' association. 50 member journalists participated in the training, who were selected by the organization. Senior Secretary of Ministry of Commerce, Senior Company lawyer, Financial Analyst and Journalist were present as resource person in the workshop, where reporters learned about how to investigate a company financial statement and dig out the irregularity in corporate sector.

### ii) Training for Women Journalists: Safety & Security in Investigative Reporting

A Day-long Training for Women Journalists on Safety & Security in Investigative Reporting was held at Nasrul Hamid auditorium of Dhaka Reporter's Unity on 1 April 2022. 23 women journalists from different print, television, online Media, and news agencies participated in the training facilitated by Angur Nahar Monty, Freelance Journalist, and coordinator of Women Journalist Network, Bangladesh (WJNB).





The training was divided into four sessions containing lectures & multimedia presentation. Participants also took part in a group work, where they identified safety risks and challenges, they faced and possible solutions. MRDI's publications on journalists' safety and security were also

distributed to the participants to facilitate them to understand the topics in depth.

### iii) Workshop for Camera Journalists: The Camera as Storyteller

A day-long workshop for the members of TV Camera journalist Association-TCA was held at Bishwo Shahitto Kendro in Dhaka on 26 April 2022 as part of the activity of capacity building of journalists' association. Total 30



camera journalists from different media houses participated in the training, who were nominated by TCA. The training was conducted jointly by Julian Sher, Investigative Journalist & Trainer and Pierre Mainville, News & Documentary Cameraman from Canada focused on doing better in investigative filming.

The experts gave lessons on Planning, setting up characters, interview rules, illustrate communications, hidden camera techniques and some camera equipment tips. The sessions were both theoretical and practical. Camera journalists were curious and keen to know about the filming techniques for investigative journalism. They wish to use their knowledge from the sessions in their future work.

iv) Training on Use RTI Act in Investigative Reporting

A day-long training was held at Nasrul Hamid auditorium of Dhaka Reporter's Unity (DRU) in Segun Bagicha, Dhaka on 30th July 2022 for its members jointly organized by MRDI and DRU. 26 reporters attended including 6 female participants in the training who are staff reporters, senior reporters, and special correspondents of different media houses in Dhaka. The training was inaugurated by The Chief Information Commissioner of Bangladesh, Murtuza Ahmad. He said that journalists have the potential to shake up the society through investigative journalism and shine light into the darkness at the opening. He also told, the Information Commission will assist in doing investigative journalism using the Right to Information Act and will support DRU initiatives related to RTI and journalism.



Hasibur Rahman, Executive Director of MRDI, said that MRDI wants to be a partner in the field of investigative journalism and ready to extend cooperation in RTI related activities, if DRU plans. Resource persons conducted sessions regarding investigative reporting and details of using RTI act for investigations.

**Activity-9: Journalist Training on Investigative Reporting**

A Three-day residential training was held on 3-5 April 2022 at CCDB Hope Foundation, Savar, Dhaka. Total 13 participants attended in the training, who were submitted their investigative reports to DRU for the annual best reporting award of the organization, but not awarded. MRDI requested DRU to select their members who did investigative reports last year and need training to improve their investigative skills. There are 3 reporters from television, 5 from newspapers, and 5 from online news



portals including 4 female members of DRU.

A total of 10 sessions were conducted during 3-days training including some practical sessions and experts were from the field of investigative journalism and related issues. MRDI also used its own experts in the training, who are Badruddoza Babu, Head of IJ Helpdesk of MRDI, Qurratul-Ain-Tahmina, Journalist and Trainer and Hasibur Rahman, Executive Director of MRDI. Along with the experts the whole training was facilitated by Miraj Ahmed Chowdhury, Journalists, and trainer.

#### **Activity-10: Improving Quality Reporting: Interaction with Mentors**

A three-day interaction meeting was held on 10-12 April 2022 at the Conference Room of CCDB Hope Foundation, Savar, Dhaka with residential manner. A total of 11 participants attended in the interactive sessions, 2 of them were female.

The sessions were conducted through discussion and multimedia presentations. There are many



discussions on storytelling where reporters should follow certain structure and maintain clarity in writing, so that the story is easy to understand and engage the audience effectively. Mentors can guide them to

use appropriate language for the audience. The main points, evidence, and conclusion must be clear. There are few ethical standards including make the story gender balance, take all necessary steps to protect sources and commit no ethical violation. The reporters must be aware of not doing negative impacts on innocent persons and unnecessarily sensationalize.



### Activity-11: Boot Camp for Reporters on Investigative Reporting

A four-day residential training for 11 young reporters from different television channels was



held from 22-25 August 2022, who were selected by the IQJB project team from reporters nominated by their respective media houses. Following the boot camp, these 11 reporters will be given one-month mentorship support under the supervision of designated mentors to produce individual stories. Two former journalists conducted the boot camp as facilitators and

mentors under the leadership of Badruddoza Babu, Head of Capacity Building of MRDI. Through the bootcamp, participants learned the basics of television journalism with some new tools, techniques, and practical lessons, which will help them to produce good investigative reports under this mentorship programme & in future.

### Activity-12: Investigative Journalism Partnership (IJP)

The last year of the project started seeing some development in investigative journalism partnership - IJP. Although they could not resume their activities fully due to Covid pandemic restrictions and other causes like crisis in manpower and resources due to dwindling revenues from advertisement, there was still renewed interest in investigative journalism as well as digital transformation. Existing partners were interested to get training and other support, but production of investigative journalism needed much more active encouragement since it is such a resource-intensive initiative and engagement.

The positive side was that there were some encouraging developments with several new partner's interested in IJP, who asked for support in both investigative journalism and digital transformation or media convergence. This can be another significant avenue for the project. Several news outlets have expressed their interest in digital transformation, at least an initial assessment of their digital security and capability to transform. Support to the partners and individual reporters continued through the Investigative Journalism helpdesk.

### Activity-13: Investigative Journalism Helpdesk

Investigative Journalism helpdesk was active throughout the year. The helpdesk provided support on at least 189 instances. This is excluding the assistance under the mentorship programme which would increase the number even further. Around 74 reporters from TV, online and newspapers took support from the helpdesk in the project year. More than 35 reports have

been published in the media after taking support from the helpdesk this year with an average of 10 reports per quarter.

#### Activity-14: GIJN Bangla

GIJN Bangla continues to provide valuable knowledge and resources to journalists, academics, and students of journalism departments. It has become most effective and cutting-edge resource hub for the journalists, students, and academics of journalism since its inception. GIJN Bangla publishes and discusses guides, tip sheets, tools and techniques of modern journalism and remarkable examples of investigative journalism, fellowship, grants, and training related information to enhance the capacity of journalists.

In this year, from September 2021 to August 2022, total 91 articles and 12 newsletters have been produced by GIJN Bangla. Our Facebook and Twitter pages are also being closely followed by 6681 and 1153 followers respectively.

#### Activity-15: Media Monitoring

There is a media monitoring team comprising two members to inform and strengthen organization with relevant data on targeted issues from targeted news outlets. The monitoring team is tracking investigative and in-depth reports of targeted media, as team can use those data for future reports of publication. The team selected 16 national news outlets that includes 7 newspapers, 5 televisions and 4 online news portals.

Sl.	Newspapers/ Portal	TV Channels
1.	Prothom Alo	BTV
2.	Ittefaq	ATN Bangla
3.	Samakal	NTV
4.	Kalerkantha	Ekattor TV
5.	Banik Barta	Independent TV
6.	Ajker Patrika	Somoy TV
7.	The Daily Star	Channel-i
8.	News Age	News24
9.	The Business Standard	Maasranga TV
10.	Dhaka Tribune	Jamuna TV
11.	<i>Bangla Tribune</i>	Bangla Vision
12.	<i>Jago News</i>	Channel 24
13.	<i>Bdnews24</i>	Nagorik TV
14.	<i>News Bangla</i>	

#### Activity-16: RTI Help Desk

In the last year of the project, RTI help desk provided supports to journalists of national and local level and other professionals as well. Help desk gave the basic information and facilitated them to select appropriate designated officer and appellate authority and fill-up application, appeal, and complaint forms. RTI helpdesk supported 40 journalists in this year. Number of total supports was 122.

## Activity-17: Publication and Distribution

Fact Checking & verification Handbook and other two publications including gender guidelines for media under gender survey of the project have been published and reprinted some of previous investigative journalism manuals, RTI Handbook and safety guidelines for journalists and distributed to the media personnel, reporters, and other stakeholders.



### Challenges:

- Training individual reporters from a number of outlets often does not have the desired impact of replication back in the newsrooms.
- Investigations are cost intensive and therefore often avoided just to keep operating costs low.
- Hands on training and workshop go a long way in connecting with journalists especially as was seen with the camera journalists.
- Building capacity at an organisation within a group of people pays off eventually as it is clear from the newly launched 'Unmochon', which clearly follows in the footsteps of 'Onushondhan' which was the original trailblazer.
- The programme has had to constantly extend time for the investigations/groundwork/research for mentees after their training sessions or workshops. This has been because in most of the cases the in-depth reports or investigations take longer, and editors are generally unwilling to allow so much time for one report especially for district correspondents or junior reporters who are often assigned to cover several events almost every day.

### **Sustainability:**

- Training a team of reporters within a single newsroom including news managers ensure teamwork and even buy-in from the gatekeepers of the newsroom and might prove to be more productive.
- It should be convincingly demonstrated to the news managers that good journalism and thereby, good content has a better chance of monetization through more efficient distribution across digital platforms.
- Arrange for practical hands-on workshop experience even it is for a short period to ensure maximum retention and potentially higher capacity building.
- Training or mentoring journalists might work better if that happens in a group so that the new knowledge is not lost if an individual leaves the organisation. In fact, future events could consider inviting at least two people from a single organisation so as to create better synergy.
- The result matrix will need to be consolidated in light of the planned activities as well as the targets. Changes required will have to be brought in the following year that may be reflected once the project files a revision with the local Bangladesh authority.
- Have a provision built into the programme to allow flexible extensions for genuine cases. The provision for payment of mentors and mentees should include conditions that it may be extended, but only if needed beyond the two months that the project typically allows. However, the provisions should be a matter of last resort only.
- Publications and online courses on Investigative Journalism and Safety & Security including Fact checking and verification handbook & Gender guideline or media will help the journalists to learn more and provide supportive resource materials for the journalists and students.

বার্ষিক প্রতিবেদন সংক্রান্ত প্রয়োজনীয় তথ্যাদি  
(পরিপত্রের ১১ অনুচ্ছেদ অনুযায়ী)

ক. প্রকল্পের নাম : Improving Qualitative Journalism in Bangladesh-Phase II

খ. প্রকল্পের মোট মেয়াদকাল : 01 September 2019 to 31 August 2024

গ. ব্যুরোর অনুমোদনের নম্বর ও তারিখ : Letter no. 1st approval 03.07.2666.665.68.102.19-1017 dated 11 Sep 2019,  
1st revised approval 03.07.2666.665.68.102.19-356 dated: 25 March 2020,  
2nd Revised approval 03.07.2666.665.68.102.19-785 dated: 27 July 2020,  
3rd Revised approval 03.07.2666.665.68.102.19-682 dated: 03 March 2021,  
4th Revised approval 03.07.2666.665.68.102.19-1123 dated: 19 September 2021,  
5th Revised approval 03.07.2666.666.68.102.2019-251 dated: 09 March 2022,  
Latest Revised approval 03.07.2666.665.68.102.19-311 dated: 27 April 2022.

ঘ. অনুমোদিত প্রাক্কলিত ব্যয় (বছরওয়ারি) : BDT 63,831,135 (3rd year)

ঙ. প্রতিবেদনকালে ছাড়কৃত অর্থের পরিমাণ : BDT 63,831,135

চ. প্রতিবেদনকাল (প্রকল্প বর্ষ) : 3rd Year (01 September 2021 to 31 August 2022)

ছ. প্রকল্পের বিবেচ্য সময়ে অর্জনের শতকরা হার : 82.87%

জ. প্রতিবেদনকালে বাস্তবায়িত এলাকা :

জেলা	সিটি কর্পোরেশন / উপজেলা / থানা / পৌরসভা	ইউনিয়ন / ওয়ার্ড
ঢাকা	ঢাকা সিটি কর্পোরেশন এলাকা	32



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
1	<b>Human Resource (Programme Team)</b>						
	Executive Director (Partial)	2,687,620	12	2,613,793	12	2,613,793	
	Executive Director (Festival allowance)	397,474	2	397,474	2	397,474	
	Head of IJ Helpdesk (Full time)	2,691,240	12	2,691,240	12	2,691,240	
	Head of IJ Helpdesk (Festival allowance)	327,378	2	327,378	2	327,378	
	Project Manager	1,118,636	6	1,118,636	6	1,118,636	
	Project Manager (Festival allowance)	139,830	2	139,830	2	139,830	
	Advisor, MEAL (Full Time)	600,000	4	600,000	4	600,000	
	Advisor, MEAL (Festival allowance)	75,000	1	90,000	1	90,000	
	M & E Expert (Partial)	183,798	2	183,798	2	183,798	
	M & E Expert (Festival allowance)	56,058	1	54,900	1	54,900	
	Manager Implementation (Full time)	1,250,270	8	1,250,270	8	1,250,270	
	Manager Implementation (Festival allowance)	89,548	1	89,548	1	89,548	
	Capacity Building Manager (Full Time)	716,380	4	716,380	4	716,380	
	Capacity Building Manager (Festival allowance)	89,547	1	89,547	1	89,547	
	Head of RTI Help Desk (Full Time)	446,400	4	334,800	3	334,800	
	Head of RTI Help Desk (Festival allowance)	55,800	1	62,000	1	62,000	
	Project Coordinator (Full time)	708,330	8	708,330	8	708,330	
	Project Coordinator (Festival allowance)	55,800	1	55,800	1	55,800	
	Project Coordinator - 1(Full time)	111,600	1	111,600	1	111,600	
	Project Coordinator - 1(Festival allowance)	15,500	1	15,500	1	15,500	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Project Coordinator, IJP -2 (Full Time)	446,400	4	446,400	4	446,400	
	Project Coordinator, IJP -2 (Festival allowance)	55,800	1	55,800	1	55,800	
	Project Coordinator - 3 (Full time)	360,000	4	363,284	4	363,284	
	Project Coordinator - 3 (Festival allowance)	45,000	1	50,456	1	50,456	
	Logistic Coordinator (Full time)	681,282	12	681,282	12	681,282	
	Logistic Coordinator (Festival allowance)	71,400	2	71,400	2	71,400	
	Finance Controller (Partial)	214,758	12	214,758	12	214,758	
	Finance Controller (Festival allowance)	29,900	2	29,900	2	29,900	
	Finance Manager (Full time)	1,226,700	12	1,226,700	12	1,226,700	
	Finance Manager (Festival allowance)	124,000	2	124,000	2	124,000	
	Senior Finance Officer (Partial)	171,360	4	171,360	4	171,360	
	Senior Finance Officer (Festival allowance)	23,800	1	23,800	1	23,800	
	Finance Officer (Full time)	277,833	8	277,833	8	277,833	
	Finance Officer (Festival allowance)	22,500	1	22,500	1	22,500	
	Sub Editor -GIJN (Full time)	786,590	12	786,590	12	786,590	
	Sub Editor -GIJN (Festival allowance)	74,340	2	74,340	2	74,340	
	IT Officer (Full time)	472,680	8	472,680	8	472,680	
	IT Officer (Festival Allowances)	41,300	1	41,300	1	41,300	
	Senior IT Officer (Full Time)	297,360	4	297,360	4	297,360	
	Senior IT Officer (Festival Allowances)	41,300	1	41,300	1	41,300	
	RTI Help Desk Officer (Partial)	234,300	8	212,600	8	212,600	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	RTI Help Desk Officer (Festival Allowances)	35,000	1	22,972	1	22,972	
	Senior RTI Help Desk Officer (Partial)	156,240	4	156,240	4	156,240	
	Senior RTI Help Desk Officer (Festival allowance)	21,700	1	21,700	1	21,700	
	Deputy Manager, Programme (Associate to Team Leader for project & ITP Program)	431,073	8	380,610	8	380,610	
	Deputy Manager, Programme (Festival Allowances)	45,880	1	13,305	1	13,305	
	Principle Investigator	1,400,000	8	1,400,000	8	1,400,000	
	Principle Investigator (Festival Allowances)	87,500	1	87,500	1	87,500	
	Coordinator, Gender Study (Full time)	400,000	8	350,000	8	350,000	
	Coordinator, Gender Study (Festival Allowances)	25,000	1	25,000	1	25,000	
	Media Monitoring Officer [2 persons] (Full time)	293,000	8	293,000	8	293,000	
	Media Monitoring Officer [2 persons] (Festival Allowances)	15,000	1	15,000	1	15,000	
	Media Monitoring Officer-1 (Full Time)	252,000	4	252,000	4	252,000	
	Media Monitoring Officer-1(Festival Allowances)	31,500	1	31,500	1	31,500	
	Media Monitoring Officer-2 (Full Time)	160,000	4	160,000	4	160,000	
	Media Monitoring Officer-2 (Festival Allowances)	20,000	1	20,000	1	20,000	
	Project Officer (Full Time)	160,000	4	160,000	4	160,000	
	Project Officer (Festival Allowances)	20,000	1	20,000	1	20,000	
	Office Junior (Partial)	41,000	4	40,250	4	40,250	
	Office Junior (Festival Allowances)	5,000	1	5,000	1	5,000	
	<b>Sub-total</b>	<b>21,114,705</b>		<b>20,790,544</b>		<b>20,790,544</b>	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাব্যবসায় সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
2	Per diems for missions/travel, Local staff						
	MRDI Staff, International per diem	-	-	-	0	-	
	<b>Sub-total</b>	<b>-</b>		<b>-</b>		<b>-</b>	
3	Travel & Accommodation						
	MRDI staff, International travel	-				-	
	MRDI staff, local travel	119,063	12	119,063	12	119,063	
	MRDI-Fojo project Staff local travel (lumpsum days)	337,420	45	303,651	40	303,651	
	<b>Sub-total</b>	<b>456,483</b>		<b>422,714</b>		<b>422,714</b>	
4	Investigative Journalism Partnership (IJP)						
4.1	IJP Partnership						
	Accommodation for expert/journalists/MRDI Staffs	200,000	80	75,408	30	75,408	
	Per diem for expert/journalists/MRDI Staffs	140,000	93	92,505	62	92,505	
	Transportation cost for expert/journalist/MRDI staffs (includeing vehicle rent, fuel, toll, driver allowance, etc)	400,000	50	107,648	25	107,648	
	Meeting cost (lumpsum)	15,000	3	23,061	3	23,061	
	Expert honorarium	1,410,000	4	700,000	1	700,000	
	Equipments rental, Printing & supply, Research, fixer & Data collection for partnership	450,000	1	276,357	1	276,357	
	Expert Honorarium for capacity building on Digital transformation & digital audit	1,000,000	1	1,000,000	1	1,000,000	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাময়ী সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	IJP and SJP Partnership	-		-		-	
	IJ Partnership and SJ Partnership	1,840,000	1	712	1	712	The budget is unspent because there was no requirement to reimbursement of any expenditure from IJ Partners.
	Advisor, IJP	750,000	12	-		-	The budget is unspent because the project team feels they are capable enough to take the responsibility of the IJP, Advisor. That's why no appointment made.
	<b>Sub-total</b>	<b>6,205,000</b>		<b>2,275,691</b>		<b>2,275,691</b>	
<b>4.2</b>	<b>Training for Facilitator</b>						
	Honorarium for Local Expert (1 person x 3 days x Tk.50,000)	150,000	3			-	The programme was sheduled and one international expert was finalize for conducting the sessions but at the very end the expert declined to attend due to sudden covid attack of his family.
	Time cost for Facilitators (10 persons x 3 days x Tk.7,500)	225,000	30			-	
	Transportation for Facilitators & Program staffs (Vehicle Rent+Fuel+driver allowance+toll) training (3 Vehicles x 2 times x Tk.8,000)	48,000	6			-	
	Information kit (Folder, writing pad, pen & information material) (12 Sets x Tk.3,000)	36,000	12			-	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka) (3 days x Tk.20,000)	60,000	3			-	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner) (16 Persons x 3 days x Tk. 2,500)	120,000	48			-	
	Accommodation (16 persons x 3 nights x Tk.2,500)	120,000	48			-	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনায়ীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Daily Subsistence allowance and Travel allowance for outside Dhaka participant (1 Person x Lumpsum)	10,000	1			-	
	Banner (1 unit x Tk.2,000)	2,000	1			-	
	Stationery (Lumpsum)	5,000	1			-	
	Miscellaneous Expenses (Lumpsum)	10,000	1			-	
	<b>Sub-total</b>	<b>786,000</b>		<b>-</b>		<b>-</b>	
<b>4.3</b>	<b>Training on Investigative Journalism</b>						
	Honorarium for Facilitators (1 person x 4 days)	100,000	4	100,000	4	100,000	
	Honorarium for Resource persons (4 session x 4 days)	56,250	8	56,250	7.5	56,250	
	Transportation for facilitators,resource persons,program staff& participants (Vehicle Rent+Fuel+driver allowance+toll)	56,683	10	56,683	10	56,683	
	Information kit (Folder, writing pad, pen & information material)	35,997	20	35,997	20	35,997	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	84,840	4	84,840	4	84,840	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	154,317	68	154,317	68	154,317	
	Accommodation	152,559	67	152,559	67	152,559	
	Conveyance and incidental cost for participants of Dhaka & Outside Dhaka	70,000	35	70,000	35	70,000	
	Banner (2 training)	1,500	1	1,500	1	1,500	
	Stationery	2,631	1	2,631	1	2,631	
	Certificate	5,000	1	5,000	1	5,000	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাব্যবসায় সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Daily allowance for programme staffs	8,100	18	8,100	18	8,100	
	Miscellaneous Expenses	10,000	1	10,000	1	10,000	
	<b>Sub-total</b>	<b>737,877</b>		<b>737,877</b>		<b>737,877</b>	
<b>4.4</b>	<b>Investigative Journalism Helpdesk</b>						
	Help Desk Promotional Expenses			-		-	
	Help Desk Support Cost	600,000	1	191,543	1	191,543	
	Data Help Desk Support Cost	400,000	8	400,000	8	400,000	
	Help Desk Support Cost and Collaboration	350,000	1	69,102	1	69,102	
	<b>Sub-total</b>	<b>1,350,000</b>		<b>660,645</b>		<b>660,645</b>	
<b>4.5</b>	<b>Fact Checking Handbook</b>						
	Honorarium for writer	150,000	1	150,000	1	150,000	
	Honorarium for reviewer (lumsun)	100,000	1	100,000	1	100,000	
	DTP design, editing & printing	300,000	1000	231,750	1000	231,750	
	Distribution of hand book	20,000	500	15,006	375	15,006	
	<b>Sub-total</b>	<b>570,000</b>		<b>496,756</b>		<b>496,756</b>	
<b>4.6</b>	<b>Media monitoring</b>						
	Newspaper Archieve charges (30 days x 6 month x 10 media)	126,000	1800	126,000	1800	126,000	
	TV clip archieve charge (30 days X 6 months X 10 TV)	1,260,000	1800	1,260,000	1800	1,260,000	
	<b>Sub-total</b>	<b>1,386,000</b>		<b>1,386,000</b>		<b>1,386,000</b>	
<b>4.7</b>	<b>Handbook for Journalist on Investigative Reporting using RTI</b>						
	RTI Handbook Reprint cost	114,000	1	114,000	1	114,000	
	Distribution of hand book						

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	<b>Sub-total</b>	<b>114,000</b>		<b>114,000</b>		<b>114,000</b>	
	<b>Total Investigative Journalism Fund</b>	<b>11,148,877</b>		<b>5,670,969</b>		<b>5,670,969</b>	
5	Mentorship Programme						
5.1	Mentorship Follow up on Corruption						
	Honorarium for Facilitators (1 person x 3 days) x 1 program	75,000	3	75,000	3	75,000	
	Honorarium for Resource persons ( 6 session x 1 training	45,000	6	45,000	6	45,000	
	Transportation for facilitators, resource persons,Program staff,Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 training	68,133	12	68,133	12	68,133	
	Information kit (Folder, writing pad, pen & information material)x 1 training	31,245	18	31,245	18	31,245	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka x 1 training	45,540	3	45,540	3	45,540	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner) (25 persons x 3 days) x 1 training	158,694	65	158,694	65	158,694	
	Accommodation (25 persons x 3 nights) x 1training	143,451	63	143,451	63	143,451	
	Travel for Participants (From Outside Dhaka participants , 2 persons x 2 ways)x 1 training	-		-		-	
	Daily Subsistence allowance for outside Dhaka participants (2 persons x 2 days)x 1 training	-		-		-	
	Conveyance and incidental cost for participants of Dhaka & Outside Dhaka (12 persons x 3 days)	82,000	41	82,000	41	82,000	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Connectivity & Incidental Cost for Participants (12 persons x 3 days)	-		-		-	
	Banner x 1 training	1,500	1	1,500	1	1,500	
	Stationery x 1 training	5,232	1	5,232	1	5,232	
	Daily allowance for programme staffs (5 persons x 3 days)x 1 training	6,750	15	6,750	15	6,750	
	Miscellaneous Expenses x 1 training	10,000	1	10,000	1	10,000	
	<b>Sub-Total</b>	<b>672,545</b>		<b>672,545</b>		<b>672,545</b>	
<b>5.2</b>	<b>Bootcamp for Reporters on Investigative reporting (Dhaka)</b>						
	Honorarium for Facilitators (1 person x 4 days) x 1 program	100,000	4	100,000	4	100,000	
	Travel and daily subsistence allowance for Facilitator	10,000	1	3,600	1	3,600	
	Honorarium for Resource persons ( 4 session x 4 Days)	120,000	16	60,000	8	60,000	
	Transportation for facilitators, resource persons,Program staff,Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 training	96,000	12	62,468	12	62,468	
	Information kit (Folder, writing pad, pen & information material) x 1 training	37,500	15	35,779	15	35,779	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	80,000	4	68,310	4	68,310	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	205,000	82	197,163	78	197,163	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Accommodation	205,000	82	168,498	74	168,498	
	Conveyance and incidental cost for Dhaka reporters (12 persons x 4 days)	96,000	48	88,000	44	88,000	
	Banner	2,000	1	1,500	1	1,500	
	Stationery	5,000	1	5,326	1	5,326	
	Daily allowance for programme staffs (5 persons x 4 days)	9,000	20	7,950	18	7,950	
	Miscellaneous Expenses	10,000	1	9,300	1	9,300	
	<b>Sub-total</b>	<b>975,500</b>		<b>807,894</b>		<b>807,894</b>	
<b>5.3</b>	<b>Special Mentorship Correspondence</b>						
<b>5.3.1</b>	<b>Mentorship Conclave</b>						
	Honorarium for Facilitators (1 person x 4 days)x 1 mentorship	100,000	4	100,000	4	100,000	
	Honorarium for Resource persons (4 sessionx 4 days)	120,000	16	120,000	16	120,000	
	Transportation for facilitators, resource persons,Program staff,Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 conclave	53,826	10	53,826	10	53,826	
	Information kit (Folder, writing pad, pen & information material)	29,791	20	29,791	20	29,791	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka (5 days ) for 1 mentorship	50,600	4	50,600	4	50,600	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner) (25 persons x 4 days)x 1 mentorship	203,381	92	203,381	92	203,381	
	Accommodation (25 persons x 4 nights)	206,321	91	206,321	91	206,321	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Travel for Participants (From Outside Dhaka participants , 15 persons x 2 ways)x 1 mentorship	45,000	30	45,000	30	45,000	
	Daily Subsistence allowance for outside Dhaka participants (15 persons x 2 days) x 1 mentorship	45,000	30	45,000	30	45,000	
	Conveyance and incidental cost for participants Outside Dhaka (12 persons x 4 days) x 1 mentorship	120,000	60	120,000	60	120,000	
	Banner	1,500	1	1,500	1	1,500	
	Stationery	600	1	600	1	600	
	Daily allowance for programme staffs (6 persons x 5 days)	9,900	22	9,900	22	9,900	
	Miscellaneous Expenses	10,000	1	10,000	1	10,000	
	<b>Sub-total</b>	<b>995,919</b>		<b>995,919</b>		<b>995,919</b>	
<b>5.3.2</b>	<b>Mentorship Support</b>						
	Honorarium for mentor (5 persons x 4 months) x 1 mentorship	500,000	20	500,000	20	500,000	
	Expenses for mentees (15 person x 1 mentorship)	300,000	15	300,000	15	300,000	
	Translation Cost	60,000	1	-		-	
	<b>Sub-total</b>	<b>860,000</b>		<b>800,000</b>		<b>800,000</b>	
<b>5.3.3</b>	<b>Certificate Giving Ceremony of Mentorship Programme</b>						
	Time Cost of Media Gatekeeper	75,000	15	55,000	11	55,000	
	Venue (YWCA)	30,000	1	17,250	1	17,250	
	Food & Refreshments (Tk.1,250 x 45 persons)	56,250	45	35,395	35	35,395	
	Travel for Participants	45,000	30	33,000	11	33,000	

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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Daily Subsistence allowance for outside Dhaka participants	105,000	30	77,000	22	77,000	
	Certificate for 2 mentorship	11,000	2	7,786	2	7,786	
	Banner x 1 training	2,000	1	1,500	1	1,500	
	<b>Sub-total</b>	<b>324,250</b>		<b>226,931</b>		<b>226,931</b>	
<b>5.3.4</b>	<b>Mentorship Follow up</b>						
	Honorarium for Facilitators (1 person x 3 days) x 1 program	75,000	3	75,000	3	75,000	
	Honorarium for Resource persons 6 session x 1 training	45,000	6	45,000	6	45,000	
	Transportation for facilitators, resource persons, Program staff, Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 training	56,311	10	56,311	10	56,311	
	Information kit (Folder, writing pad, pen & information material)x 1 training	33,350	20	33,350	20	33,350	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka x 1 training	36,685	3	36,685	3	36,685	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner) (25 persons x 3 days) x 1 training	141,946	70	141,946	70	141,946	
	Accommodation (25 persons x 3 nights) x 1 training	143,451	63	143,451	63	143,451	
	Travel for Participants (From Outside Dhaka participants , 15 persons x 2 ways)x 1 training	45,000	30	45,000	30	45,000	
	Daily Subsistence allowance for outside Dhaka participants (15 persons x 2 days)x 1 training	45,000	30	45,000	30	45,000	



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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Conveyance and incidental cost for participants of Dhaka & Outside Dhaka (15 persons x 3 days)	90,000	45	90,000	45	90,000	
	Banner x 1 training	1,500	1	1,500	1	1,500	
	Stationery x 1 training	2,801	1	2,801	1	2,801	
	Daily allowance for programme staffs (6 persons x 3 days)x 1 training	5,400	12	5,400	12	5,400	
	Miscellaneous Expenses x 1 training			-		-	
	<b>Sub-total</b>	<b>721,444</b>		<b>721,444</b>		<b>721,444</b>	
<b>5.3.5</b>	<b>Intaractive Sessions with Mentors</b>						
	Time cost for Mentors (10 persons x 2 days x Tk.7,500)	150,000	20	165,000	22	165,000	
	Transportation for Mentors & Program staffs (Vehicle Rent+Fuel+driver allowance+toll) training (3 Vehicles x 2 times x Tk.8,000)	48,000	6	51,339	6	51,339	
	Information kit (Folder, writing pad, pen & information material) (12 Sets x Tk.3,000)	36,000	12	36,531	12	36,531	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka) (2 days x Tk.20,000)	40,000	2	30,360	2	30,360	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner) (25 persons x 3 days) (15 Persons x 2 days x Tk. 2,500)	75,000	30	72,168	30	72,168	
	Accommodation (15 persons x 2 nights x Tk.2,500)	75,000	30	72,864	30	72,864	
	Daily Subsistence allowance and Travel allowance for outside Dhaka participant (1 Person x Lumpsum)	10,000	1	10,000	1	10,000	

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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Banner (1 unit x Tk.2,000)	2,000	1	1,500	1	1,500	
	Stationery (Lumpsum)	5,000	1	3,315	1	3,315	
	Miscellaneous Expenses (Lumpsum)	10,000	1	9,300	1	9,300	
	<b>Sub-total</b>	<b>451,000</b>		<b>452,377</b>		<b>452,377</b>	
<b>5.3.6</b>	<b>Mentorship Training for Correspondents</b>						
	Honorarium for Facilitators (1 person x 4 days)x 1 mentorship	100,000	4	100,000	4	100,000	
	Travel and daily subsistence allowance for Facilitator	10,000	1	-		-	
	Honorarium for Resource persons (4 sessionx 4 days)	120,000	16	112,500	15	112,500	
	Transportation for facilitators, resource persons,Program staff,Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 conclave	96,000	12	76,303	10	76,303	
	Information kit (Folder, writing pad, pen & information material)	50,000	20	52,090	20	52,090	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka (4 days ) for 1 mentorship	80,000	4	63,250	4	63,250	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	205,000	82	191,640	77	191,640	
	Accommodation	205,000	82	175,328	70	175,328	
	Travel for Participants (From Outside Dhaka participants , 12 persons x 2 ways)	36,000	24	36,000	24	36,000	
	Daily Subsistence allowance for outside Dhaka participants (12 persons x 2 days)	36,000	24	36,000	24	36,000	



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					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Incidental cost for participants Outside Dhaka (12 persons x 4 days)	96,000	48	96,000	48	96,000	
	Banner	2,000	1	1,500	1	1,500	
	Stationery	5,000	1	4,707	1	4,707	
	Daily allowance for programme staffs (5 persons x 4 days)	9,000	20	10,050	20	10,050	
	Miscellaneous Expenses	10,000	1	9,600	1	9,600	
	<b>Sub-total</b>	<b>1,060,000</b>		<b>964,968</b>		<b>964,968</b>	
	<b>Total Mentoring programme</b>	<b>6,060,658</b>		<b>5,642,078</b>	<b>-</b>	<b>5,642,078</b>	
6	<b>Safety &amp; Security Program and Training</b>						
6.1	<b>Safety &amp; Security Communication Materials</b>						
	Safety & Security Communication Materials Re print	185,000	500	185,000	500	185,000	
	Communication Materials Distribution Cost			-		-	
	<b>Sub-total</b>	<b>185,000</b>		<b>185,000</b>		<b>185,000</b>	
	<b>Total of Safety &amp; Security Program &amp; Training</b>	<b>185,000</b>		<b>185,000</b>		<b>185,000</b>	
7	<b>Sector wide</b>						
7.1	<b>Capacity building for journalists association</b>						
	Capacity building for journalists association (4 program)	1,400,000	4	1,400,000	4	1,400,000	
	<b>Sub-total</b>	<b>1,400,000</b>		<b>1,400,000</b>		<b>1,400,000</b>	
7.1.1	<b>Investigative Training for DRU Member</b>						
	Honorarium for Facilitators (1 person x 3 days) x 1 training	75,000	3	75,000	3	75,000	

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					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Honorarium for Resource persons (4 sessionx 3 days)	90,000	12	22,500	3	22,500	
	Transportation for facilitators, resource persons,Program staff,Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 training	96,000	12	69,117	8	69,117	
	Information kit (Folder, writing pad, pen & information material)	30,000	15	33,027	15	33,027	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka (3 days ) for 1 training	60,000	3	45,540	3	45,540	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner) (23 persons x 3 days)x 1 training	172,500	69	119,017	63	119,017	
	Accommodation (21 persons x 3 nights)	157,500	63	127,512	57	127,512	
	Conveyance and incidental cost for participants Outside Dhaka (15 persons x 3 days) x 1 training	90,000	45	78,000	39	78,000	
	Banner	2,000	1	1,500	1	1,500	
	Stationery	10,000	1	1,878	1	1,878	
	Miscellaneous Expenses	10,000	1	8,400	1	8,400	
	<b>Sub-total</b>	<b>793,000</b>		<b>581,491</b>		<b>581,491</b>	
<b>7.2</b>	<b>Webinar Series of Covid-19</b>						
	Online Meeting Platform	96,134	8	96,759	8	96,759	
	Equipment & Accessories	30,540	1	30,540	1	30,540	
	<b>Sub-total</b>	<b>126,674</b>		<b>127,299</b>		<b>127,299</b>	
<b>7.3</b>	<b>International Training Program (ITP)</b>						
	International Training Program (ITP)	500,000	1	119,200	1	119,200	



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					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	<b>Sub-total</b>	<b>500,000</b>		<b>119,200</b>		<b>119,200</b>	
<b>7.3.1</b>	<b>Country Team Meeting Cost</b>						
	Meeting Cost [4 meeting x 8 persons]	16,000	32	9,723	21	9,723	
	<b>Sub-total</b>	<b>16,000</b>		<b>9,723</b>		<b>9,723</b>	
<b>7.3.2</b>	<b>Advocacy Meeting with News room manager</b>						
	Honorarium for Expert	82,500	11	82,500	11	82,500	
	Transportation	63,526	11	63,526	11	63,526	
	Accommodation [ 24 persons x 1 night]	43,263	19	43,263	19	43,263	
	Food & Refreshment (Breakfast, 2 tea-snacks, lunch and dinner) [25 persons x 2 days]	72,674	48	72,674	48	72,674	
	Venue	15,180	1	15,180	1	15,180	
	Information Kit [Folder, writing pad & pen etc.	12,419	20	12,419	20	12,419	
	Stationery & Supplies	2,080	1	2,080	1	2,080	
	<b>Sub-total</b>	<b>291,642</b>		<b>291,642</b>		<b>291,642</b>	
<b>7.3.3</b>	<b>Report Sharing Meeting</b>						
	Report Sharing Meeting Cost	100,000	1	48,142	1	48,142	
	<b>Sub-total</b>	<b>100,000</b>		<b>48,142</b>		<b>48,142</b>	
<b>7.3.4</b>	<b>Workshop for Change Initiative Finalization ITP 2 programme</b>						
	Honorarium for Local Facilitator	50,000	2	25,000	2	25,000	
	Transportation for facilitators, resource persons, Program staff, Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 workshop	48,000	6	9,000	1	9,000	

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প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাব্যবসায় সময়: 01 September 2021 to 31 August 2022

ক্রম	এনক্রার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Accommodation [12 persons x 2 nights]	60,000	24	-		-	
	Food & Refreshment (Breakfast, 2 tea-snacks, lunch and dinner) [12 persons x 2 days]	60,000	24	11,157	10	11,157	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka (2 days ) for 1 workshop	40,000	2	23,000	1	23,000	
	Information Kit [Folder, writing pad & pen etc. [9 sets]	27,000	9	26,860	9	26,860	
	Travel for outside Dhaka participants (R.U) lumpsum (Tk.4000 x 2 ways)	8,000	2	8,000	2	8,000	
	Daily Subsistence allowance for outside Dhaka participants (1 person x 2 days x Tk.3,500) + (1 person x 1 day x Tk.3,500)	10,500	3	7,000	2	7,000	
	Stationery & Supplies	4,000	1	-		-	
	Miscellaneous Expenses	10,000	1	-		-	
	<b>Sub-total</b>	<b>317,500</b>		<b>110,017</b>		<b>110,017</b>	
<b>7.3.5</b>	<b>Coordination Workshop with ITP 1 and ITP 2</b>						
	Food & Refreshment (2 tea-snacks and lunch and dinner) [15 persons x 1 day x Tk.1,250]	18,750	15	16,772	15	16,772	
	Venue (YWCA)	25,000	1	19,630	1	19,630	
	Information Kit [Folder, writing pad & pen etc. [12 sets]	45,000	15	26,340	15	26,340	
	Conveyance and incidental cost for participants of Dhaka (10 persons x Tk.3,000)	30,000	10	30,000	10	30,000	
	Travel for outside Dhaka participants (RU & JU) (Tk.4000 x 2 persons x 2 ways)	16,000	4	8,000	2	8,000	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Daily Subsistence allowance for outside Dhaka participants (1 person x 2 days x Tk.3,500 and 1 person x 1 day x Tk.3,500)	10,500	3	7,000	2	7,000	
	<b>Sub-total</b>	<b>145,250</b>		<b>107,742</b>		<b>107,742</b>	
	<b>Total International Training Program (ITP)</b>	<b>1,370,392</b>		<b>686,466</b>		<b>686,466</b>	
7.4	<b>Gender Survey &amp; Guideline Development Cost</b>						
7.4.1	<b>Media Content Monitoring</b>						
	Data Entry Operator						
	Honorarium for Media Content Monitoring	300,000	1	350,000	1	350,000	
	<b>Sub-total</b>	<b>300,000</b>		<b>350,000</b>		<b>350,000</b>	
7.4.2	<b>Gender Survey Draft report sharing Meeting</b>						
	Time cost for participants	75,000	15	-	0	-	Organized the meeting through online zoom platfor , so no cost incurred under this budget head.
	Food & Refreshment [Lunch & Snacks)	17,500	25	-	0	-	
	Information kit (Folder, writing pad, pen & information material)	30,000	15	-	0	-	
	Travel for outside Dhaka participants (Tk.1000 x 2 ways x 3 persons)	6,000	6	-	0	-	
	Daily Subsistence allowance for outside Dhaka participants (3 persons x 2 days x Tk.3,500)	21,000	6	-	0	-	
	<b>Sub-total</b>	<b>149,500</b>		<b>-</b>		<b>-</b>	
7.4.3	<b>Baseline Survey Report Publication</b>						
	DTP design, editing & printing Baseline Survey Report	200,000	500	30,000	1	30,000	Due to shortage of time MRDI published the survey report virtually in MRDI website instead of publication. That's why graphic design payment was made
	Distribution cost	10,000	200	-	0	-	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	<b>Sub-total</b>	<b>210,000</b>		<b>30,000</b>		<b>30,000</b>	
	Develop Guideline based on survey report						
7.4.4	Consultation Meeting for Developing Guideline						
	Time cost for expert	50,000	10	45,000	9	45,000	
	<b>Sub-total</b>	<b>50,000</b>		<b>45,000</b>		<b>45,000</b>	
7.4.5	Guideline Review & Publication						
	Honorarium for guideline review	150,000	1	150,000	1	150,000	
	DTP design, editing & printing Baseline Survey Report	150,000	500	71,000	500	71,000	
	Distribution cost	10,000	200	6,539	175	6,539	
	<b>Sub-total</b>	<b>310,000</b>		<b>227,539</b>		<b>227,539</b>	
7.4.6	GMR report Publication						
	Honorarium for GMR review	60,000	1	65,000	1	65,000	
	DTP design, editing & printing GMR Report	250,000	500	207,000	500	207,000	
	Distribution cost	20,000	400	7,092	200	7,092	
	<b>Sub-total</b>	<b>330,000</b>		<b>279,092</b>		<b>279,092</b>	
	<b>Total Gender Survey &amp; Guideline Development Cost</b>	<b>1,349,500</b>		<b>931,631</b>		<b>931,631</b>	
7.5	Gender Advocacy and Capacity Building						
	Advocacy	200,000	1	-		-	MRDI started advocacy in the media houses through one to one meeting with the editors that's why no budget was spent in the advocacy programme which is still going on. The capacity will be planned after getting consent from the media houses .
	Policy Guideline Development for Media house	100,000	1	-		-	
	In-house Capacity Building on Gender Guideline	200,000	1	-		-	
	<b>Sub-total</b>	<b>500,000</b>		<b>-</b>		<b>-</b>	
	<b>Total Sectorwide</b>	<b>5,539,566</b>		<b>3,726,887</b>		<b>3,726,887</b>	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
8	Media Innovation Hub						
8.1	Online Training Courses						
	Online Training Courses on Safety & Security	2,500,000	1	2,348,839	1	2,348,839	
	Cloud Server Facility	-		-	0	-	
	Online Platform Service (Zoom)	60,000	4	74,894	4	74,894	
	<b>Sub-total</b>	<b>2,560,000</b>		<b>2,423,733</b>		<b>2,423,733</b>	
8.2	Promotion of Online Training Courses						
	Transportation (Vehicle Rent+Fuel+driver allowance+toll)	191,292	12	174,632	8	174,632	
	Accommodation [2 days x 4 person x 6 visit]	83,043	36	48,803	24	48,803	
	Daily allowance for programme staffs [3 days x 4 person x 6 visit]	75,000	50	48,600	32	48,600	
	Venue [6 days for 6 visit]	62,258	6	51,258	4	51,258	
	Food (25 participant x 6 visit)	157,377	150	115,519	100	115,519	
	Conveyance (20 participant x 6 visit)	106,000	106	82,000	82	82,000	
	Conveyance and communication for local coordinator (1 person x 6 days)	15,000	5	12,000	4	12,000	
	Honorarium for Local Coordinator (1 person x 6 days )	50,000	5	40,000	4	40,000	
	Information Kit (20 participant x 6 visit)	27,818	120	9,574	60	9,574	
	Meeting cost of local media house (3 media house)	33,507	3	33,507	3	33,507	
	<b>Sub-total</b>	<b>801,295</b>		<b>615,893</b>		<b>615,893</b>	
8.3	Website Development						
	Website Maintenance Support cost	120,000	1	12,464	1	12,464	
	<b>Sub-total</b>	<b>120,000</b>		<b>12,464</b>		<b>12,464</b>	



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাব্যবধান সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	<b>Total of Media Innovation Hub</b>	<b>3,481,295</b>		<b>3,052,090</b>		<b>3,052,090</b>	
9.0	<b>RTI Help Desk &amp; Clinic</b>						
	Support Cost of RTI Applications	150,000	1	3,070.00	1	3,070	
	<b>Sub-total</b>	<b>150,000</b>		<b>3,070</b>		<b>3,070</b>	
10	<b>MRDI's Organizational Sustainability</b>						
	MRDI's Organizational Sustainability Cost	1,000,000	1	46,640.00	1	46,640	At the very end of the fiscal one programme planned which scheduled on 3-5 September,2022. Budget spent against the information kit of the programme.
	<b>Sub-total</b>	<b>1,000,000</b>		<b>46,640</b>		<b>46,640</b>	
11	<b>Internal Activities</b>						
11.1	<b>Organizational Review for MRDI</b>						
	Legal Expert	550,000	1	550,000	0	550,000	
	Honorarium for Automation Expert for staff training	500,000	1	500,000	0	500,000	
	<b>Sub-total</b>	<b>1,050,000</b>		<b>1,050,000</b>		<b>1,050,000</b>	
11.2	<b>Office Equipment</b>						
	Office Equipment	2,040,000	1	2,178,458	0	2,178,458	
	Studio setup for online course	500,000	1	503,527	0	503,527	
	Photocopier Machine	200,000	1	193,500	0	193,500	
	Office Security device / equipment	300,000	1	67,211	0	67,211	
	<b>Sub-total</b>	<b>3,040,000</b>		<b>2,942,696</b>		<b>2,942,696</b>	
	<b>Total of Internal Activities</b>	<b>4,090,000</b>		<b>3,992,696</b>		<b>3,992,696</b>	
12	<b>Audit and Final Report</b>						



পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2021 to 31 August 2022

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জিভূত অগ্রগতি		মন্তব্য
					বাস্তব	আর্থিক	
1	2	3	4	8	9	10	11
	Audit Fees	175,000	1	100,000	1	100,000	
	<b>Sub-total</b>	<b>175,000</b>		<b>100,000</b>		<b>100,000</b>	
<b>13</b>	<b>Project Development Cost</b>						
	Honorarium for Advisor for project development	2,000,000	8	2,000,000	8	2,000,000	
	<b>Sub-total</b>	<b>2,000,000</b>		<b>2,000,000</b>		<b>2,000,000</b>	
<b>14</b>	<b>Translation</b>						
	Translation cost	50,000	1			-	
	<b>Sub-total</b>	<b>50,000</b>		<b>-</b>		<b>-</b>	
	<b>Total Program Cost</b>	<b>55,451,584</b>		<b>45,632,688</b>		<b>45,632,688</b>	
<b>15</b>	<b>Programme Management Cost</b>						
	MRDI Overhead (30% & 22% of the HR: Human Resources) *	5,607,940	12	5,523,192	12	5,523,192	
	Contingency	2,305,056	12	1,302,427	12	1,302,427	
	Facility service for Fojo Staffs	420,000	12	420,000	12	420,000	
	Financial services	46,555	12	17,634	12	17,634	
	<b>Sub-total</b>	<b>8,379,551</b>		<b>7,263,253</b>		<b>7,263,253</b>	
	<b>Grand Total</b>	<b>63,831,135</b>		<b>52,895,941</b>		<b>52,895,941</b>	

\*Note : We charged MRDI Overhead 30% of the HR: Human Resources for the period from September 2021 to April 2022 and 22% of the HR: Human Resources for the period from May to August 2022 as per approved budget .

পরিপত্রের ১১(ক) অনুযায়ী উপজেলাওয়ারি প্রকল্পের আর্থিক বিবরণী (ছক-২)

**Improving Qualitative Journalism in Bangladesh-Phase II**

ক্রম	জেলার নাম	উপজেলার নাম	উপজেলার জন্য মোট বরাদ্দ	মোট প্রকৃত ব্যয়	মন্তব্য
১	২	৩	৪	৫	৬
1	Dhaka	Dhaka	63,831,135	52,895,941	
	Total		63,831,135	52,895,941	



পরিপত্রের ১১(খ) অনুযায়ী যানবাহনসহ সংস্থার সকল স্থাবর/অস্থাবর সম্পদের পূর্ণাঙ্গ তালিকা (ছক-৩)

ক্রম	সম্পদ/সম্পত্তির বিবরণ	পরিমাণ/ সংখ্যা	প্রাপ্তি/সংগ্রহের তারিখ	প্রকৃত ক্রয়মূল্য	অর্থের উৎস	কি কাজে ব্যবহৃত হচ্ছে	অবস্থান (স্থান)	বিক্রিত/ হস্তান্তরিত সম্পদ (সংখ্যা/ পরিমাণ)	সংস্থার শুরু থেকে প্রতিবেদন পর্যন্ত ক্রয়পুঞ্জীভূত		বর্তমান অবস্থা	
									পরিমাণ/ সংখ্যা	সর্বমোট ক্রয়মূল্য	সচল	অচল
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
	সংস্থার অস্থাবর সম্পদসমূহ:											
1	Table	39	2004-2021	532,345	Own/Donor	Official	Office	-	39	532,345	✓	
2	Chair, Sofa etc.	112	2005-2021	443,829	Own/Donor	Official	Office	-	112	443,829	✓	
3	Shelf, Almira, Paper stand, Drawer etc.	75	2004-2021	505,187	Own/Donor	Official	Office	-	75	505,187	✓	
4	Interior Decoration	9	2010-2019	269,951	Own/Donor	Official	Office	-	9	269,951	✓	
5	Photocopier	2	2011-2021	388,500	Own/Donor	Official	Office	-	2	388,500	✓	
6	Monitoring Set up	4	2008-2019	420,684	Own/Donor	Official	Office	-	4	420,684	✓	
7	Conference setup	1	2020-2021	207,503	Own/Donor	Official	Office	-	1	207,503	✓	
8	Fax Machine, Scanner, TV, Speaker, Recorder etc.	9	2006-2021	484,369	Own/Donor	Official	Office	-	9	484,369	✓	
9	Power Generator	1	2010-2019	102,250	Own/Donor	Official	Office	-	1	102,250	✓	
10	Electric Fan	32	2003-2021	75,049	Own/Donor	Official	Office	-	32	75,049	✓	
11	Air cooler	18	2006-2021	1,285,901	Own/Donor	Official	Office	-	18	1,285,901	✓	
12	Telephone and internet connectivity	22	2003-2021	131,531	Own/Donor	Official	Office		22	131,531	✓	
13	Camera & Web Camera	8	2008-2021	324,052	Own/Donor	Official	Office	-	8	324,052	✓	
14	Mobile and telephone set	25	2006-2021	388,613	Own/Donor	Official	Office	-	25	388,613	✓	
15	Access & Attendance Control Device & CC Camera	4	2018-2021	103,471	Own/Donor	Official	Office	-	4	103,471	✓	
16	Tower server	2	2012-2018	299,360	Own/Donor	Official	Office	-	2	299,360	✓	
17	Dehumidifier	2	2019-2021	16,775	Own/Donor	Official	Office	-	2	16,775	✓	
18	Desktop computer	26	2009-2021	1,411,601	Own/Donor	Official	Office	-	26	1,411,601	✓	
19	Laptop computer	29	2011-2021	1,702,149	Own/Donor	Official	Office	-	29	1,702,149	✓	
20	Laser printer	15	2010-2021	308,785	Own/Donor	Official	Office	-	15	308,785	✓	
21	UPS, IPS, stabilizer and Light	31	2005-2021	734,305	Own/Donor	Official	Office	-	31	734,305	✓	
22	Multimedia projector & Presenter	5	2011-2021	198,425	Own/Donor	Official	Office	-	5	198,425	✓	
23	Computer networking	2	2012-2019	78,680	Own/Donor	Official	Office	-	2	78,680	✓	
24	Books	50	2007-2014	25,930	Own/Donor	Official	Office	-	1	25,930	✓	
25	Paintings	1	2014-2021	40,000	Own/Donor	Official	Office	-	1	40,000	✓	
26	Land	1	2018-2019	50,000	Own/Donor	Official	Office	-	1	50,000	✓	
	<b>Total</b>			<b>10,529,245</b>						<b>10,529,245</b>		



পরিপত্রের ১১(গ) অনুযায়ী সংস্থার নিজস্ব আয়ের উৎস ও ব্যয়ের বিবরণ (অঙ্গভিত্তিক) (ছক-৪)

[illegible]

পরিপত্রের ১১(ঘ) অনুযায়ী সংস্থার কর্মকর্তা ও কর্মচারীদের বিদেশ ভ্রমণের বিবরণ (ছক-৫)

[illegible]

পরিপত্রের ১১(ঙ) অনুযায়ী সংস্থার সকল ঘূর্ণায়মান ঋণ তহবিল ও দলীয় সঞ্চয়ের বিবরণ (ছক-৬)

[illegible]



পরিপত্রের ১১(চ) অনুযায়ী কাজের বিনিময়ে খাদ্য কর্মসূচি, বিভিন্ন মন্ত্রণালয় ও অধিদপ্তরের সাথে সম্পাদিত চুক্তির আওতায় বাস্তবায়িত প্রকল্পের বিবরণ (ছক-৭)

[illegible]

পরিপত্রের ১১(ছ) অনুযায়ী সংস্থার কর্মকর্তা ও কর্মচারীদের (যাদের মাসিক বেতন ও ভাতা ৫,০০০/- টাকা বা তার উর্ধ্বে অথবা এককালীন প্রাপ্ত ১০,০০০/- টাকা বা তার উর্ধ্বে) বিবরণ (ছক-৮)

কর্মকর্তা/কর্মচারীর নাম ও জাতীয়তা			পদবী ও দায়িত্ব		শিক্ষাগত যোগ্যতা ও অভিজ্ঞতা		বয়স	বেতন	অন্যান্য ভাতা / সুবিধা	সংস্থায় চাকুরীর মেয়াদ	অন্য কোন প্রকল্প থেকে গৃহীত আর্থিক বা অন্যান্য সুবিধা	সংস্থায় চাকুরী শুরু
ক্রম	নাম	জাতীয়তা	পদবী	দায়িত্ব	শিক্ষাগত যোগ্যতা	অভিজ্ঞতা						
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
1	Hasibur Rahman	Bangladeshi	Executive Director	Over all Management and administration of the organization	Graduate	32 years	55 years	160,490	2 Festival Allowance in a year Tk.197,737 x 2	20 years	374,475	15-Sep-02
2	Md. Shahid Hossain	Bangladeshi	Advisor, Planning & Development	Planning & Implementing Programme & activities to achieve the goal	Post Graduate	33 years	68 years	150,000	2 Festival Allowance in a year Tk. 72,450 x 2	15 years	N/A	01-Jan-07
3	Tanim Ahmed	Bangladeshi	Project Manager	Planning & Implementing Programme & activities to achieve the goal	Post Graduate	18 years	50 years	279,659	1 Festival Allowance in a year Tk. 139,830 x 1	4 months	N/A	01-May-22
4	A K M Sanaul Haq	Bangladeshi	Capacity Building Manager	Implementing Programme & activities to achieve the goal	Post Graduate	22 years	47 years	179,095	2 Festival Allowance in a year Tk. 89,548 x 2	3 years	N/A	01-Sep-19
5	Md. Badruddoza	Bangladeshi	Head of IJ Helpdesk	Planning & Implementing Programme & activities to achieve the goal	Post Graduate	24.5 years	45 years	294,640	2 Festival Allowance in a year Tk. 163,689 x 2	3 years	N/A	01-Sep-19
6	Md. Abdul Gofur	Bangladeshi	Manager, Finance	Financial Management	Post Graduate	35 years	56 years	31,239	2 Festival Allowance in a year Tk. 17,355 x 2	17 years	73,691	01-Jul-04
7	Md.Mominul Islam	Bangladeshi	Manager, Accounts	Financial Management	Post Graduate	16 years	42 years	22,320	2 Festival Allowance in a year Tk. 14,950 x 2	12 years	89,280	01-Nov-10
8	Samsun Nahar	Bangladeshi	Manager, Finance	Financial Management and maintain Accounts	Post Graduate	13.5 Years	39 years	111,600	2 Festival Allowance in a year Tk. 62,000 x 2	4 years	N/A	01-Oct-18
9	Tahmina Ferdowsy	Bangladeshi	Senior Accounts Officer	Financial Management and maintain Accounts	Graduate	21 years	43 years	42,840	1 Festival Allowance in a year Tk. 23,800 x 1	9 months	42,840	01-Dec-21



কর্মকর্তা/কর্মচারীর নাম ও জাতীয়তা			পদবী ও দায়িত্ব		শিক্ষাগত যোগ্যতা ও অভিজ্ঞতা		বয়স	বেতন	অন্যান্য ভাতা / সুবিধা	সংস্থায় চাকুরীর মেয়াদ	অন্য কোন প্রকল্প থেকে গৃহীত আর্থিক বা অন্যান্য সুবিধা	সংস্থায় চাকুরী শুরু
ক্রম	নাম	জাতীয়তা	পদবী	দায়িত্ব	শিক্ষাগত যোগ্যতা	অভিজ্ঞতা						
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
10	Mohammad Zakir Hossain	Bangladeshi	Finance Officer	Financial Management and maintain Accounts	Post Graduate	06 years	32 years	45,000	1 Festival Allowance in a year Tk. 22,500 x 1	12 months	N/A	20-Sep-21
11	Aktarun Naher	Bangladeshi	Manager, Programme	Implement Programme & activities to achieve the goal	Post Graduate	15 Years	39 years	27,900	2 Festival Allowance in a year Tk. 14,403 x 2	15 years	83,700	01-Nov-07
12	Abul Bashar Salim	Bangladeshi	Project Coordinator	Implement Programme & activities to achieve the goal	Post Graduate	16 Years	41 years	111,600	2 Festival Allowance in a year Tk. 55,800 x 2	4 years	N/A	15-Sep-18
13	Sarwat Tarannum Nadia	Bangladeshi	Senior Programme Officer	Implement Programme & activities to achieve the goal	Post Graduate	15 years	38 years	90,821	1 Festival Allowance in a year Tk. 50,456 x 1	4 months	N/A	01-May-22
14	Md. Hamidul Islam	Bangladeshi	Head of RTI Help Desk	Implement Programme & activities to achieve the goal	Post Graduate	19 years	47 years	111,600	1 Festival Allowance in a year Tk.62,000 x 1	3 months	N/A	01-Jun-22
15	Afra Nawmi	Bangladeshi	Senior Programme Officer	Implement Programme & activities to achieve the goal	Post Graduate	19 months	26 years	39,060	2 Festival Allowance in a year Tk. 22,336 x 2	20 months	23,940	17-Jan-21
16	Md. Mizanur Rahman	Bangladeshi	Logistic Coordinator	Carry out the office administration and organize programme	Post Graduate	23 years	50 years	51,408	2 Festival Allowance in a year Tk. 35,700 x 2	18 years	34,272	01-Nov-05
17	Partho Protim Das	Bangladeshi	Sub Editor, GIJN	Implement Programme & activities to achieve the goal	Post Graduate	11 years	34 years	58,850	N/A	2 years	N/A	01-Sep-19
18	Md. Hamza Kamal Mostafa	Bangladeshi	Sub Editor, GIJN	Implement Programme & activities to achieve the goal	Post Graduate	11 years	29 years	74,340	2 Festival Allowance in a year Tk. 37,170 x 2	9 months	N/A	12-Dec-21
19	Naila Fahmin Rasha,	Bangladeshi	Programme Officer	Implement Programme & activities to achieve the goal	Post Graduate	4 years	26 years	21,650	N/A	3 years	20,850	08-Aug-18
20	Md. Tarik Hasan Al Mahamud	Bangladeshi	IT Officer	Implement Programme & activities to achieve the goal	Post Graduate	4 years	26 years	74,340	2 Festival Allowance in a year Tk. 41,300 x 2	4 years	N/A	29-Nov-18



কর্মকর্তা/কর্মচারীর নাম ও জাতীয়তা			পদবী ও দায়িত্ব		শিক্ষাগত যোগ্যতা ও অভিজ্ঞতা		বয়স	বেতন	অন্যান্য ভাতা / সুবিধা	সংস্থায় চাকুরীর মেয়াদ	অন্য কোন প্রকল্প থেকে গৃহীত আর্থিক বা অন্যান্য সুবিধা	সংস্থায় চাকুরী শুরু
ক্রম	নাম	জাতীয়তা	পদবী	দায়িত্ব	শিক্ষাগত যোগ্যতা	অভিজ্ঞতা						
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
21	Qurratul Ain Tahmina	Bangladeshi	Principle Investigator,	Implement Programme & activities to achieve the goal	Post Graduate	27 years	59 years	175,000	1 Festival Allowance in a year Tk. 87,500 x 1	1 year	N/A	01-Mar-21
22	Umme Rayhana	Bangladeshi	Coordinator, Gender S	Implement Programme & activities to achieve the goal	Post Graduate	8 years	38 years	50,000	1 Festival Allowance in a year Tk.25,000 x 1	1 year	N/A	01-Mar-21
23	Syeda Sumaya Tasnim	Bangladeshi	Project Officer	Implement Programme & activities to achieve the goal	Post Graduate	8 months	24 years	40,000	N/A	8 months	N/A	01-Nov-21
24	Modina Jahan Rime	Bangladeshi	Media Monitoring Officer	Implement Programme & activities to achieve the goal	Post Graduate	08 years	31 years	63,000	1 Festival Allowance in a year Tk.31,500 x 1	3 years	N/A	01-Jun-19
25	Atiqur Rahman	Bangladeshi	Media Monitoring Officer	Implement Programme & activities to achieve the goal	Graduate	12 months	23 years	40,000	2 Festival Allowance in a year Tk. 17,500 x 2	12 months	N/A	08-Sep-21
26	Farzana Afrin	Bangladeshi	Media Monitoring Officer	Implement Programme & activities to achieve the goal	Post Graduate	12 years	37 years	40,000	N/A	6 month	N/A	01-Mar-21
27	Mrs. Hamida Begum	Bangladeshi	Office Junior	Support for office cleaning & cooking	Class V	10 years	47 years	10,250	1 Festival Allowance in a year Tk.5,000 x 1	10 years	10,250	25-Aug-12

# FORM FD-3

[Under rule 5 (2) of the Foreign Donations (Voluntary Activities) Regulations Rules 1978]

## DECLARATION REGARDING RECEIPT OF FOREIGN DONATION AND THE MANNER OF ITS UTILISATION:

1. Particulars of the organization :  
 (a) Full name in block letters and address : MANAGEMENT AND RESOURCES DEVELOPMENT INITIATIVE (MRDI)  
 : 8/19 Sir Syed Road (3<sup>rd</sup> Floor), Block-A, Mohammadpur, Dhaka-1207  
  
 (b) Registration number under sub-rule (3) of rule 3 of the Foreign Donations (Voluntary Activities) Regulation Rules, 1978 and the date of Registration : Reg. No-1962 dated- 21.09.2004  
 Under Foreign Donation Regulation Ordinance 1978  
 Renewal of Registration on 24.07.2019 for 10 years up to 20-09-2029
2. Whether prior permission to receive or operate with foreign donation(s) has granted by Government. If so, quote authorization number and date :
3. Nature and full details of foreign donation(s) Received
 

(a) Date of receipt	:	12-Nov-21	Tk.	10,559,317
	:	16-Feb-22	Tk.	16,335,705
	:	22-Apr-22	Tk.	6,297,966
	:	2-Jun-22	Tk.	1,803,350
	:	16-Jun-22	Tk.	1,796,944
	:	27-Jun-22	Tk.	1,806,710
	:	19-Jul-22	Tk.	13,859,662
<b>Total Foreign donation received for the project year 3</b>				<b>Tk. <u>52,459,654</u></b>
- |   |   |  |
|---|---|--|
| (b) Nature of donation(s)                           | : | Grant                                      |
| (c) Amount : Foreign currency (and taka equivalent) | : | SEK 5,789,587 equivalent to BDT 52,459,654 |
| (d) Value, if commodity aid (details of item(s))    | : | N/A  |
4. Mode/ Channel of receipt (through whom received and whether it is remittance/bank draft etc. : Through Bank Account.
5. Banking information :
 

(a) Name, address and A/C number of the Bank, through which foreign donation	:	South East Bank Limited Dhanmondi Branch, Dhaka
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will be received

STD A/C Number- 01211100006616

- (b) Name, address and A/C number of the Bank, through which operational activities for this project will be transacted : Prime Bank Ltd.,  
Asad Gate Branch, Dhaka.  
STD A/C Number: 2138314003939
6. Particulars of the Foreign source(s) from which donation to be received :
- (a) If an individual, his personal Particulars : N/A
- i. Name in block letters
- ii. Present address (Telephone No. if any)
- iii. Permanent address
- iv. Nationality/Citizenship (Previous citizenship, if any)
- v. Profession (details)
- (b) If an Organisation,/Institution/ Association/Trust/ Foundation/ Trade union etc. full name and particulars there of including
- i. Full name in block letters and complete address : **Fojo Media Institute, Linnaeus University, Sweden**  
SE-391 82 Kalmar,  
Visiting: Grondalsv. 19, Kalmar
- ii. Address of Head Office/ Principal Office and Telephone, Telex, Fax etc. : SE-391 82 Kalmar,  
Visiting: Grondalsv. 19, Kalmar  
Tel: +46 480 44 64 00,  
Fax: +46 480 44 64 20
- ইমেইল নম্বর: fojoinfo@lnu.se  
ওয়েব সাইট: www.Fojo.se
- iii. Aims and objectives : i. To help journalists and news outlets produce high quality reports with special emphasis on gender equality, labour rights, corruption and good governance, and environment and climate change, and provide assistance with research and other expertise as needed.
- ii. Networking for institutional and personal capacity building, making thematic



forum, training, research, connection with international network, and making plan like study tour and implementation.

- i. Particulars of at least 3 important office bearers including the Head of Organisation and the Executive dealing with Bangladesh : **Katarina Zwinkels**  
International Director  
**Maria Pettersson**  
Project Coordinator  
**Marie Nilsonne**  
International Finance officer
    - ii. Nature of connection/dealings of the applicant NGO with Foreign source(s) : Contracting Authority and Beneficiary
7. Purpose for which foreign donations received : Implementation of project Activities.
  - (a) Name of the Project : Improving Qualitative Journalism in Bangladesh-Phase II
  - (b) Date of Government approval of the Project and authorization No. : Letter no. 1<sup>st</sup> approval  
03.07.2666.665.68.102.19-1017 dated 11 September 2019  
1<sup>st</sup> revised approval  
03.07.2666.665.68.102.19-356  
dated: 25 March 2020  
2<sup>nd</sup> Revised approval  
03.07.2666.665.68.102.19-785  
dated: 27 July 2020  
3<sup>rd</sup> Revised approval  
03.07.2666.665.68.102.19-682  
dated: 03 March 2021  
4<sup>th</sup> Revised approval  
03.07.2666.665.68.102.19-1123  
dated: 19 September 2021  
5<sup>th</sup> Revised approval  
03.07.2666.666.68.102.2019-251  
dated: 09 March 2022  
Latest Revised approval  
03.07.2666.665.68.102.19-311  
dated: 27 April 2022
8. Details of actual utilization of donation (to be submitted within 3 months of completion of the project during 13<sup>th</sup> month of receipt of donation whichever as earlier) : So far **Tk. 52,895,941** has been spent from grant
  - (a) Particular of branch or branches of the organization which utilized the donation and the amount utilized : N/A
  - (b) Specific purpose for which utilized : To implement the project activities  
Full description of the manner in which :

## Utilized (As per Annex '1')

Budget Head	BDT
Human Resources	20,790,544
Travel & Accommodation	422,714
Investigative Journalism Partnership (IJP).	2,275,691
Training on Investigative Journalism	737,877
Investigative Journalism Helpdesk	660,645
Fact Checking Handbook	496,756
Media Monitoring	1,386,000
Handbook for Journalist on Investigative Reporting using RTI	114,000
<b>Mentorship Programme:</b>	
Mentorship Follow up on Corruption	672,545
Mentorship Conclave	995,919
Mentorship Support	800,000
Certificate Giving Ceremony of Mentorship Programme	226,931
Mentorship Follow up	721,444
Interactive Sessions with Mentors	452,377
Mentorship Training for Correspondents	964,968
Bootcamp for Reporters on Investigative reporting (Dhaka)	807,894
Safety & Security Communication Materials	185,000
Capacity building for journalists association	1,400,000
Investigative Training for DRU Member	581,491
Webinar Series of Covid-19	127,299
International Training Program (ITP)	119,200
Country Team Meeting Cost	9,723
Advocacy Meeting with News room manager	291,642
Report Sharing Meeting	48,142
Workshop for Change Initiative Finalization ITP 2 programme	110,017
Coordination Workshop with ITP 1 and ITP 2	107,742
Media Content Monitoring	350,000
Baseline Survey Report Publication	30,000
Consultation Meeting for Developing Guideline	45,000
Guideline Review & Publication	227,539
GMR report Publication	279,092
Online Training Courses	2,423,733
Promotion of Online Training Courses	615,893
Website Development	12,464
RTI Help Desk & Clinic	3,070
MRDI's Organizational Sustainability	46,640
Organizational Review for MRDI	1,050,000
Office Equipment	2,942,696
Project Development Cost	2,000,000
Audit	100,000
Program Management Cost	7,263,253
<b>Total foreign donation spent (In BDT)</b>	<b>52,895,941</b>

9. Whether financial information has been furnish : N/A  
had to ADAB or any other Association
10. Whether the list of the equipments :  
(Including vehicles) and assets acquired under  
this remittances/project has been furnished.  
List of equipments under the project:


Office Equipment	21,78,457
Studio Setup for online course	503,527
Photocopier Machine	1,93,500
Office Security Device/	67,211
	29,42,696

11. Any other information of significance : N/A


#### DECLARATION

I hereby declare that the above particulars furnished by me are true and correct.

Signature of the Chief Financial Executive

  
Name: Hasibur Rahman  
Designation: Executive Director  
Place: Dhaka.  
Date: 18 September 2022

Signature of the Chief Executive

  
Name: Hasibur Rahman  
Designation: Executive Director  
Place: Dhaka.  
Date: 18 September 2022