

Project Annual Report Year Two

Improving Qualitative Journalism in Bangladesh, Phase II

Report prepared by



12 September 2021

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Background:

Journalism in Bangladesh became massive and the number of journalists is unknown. There are more than 36 television channels and 3222 newspapers in Bangladesh up to May 2021. According to the Ministry of Information and Broadcasting (Department of Film and Publicity-DFP) the number of Daily Newspapers is 1323, of which 549 is published from the capital Dhaka only. Number of institution is not enough to produce quality journalists. Most of the Newsrooms are running with fresh low-cost reporters without proper training and experience. More over there is lack of quality leaders and mentors, trainers and managers in the media.

For the improvement of journalism in Bangladesh, building capacity of journalists, produce high quality in-depth reports on public interest there should be some initiatives. Issues like safety and security of journalist, conflict between media owners and other stakeholders, political and business conflicts also need to be addressed.

In this context of landscape and scenario of media, Fojo-MRDI project ‘Improving Qualitative Journalism in Bangladesh’ has been taken initiative to improve the quality of reporting, particularly the depth and reliability of qualitative journalism up to a desired standard. The project has been completed its fifth year tenor with success, challenges and some lessons.

Objective and outcomes:

The project is based on the following objectives to reach the intermediate outcomes:

Overall objective

Contribute to improving the conditions for people to raise themselves out of poverty, strengthening democracy, respect for human rights and gender equality, and to contribute to sustainable development

Specific objective

Media in Bangladesh contributes to strengthened democracy and gender equality, greater respect for human rights and freedom from oppression.

Intermediate Outcome

Targeted media houses and news providers publish qualitative investigative journalism, particularly on themes related to gender equality, labour rights, corruption and environmental impact and climate change.

Immediate outcome 1:

Targeted media houses and news providers identify, research and produce high quality investigative journalism, particularly on gender equality, labour rights, corruption and environmental impact and climate change.

Immediate outcome 2:

Targeted partners in the media sector collaborate to create a conducive environment for investigative journalism, particularly on gender equality, labour rights, corruption and environmental impact and climate change.

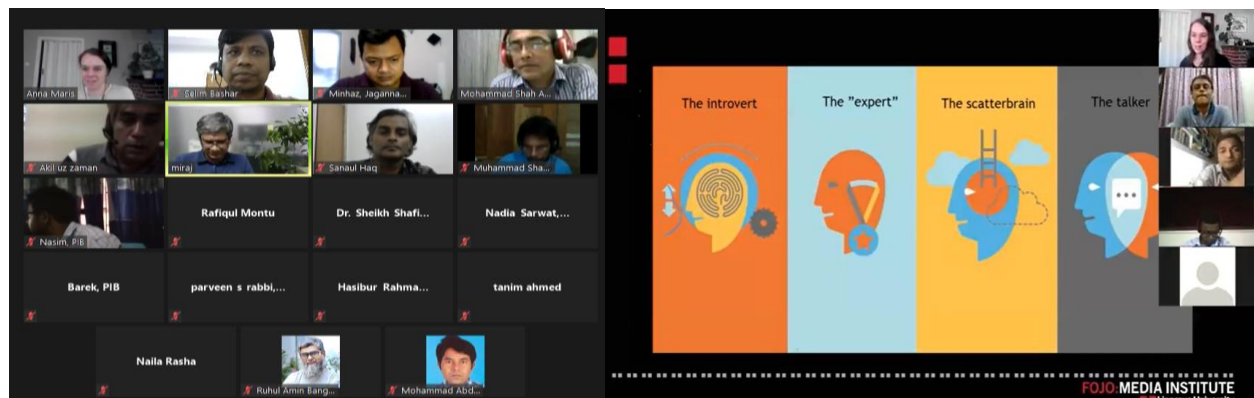
Duration of year one was September 2020 - August 2021.

Activities performed in Year 2 (Phase II):

Second year of phase II of the project performed a number of interactions, advocacy and capacity building activities to improve the situation of quality journalism and enhancing internal capacity building of media houses.

Activity-1: Training of Trainers (ToT) of PIB

A 3-day training was held on into two episodes- one from 13 to 14 October and 2nd one was a follow-up meeting on 2 November, 2020 in Zoom Platform three and half hours on each day. Fifteen participants joined in the training programme including senior trainer, trainer, assistant trainer, reporter & sub-editor of PIB. Working journalists like Executive editor, Senior news editor, News editor, special correspondent of newspaper and television, a public health expert and Associate Professor & Assistant Professor of journalism department from public and private universities, have also been included in the panel of trainers of PIB, those who usually train journalists all over the country.



The workshop was conducted by Anna Maris, Programme Manager Bangladesh, Fojo Media Institute, Sweden.

Activity-2: Mentorship Programme on Investigative Reporting for Women Journalists

A four day-long online training was held in two parts on 9-10 & 15-16 November, 2020 using zoom meeting room. Total 12 participants attended in the women mentorship training, who were pitched their story



and previously selected from an open call applications with three to twelve years' experience in journalism. After review and examine their proposals, MRDI team choose 12 of them. They are working as a Staff reporter or Senior Reporter or Sub Editor in different televisions/newspapers.

The training was conducted by the mentors Stella Paul, Saiful Alam Chowdhury and Sultana Rahman and experts from MRDI team.

Activity 3: Workshop on Organizational Review for MRDI: Future Search Workshop

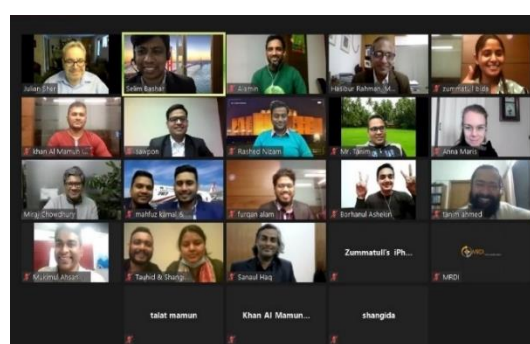
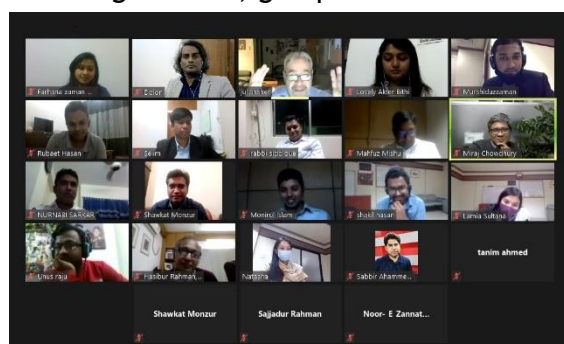
A 6-day residential workshop was held on for MRDI team members was held into two episodes- one from 8-11 January 2021 and 2nd one was a follow-up from 4-5 March 2021 in CCDB hope foundation, Savar. 13 team members of the organization were participated in the residential workshop including Executive Director, Advisor Planning & Development, Manager (Finance), Deputy Manager (Programme), Deputy Managers (Finance), Project coordinators, Senior Officer (HR & Admin), Senior Programme Officers and Training & Documentation Officer.

The first workshop was facilitated by Mir Mashrurzaman, Senior news editor of Channel i.



Activity-4: Trainings on Editing and Managing Investigative Reports

The project had organized 3 separate online trainings on investigative journalism. Three trainings were held on within a month (from 16-18 January, 23-25 January and 24-26 February 2021) using online platform Zoom network. Each of the trainings was for three hours a day including sessions, groupworks and exercises.



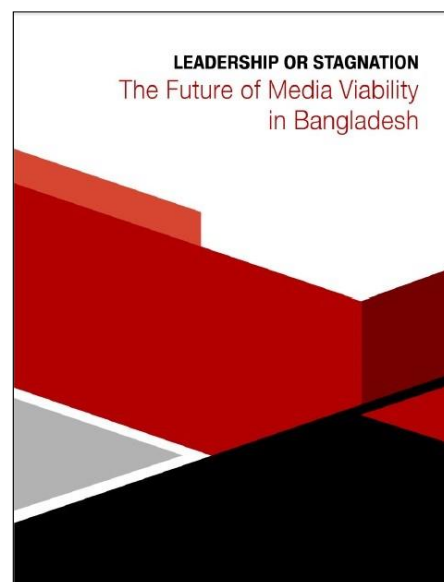
Total 39 participants attended in the online trainings from two partners (Jamuna Television and Channel 24) under the IJP programme of the project. The participants from both of the TV channel are including 5 Senior/Joint news editor, 3 Special correspondents, 22 Senior/staff reporters, 5 Senior/News room editors and 4 Special/senior/video journalists. Six of them are female journalists.

All the three IJ trainings were conducted by Julian Sher, eminent investigative journalist and trainer from Canada.

Activity-5: Report Launch and Discussion: The Future of Media Viability in Bangladesh

The project has launched the report on media viability, first of a kind study on the state of the media economy in Bangladesh. The report titled “*Leadership or Stagnation: The Future of Media Viability in Bangladesh*” analyzes media sustainability challenges and offers potential recommendations for changes for policy and newsroom practices.

The launching programme was on the digital platform due to the pandemic situation. More than Two hours long webinar discussion was held at 3:00 pm on 21st January 2021, and was also live on social media in the MRDI Facebook page facebook.com/bdmrdi. 19 panelists including Editor, Editor-in-Chief, Executive Editor, Executive Director, Head of News, Chief News Editor, Planning Editor, and Deputy Executive Editor from different media houses, and Country Head of an advertising agency, Chief Executives of Development/ Right’s Organizations,



and Chairman/ Head of Dept. from Journalism faculty of Public and private universities, participated in the webinar discussion and some of journalists and other professions joined the sessions as attendee through online registration. The webinar has over 1.8 thousand viewers on Facebook, who could also post their comment while the webinar was taking place online.

Activity-6: Women Mentorship Follow-up Training on Investigative Reporting

The project had organized a 4-day mentorship training earlier in November 2020, and planned for a follow-up training after two months. As per the plan a 3-day online training was held on 31 January-2 February, 2021 using online platform zoom meeting room. Total 12 participants attended in the women mentorship follow-up training, who were pitched their stories and previously selected from an open call applications and participated first training on this mentorship programme. They are working as Senior/Staff reporters or Sub Editor in different televisions/newspapers. After the training, they started working on their proposed stories in supervision of the mentors. They also participated in a lunch meeting in MRDI office on 16 January 2021, where they updated the progress of the stories.



Women Mentorship Follow-up Training on Investigative Reporting

Activity-7: Methodology Finalization Workshop for Change Initiative

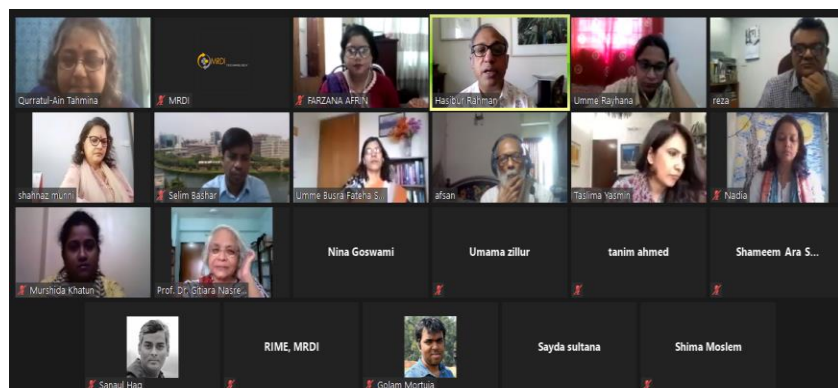
A two-day residential workshop was held from 26-27 February 2021 in CCDB Hope Foundation, Savar under the activity International Training Programme (ITP) of the project. 11 participants joined in the workshop including an executive director of a television channel, three directors and one assistant director of NGO's, a special correspondent of a newspaper, a lecturer of an university and executive director, head of programme & communication, head of IJ help desk and Deputy Manager Programme of MRDI. Some of them are also the ITP team members.



Activity-8: Meeting on Designing Media Content Analysis Tools and Setting Indicators

Under the project MRDI is conducting a research on media and gender. Core objective of the study is to formulate a set of guidelines for both print and broadcast media of Bangladesh. Before conducting media content analysis, MRDI arranged a discussion on designing media content analysis tools and setting indicators.

A half-day discussion was held from 10:00 am to 1:00 pm on 18th of April, 2021, through zoom meeting room. MRDI invited experts from several areas of the society so that chances of



lacking decreases and increases possibility to get various viewpoints on designing media content analysis tools and setting indicators. A total of 11 experts joined the discussion including university Professors, Senior Executives of NGOs, Writer and

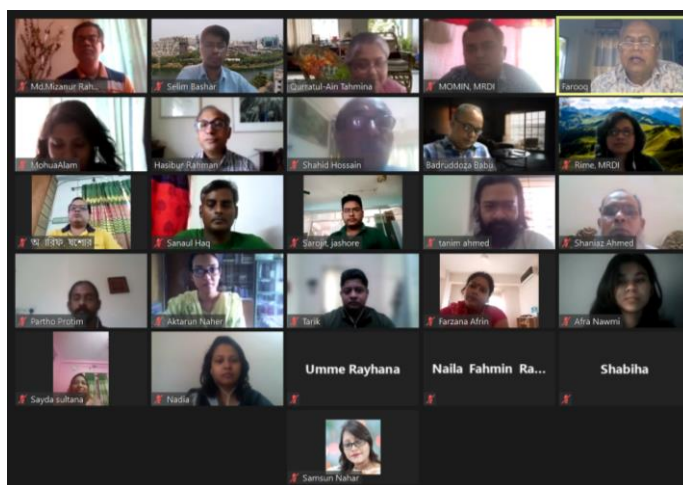
Researcher, Editor-in-Chief & Chief News Editor of electronic media, Senior Police officer and Senior Sub-editor of a national daily among whom 4 were male and 7 were female.

Qurratul-Ain-Tahmina, Principal Investigator of the study, presented the key points of the research and sought suggestions from the experts of the discussion.

Activity-9: Anti-corruption Workshop for MRDI

MRDI is committed to be transparent and accountable in its all activities and interventions. It values transparency and accountability within the organization and its management. The project feels to organize awareness workshop on anti-corruption for MRDI staffs including project staffs to make them responsive on the issue while implementing the project in its different stages.

A two-hours long workshop was organized on 3rd May 2021 through zoom network, where all the staff members of MRDI from programme and finance team, including the Executive Director of MRDI participated in the sessions. Among 26 participants, 14 are male and 12 are female. A chartered accountant with years of experience auditing development projects and NGOs, Muhammad Farooq, currently managing partner of Howladar Yunus, drew from his rich experience.



Activity-10: Media Gatekeeper Engagement Meeting

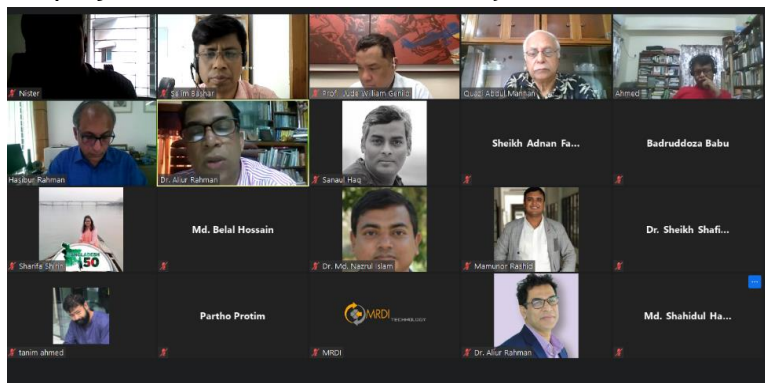
In the last year of the project, MRDI is developing a five-year strategic plan and have already finalized strategic objectives, core values, enabling objectives and cross-cutting issues of the organization. To share the strategic plan and the lessons learnt from the IQJB project MRDI has organized the meeting. The objective of the meeting is to find a way out how MRDI, can work with the journalists and our partner media organizations in future and to promote and facilitate qualitative journalism in Bangladesh.



More than two hours-long discussion meeting was held on 26th May 2021 at MRDI conference room from 11.00 am to 1.30 pm on 26 May 2021. 16 media gatekeepers from different print and electronic media participated in the meeting including editor, executive editor, executive director, deputy editor, deputy executive editor, head of news, chief news editor and news editor. Most of them are from the partner organizations in Investigative Journalism Partnership (IJP) programme of the project.

Activity-11: Interaction Meeting with Academics in Journalism

The project is at the end of its five year's activities. During this period there are successes



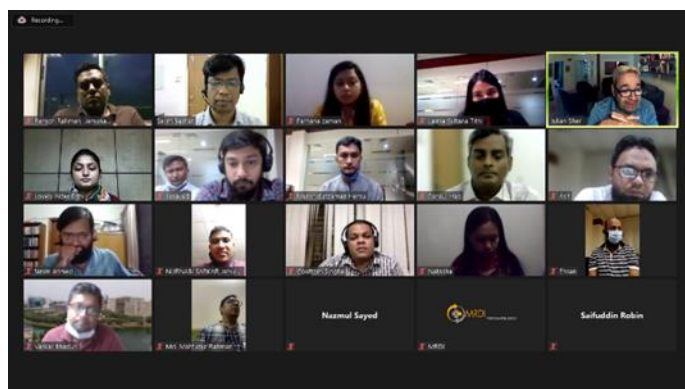
and good lessons, which contributed to develop journalism in Bangladesh. There are some challenges and obstacles also, which we did overcome with the help of partner media organizations and

journalists. To share the experiences and find a way forward, MRDI has arranged a interaction meeting with the academics in journalism. Chairman and head of the journalism schools of both public and private universities joined in the discussion.

The objective of the meeting is to find a way out how MRDI, journalism schools can work together in future to promote qualitative journalism in Bangladesh.

Activity-12: Follow-up Training Editing and Managing Investigative Report

The project has arranged a training on Editing and Managing Investigative Reports for our partner news outlets Channel 24 in January 2021 and a two trainings on same issue for Jamuna television in January and February of this year. Two follow-up of the trainings were organized on the same issue after three-four months. The trainings were held on 13 June and 17 June 2021. Both the follow-up trainings were day-long virtual session using zoom network due to the prevailing Covid 19 pandemic.



This program was originally designed for the News Managers, but we included reporters as well as technical persons (Cameraman and Video Editor) in the first three trainings. Total of 29 participants from both the news outlets, have participated in the trainings, who attended in the previous sessions in January and February. Among the 29 participants, 22 are male and 7 are female.

The training were conducted by Julian Sher, Investigative Journalist and Trainer from Canada. In the follow trainings, the project tried to understand the changes and development of the participants to produce quality investigative report.

Activity-13 Certificate giving ceremony of Women Mentorship programme

MRDI has started a four-month 'Mentorship Programme on Investigative Reporting for Women Journalists' from 16 November 2020. The objective of the mentorship was to ensure further women representation and to encourage female reporters in investigative reporting. The mentorship took more than six months to complete their assignments of the mentees. Some of the stories already published and some of them are waiting.

Finally 9 of 12 participants of the mentorship programme successfully completed their tasks and invited to join the certificate giving ceremony. The certificate giving ceremony was held at 12:00 pm on 17 June 2021 in MRDI conference room followed by lunch. Seven out of nine successful mentees attended in the certificate giving ceremony, who had produced their planned reports under the mentorship programme.



It was an informal interaction between participants and the project team on their stories. Finally, certificates are distributed to the participants and all are joined in a photo session.

Activity-14: Mentorship Conclave: Investigative Reporting on Corruption

MRDI has invited applications for a four-month mentorship programme on Investigating corruption. An open call was launched for the journalists, working in newspaper, broadcast and online media. Objective of this programme is to develop the capacity of mid-career journalists in investigative journalism and encourage them to report on corruption related issues. In a 4-day residential programme the Journalists got the training on investigation and corruption reporting and finalized their plan under the supervision of 4 mentors.



Three days training was held on 26-28 June, 2021 at Conference Room, CCDB Hope Center, Savar, Dhaka. Date of the training was shifted 2 times due to country-wide lockdown in the pandemic situation. Finally, we could organize three days training (it was four days) as government called for a country-wide shut down again.

Total 14 participants attended in the mentorship training, who were submitted their ideas first. A total of 29 applicants submitted their story idea while applying for the mentorship. After review and examine their proposal MRDI team choose 14 of them. They submitted their idea in to prescribed story pitching form. There are 3 Reporters from Newspaper, 9 from TV channel and 1 from online. One freelancer has been selected. Among the 14 participants, 12 are male and 2 are female.

A total of 11 sessions were conducted during 3-days training including some exercise. The training was conducted by experts on both investigative journalism and corruption related issues including academics, journalists, government officials and development workers. Journalists got the support from their mentors to finalize their plan for investigating on their idea. They will investigate and produce their story in supervision with the mentors in four months.

Activity-15: Capacity building for Journalist Association

The project supports journalist associations for capacity building of the organizations, as well as its members. There are two different trainings for two organizations under the program capacity building of journalists association in August 2021. Objective of the training is to build skill and capacity of the reporters in certain area and the associations as well.



The first training was on the “Safety and Security” issue, for Women Journalist Network, Bangladesh-WJNB, the leading organization of women journalists in Bangladesh. A day-long training for WJNB was held on 22 August 2021 at YWCA auditorium. The training includes two sessions on physical safety and digital security with group works and open discussion on safety issues for women journalists. 20 women journalists participated in the training.



The second training under the programme capacity building of journalist association was on “In-depth reporting on Legal affairs” for the Law Reporters Forum, the prime organization of the journalists working with court and law issue. 25 journalists attended the full day training on 28 August 2021 at Hotel La Vinci, Dhaka.

Minister for Law and Parliamentary Affairs Anisul Huq was present as a resource person in the training along with two Judges of the Supreme court of Bangladesh Justice Obaidul Hasan and Justice M Enayetur Rahim. Five sessions was conducted on different laws, legal affairs and investigative journalism.

Activity-16: Publication of Investigative Journalism Manuals

Investigative journalism is the specialized and systematic way of doing journalism with some modern techniques. It has very few books and manuals in Bengali language. The project has started to translate internationally recognized books and manuals for journalists who want to learn more on investigative journalism in Bengali.



Two investigative journalism manuals have been published from the project this year. The manual “How to be the Mouthpiece of the people” was translated in to Bengali (*Kivabe Hoben Jonogoner Kanthaswar*) in last year but published in the first quarter as part of the last year activity. It is one of the famous manuals published by German organization KAS.

The second investigative journalism manual “Story Based Inquiry” in one of the renown and popular books published by UNESCO. The project has translated the book in to Bangla (*Story Nirvor Onusondhan*) and published it in the last month of the year.

Activity-17: Distribution of IJ Handbook and Safety Guideline

Investigative journalism is the main focus of the project and as there are huge demand of journalism books or manuals, the project has distributed around thousand copies of the manual “How to be the Mouthpiece of the people” (*Kivabe Hoben Jonogoner Kanthaswar*). The manuals were distributed to the journalists, faculty of journalism schools, experts and for the library of the universities. There is a plan for distributing the new manual “Story Based Inquiry” to the stakeholders very soon.

As the safety-security is a prime concern for the journalists and media houses. Handbook on safety and security was developed to discuss physical, digital, legal securities of journalist. 1000 copies of the handbook were reprinted to fulfill the additional demand of the journalist’s community.

Activity-18: Investigative Journalism Partnership (IJP)

In the last year of the project it seems to be some development in Investigative journalism partnership- IJP. But only in the first few months the partners were active in the partnership. Due to Covid-19 pandemic situation, and other causes like crisis in manpower and resources, digital transformation, the partners were not active as much as in the previous years. Existing partners were interested to get training and other support, rather than production of investigative journalism.

The positive side was some encouraging developments with several new partner’s interest in IJP, who asked for support in both investigative journalism and digital transformation or media convergence. This can be another significant avenue for the project. Several media outlets have expressed their interest in digital transformation, at least an initial assessment of their digital security and capability to transform. Support to the partners and individual reporters was continued through the Investigative Journalism helpdesk.

Activity-19: Investigative Journalism Helpdesk

Investigative Journalism helpdesk was active throughout the year. The helpdesk provided support on 225 instances. This is excluding the assistance under the mentorship programme which would increase the numbers even further. Although some newspaper reporters took support from the helpdesk, their reports have yet to be published. Together around 30 reporters from TV, online and newspapers took support from the helpdesk in a quarter. More

than 30 reports have been published in the media after taking support from the helpdesk this year on an average of 10 reports per quarter.

Activity-20: GIJN Bangla

GIJN Bangla continues to provide valuable knowledge and resources to journalists, Academics and students of Journalism departments. It has become most effective and helpful resource hub for the Journalist, students of Journalism and academics from the beginning. GIJN Bangla published and discuss tools and techniques of modern journalism and remarkable examples of investigative journalism, fellowship, grants and training related information to enhance the capacity of journalists.

In this year, from September 2020 to August 2021, total 100 articles and 12 newsletters were produced by GIJN Bangla. Our Facebook and twitter pages were also closely followed by this Journalism community. We've 5768 and 720 followers on Facebook and twitter respectively.

Activity-21: Media Monitoring

The project has updated its archive of mainstream Newspapers and primetime news bulletins of TV channels. Objective of this initiative is for the assess of qualitative and quantitative aspect of news reports published in Bangladeshi media. This archive can be used in the evaluation, research and analysis of media trends and for other purposes. Project continued the archiving 12 Newspapers and 12 TV channels in this year.

Sl.	Newspapers	TV Channels
1.	Prothom Alo	BTV
2.	Ittefaq	ATN Bangla
3.	Samakal	NTV
4.	Kalerkantha	Ekattor TV
5.	Naya Diganta	Independent TV
6.	Janakantha	Somoy TV
7.	Jugantor	Channel-i
8.	The Daily Star	News24
9.	News Age	Maasranga TV
10.	The Business Standard	Jamuna TV
11.	Financial Express	Bangla Vision
12.	Dhaka Tribune	Channel 24

Activity-22: RTI Help Desk

In the las year of the project, RTI help desk provided supports to journalists of national and local level and other professionals as well. Help desk gave the basic information and facilitated them to select appropriate designated officer and appellate authority and fill-up application, appeal and complaint forms. RTI helpdesk supported 55 journalists in this year. Number of total support was 298.

Activity-23: Feasibility Study of journalism training institute

MRDI is planning to broaden its horizon and uplift its capacity with establishing a Journalism Training Institute as a Center for Excellence in Bangladesh, and in the Asia region. Fojo and MRDI conducted a feasibility study that may support MRDI's strategic vision and mission.

The study had been carried out already and 1st draft of the report is submitted by the external consultant who proposed some possible options. Now it will be published after the review and discussions with MRDI and Fojo.

Activity-24: End-line Evaluation

The project has completed its 5 year in 31 August 2021. Before the ending there is an End-line evaluation of the whole project done by an external consultant. Report of the assessment was done. It shows that the project components and activities were all highly relevant to the context and the country's development agenda. Despite the challenging context and the pandemic, the project was highly effective and has already implemented most of the intended activities. Objectives and results are expected to be achieved, or partially achieved in few cases. It shows that the project has strong evidence of medium and longer-term impact. The project was impactful and there was a substantial amount of output.

Activity-25: Communication Strategy for MRDI

Under the project MRDI is developing its strategy for Communication and Knowledge Management. Consultants are working on the process and there were workshops, group discussions and several exercise on the communication policy or strategy. Knowledge management part is now in progress. After that there will be a complete communication and knowledge management strategy for the organization.

Challenges:

- Covid-19 pandemic was a great challenge to cope up with. Some of activities needed to revise and redesigned along with budget and some of activities needed to arrange over online.
- There are shortage of experts and consultants in Bangladesh related to the topics we deal with.
- Women participation in the training as participants and trainer was insignificant due to the less women journalists in Bangladeshi media.

Sustainability:

- Through the partnership media houses increased their capacity and professional practices. It will help them to ensure qualitative journalism in the future.
- The project initiated capacity building activities for journalists and organizations which will increase skills and capabilities of journalists in the long run.
- New approaches in Investigative journalism- tools and techniques, research, fact

checking and others make the journalism more up to date and let them think big in the future.

- Training of the trainers activities for training institutions and discussion with journalism faculties will roll on and trainers can disseminate their knowledge to the journalist.
- Safety and Security as the major concern in journalism, can be reduced through the training and awareness building. Knowledge on safety and security will reduce the level of risk for Journalists in future.
- Publication on Investigative Journalism and Safety and Security will help the journalists to learn more and provide supportive resource materials for the journalists and students.

FORM FD-3

[Under rule 5 (2) of the Foreign Donations (Voluntary Activities) Regulations Rules 1978]

DECLARATION REGARDING RECIPET OF FOREIGN DONATION AND THE MANNER OF ITS UTILISATION:

1. Particulars of the organization :
 - (a) Full name in block letters and address : MANAGEMENT AND RESOURCES DEVELOPMENT INITIATIVE (MRDI)
: 8/19 Sir Syed Road (3rd Floor), Block-A, Mohammadpur, Dhaka-1207
 - (b) Registration number under sub-rule (3) of rule 3 of the Foreign Donations (Voluntary Activities) Regulation Rules, 1978 and the date of Registration : Reg. No-1962 dated- 21.09.2004
Under Foreign Donation Regulation Ordinance 1978
Renewal of Registration on 24.07.2019 for 10 years up to 20-09-2029
2. Whether prior permission to receive or operate with foreign donation(s) has granted by Government. If so, quote authorization number and date :
3. Nature and full details of foreign donation(s) Received
 - (a) Date of receipt :

25-Jan-21	Tk.	2,857,574
11-Mar-21	Tk.	12,905,944
7-Jul-21	Tk.	16,042,471
		<hr/>
Total Fund received as per 2 nd approved budget		31,805,989
Add: Amount received from MRDI mother account		8,11,083
		<hr/>
Total Foreign donation received for the project year 2		Tk. <u>32,617,072</u>
 - (b) Nature of donation(s) : Grant
(Grant/Credit/etc)
 - (c) Amount : Foreign currency : SEK 3,253,787 equivalent to
(and taka equivalent) : BDT 32,617,072
 - (d) Value, if commodity aid : N/A
(details of item(s))
4. Mode/ Channel of receipt (through whom received and whether it is remittance/bank draft etc. : Through Bank Account.
5. Banking information :
 - (a) Name, address and A/C number of the Bank, through which foreign donation will be received : South East Bank Limited
Dhanmondi Branch, Dhaka
STD A/C Number- 01211100006616

(b) Name, address and A/C number of the Bank, through which operational activities for this project will be transacted : Prime Bank Ltd.,
Asad Gate Branch, Dhaka.
STD A/C Number: 2138314003939

6. Particulars of the Foreign source(s) from which donation to be received :

(a) If an individual, his personal Particulars : N/A

- i. Name in block letters
- ii. Present address (Telephone No. if any)
- iii. Permanent address
- iv. Nationality/Citizenship (Previous citizenship, if any)
- v. Profession (details)

(b) If an Organisation,/Institution/ Association/Trust/ Foundation/ Trade union etc. full name and particulars there of including

i. Full name in block letters and complete address : **Fojo Media Institute, Linnaeus University, Sweden**
SE-391 82 Kalmar,
Visiting: Grondalsv. 19, Kalmar

ii. Address of Head Office/ Principal Office and Telephone, Telex, Fax etc. : SE-391 82 Kalmar,
Visiting: Grondalsv. 19, Kalmar
Tel: +46 480 44 64 00,
Fax: +46 480 44 64 20

ইমেইল নম্বর: fojoinfo@lnu.se
ওয়েব সাইট: www. Fojo.se

iii. Aims and objectives

- : i. To make high quality report with special emphasis on gender equality, labor rights, corruption and good governance, and environment and climate change, and assist the media and journalists researching on it.
- i. Networking for institutional and personal capacity building, making thematic forum, training, research, connection with international network, and making plan like study tour and implementation.

- iii. Particulars of at least 3 important office bearers including the Head of Organisation and the Executive dealing with Bangladesh : **Katarina Zwinkels**
International Director
Linda Petersson
Project Coordinator
Marie Nilssonne
International Finance officer
- iv. Nature of connection/dealings of the applicant NGO with Foreign source(s) : Contracting Authority and Beneficiary
7. Purpose for which foreign donations received : Implementation of project Activities.
(a) Name of the Project : Improving Qualitative Journalism in Bangladesh-Phase II
- (b) Date of Government approval of the Project and authorization No. : Letter no. 1st approval
03.07.2666.665.68.102.19-1017 dated 11 September 2019
1st revised approval
03.07.2666.665.68.102.19-356 dated: 25 March 2020
2nd Revised approval
03.07.2666.665.68.102.19-785 dated: 27 July 2020
Latest Revised approval
03.07.2666.665.68.102.19-682 dated: 03 March 2021
8. Details of actual utilization of donation (to be submitted within 3 months of completion of the project during 13th month of receipt of donation whichever as earlier) : So far **Tk. 32,258,102** has been spent from grant
- (a) Particular of branch or branches of the organization which utilized the donation and the amount utilized : N/A
- (b) Specific purpose for which utilized : To implement the project activities
Full description of the manner in which :

Utilized (As per Annex '1')

Budget Head	BDT
Human Resources	14,884,098
Travel & Accommodation	225,467
Investigative Journalism Partnership (IJP).	161,208
Training on Investigative Journalism	493,997
Follow up training of Investigative Journalism	44,109
Investigative Journalism Helpdesk	296,000
Translation of IJ-Handbook	790,349
Media Monitoring	323,400
Conference Room Setup Cost	525,625
Interaction Meeting with Academics in Journalism	60,378


Gatekeeper Engagement Meeting	120,544
Mentorship Programme	1,789,088
Safety and Security Program & Training	150,301
Capacity building for journalists' association	563,455
Viability Study of Independent Media	139,974
Webinar Series of Covid-19	207,346
International Training Program (ITP)	657,149
Feasibility Study on Journalism Training Institute	400,000
Gender Survey & Guideline Development Cost	1,019,537
Online Training Courses	1,457,971
Website Development	264,000
Training of Trainers of PIB	148,625
Organizational Review for MRDI	650,000
Workshop on MRDI Strategy	525,572
End-line /External Evaluation	500,000
Audit	200,000
Program Management Cost	5,659,909
Total foreign donation spent (In BDT)	32,258,102

9. Whether financial information has been furnish : N/A
had to ADAB or any other Association
10. Whether the list of the equipments :
(Including vehicles) and assets acquired under
this remittances/project has been furnished.
List of equipments under the project:
(Acquired in 1st year)
11. Any other information of significance : N/A


DECLARATION

I hereby declare that the above particulars furnished by me are true and correct.

Signature of the Chief Financial Executive


Name: Hasibur Rahman
Designation: Executive Director
Place: Dhaka.
Date: 12 September 2021

Signature of the Chief Executive


Name: Hasibur Rahman
Designation: Executive Director
Place: Dhaka.
Date: 12 September 2021

**বার্ষিক প্রতিবেদন সংক্রান্ত প্রয়োজনীয় তথ্যাদ
(পরিপত্রের ১১ অনুচ্ছেদ অনুযায়ী)**

প্রকল্পের নাম	: Improving Qualitative Journalism in Bangladesh-Phase II
প্রকল্পের মোট মেয়াদকাল	: 01 September 2019 to 30 November 2021
ব্যুরোর অনুমোদনের নম্বর ও তারিখ	: Letter no. 1st approval 03.07.2666.665.68.102.19-1017 dated 11 Sep 2019, 1st revised approval 03.07.2666.665.68.102.19-356 dated: 25 March 2020, 2nd Revised approval 03.07.2666.665.68.102.19-785 dated: 27 July 2020. Latest Revised approval 03.07.2666.665.68.102.19-682 dated: 03 March 2021.
অনুমোদিত প্রাক্কলিত ব্যয় (বছরওয়ারি)	: BDT 4,29,95,312 (2nd year)
প্রতিবেদনকালে ছাড়কৃত অর্থের পরিমাণ	: BDT 3,18,05,989
প্রতিবেদনকাল (প্রকল্প বর্ষ)	: 2nd Year (01 September 2020 to 31 August 2021)

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	1 Human Resource (Programme Team)							
	Executive Director (46% working time)	2,271,430	12	100%	2,265,667	12	2,265,667	
	Executive Director (Festival allowance)	472,849	2	100%	472,849	2	472,849	
	Manager (Full time)	1,772,604	12	100%	1,772,600	12	1,772,600	
	Manager (Festival allowance)	137,000	2	100%	159,499	2	159,499	
	Manager Implementation (Full time)	1,708,560	12	100%	1,708,560	12	1,708,560	
	Manager Implementation (Festival allowance)	158,200	2	100%	158,200	2	158,200	
	Head of IJ Helpdesk (Full time)	1,771,200	12	100%	1,771,200	12	1,771,200	
	Head of IJ Helpdesk (Festival allowance)	164,000	2	100%	164,000	2	164,000	
	Project Coordinator (Full time)	906,780	12	100%	906,780	12	906,780	
	Project Coordinator (Festival allowance)	75,565	2	100%	75,566	2	75,566	
	Logistic Coordinator (10 days per month)	376,774	12	100%	376,774	12	376,774	
	Logistic Coordinator (Festival allowance)	35,568	2	100%	35,568	2	35,568	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Finance Controller (30 % working time)	377,946	12	100%	374,868	12	374,868	
	Finance Controller (Festival allowance)	35,565	2	100%	34,710	2	34,710	
	Finance Manager (Full time)	984,600	12	100%	984,600	12	984,600	
	Finance Manager (Festival allowance)	99,000	2	100%	99,000	2	99,000	
	Sub Editor -GIJN (Full time)	706,200	12	100%	706,200	12	706,200	
	Sub Editor -GIJN (Festival allowance)	58,850	2	100%	58,850	2	58,850	
	IT Officer (Full time)	508,128	12	100%	508,125	12	508,125	
	IT Officer (Festival Allowances)	47,750	2	100%	47,750	2	47,750	
	RTI Helpdesk Officer (50% working time)	248,325	12	100%	248,325	12	248,325	
	RTI Helpdesk Officer (Festival Allowances)	23,250	2	100%	23,250	2	23,250	
	Principle Investigator	1,050,000	6	100%	1,048,750	6	1,048,750	
	Principle Investigator (Festival Allowances)	120,000	2	100%	102,084	2	102,084	
	Coordinator, Gender Study (Full time)	300,000	6	100%	300,000	6	300,000	
	Coordinator, Gender Study (Festival Allowances)	33,500	2	100%	29,166	2	29,166	
	Media Monitoring Officer [2 persons] (Full time)	420,000	6	100%	410,323	6	410,323	
	Media Monitoring Officer [2 persons] (Festival Allowances)	47,000	2	100%	40,834	2	40,834	
	Sub-total	14,910,644			14,884,098		14,884,098	
2	Per diems for missions/travel, Local staff							
	MRDI Staff, International per diem	-	0	0%	-	0	-	
	Sub-total	-			-		-	
3	Travel & Accommodation							

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাব্যবধান সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	MRDI staff, International travel	-					-	
	MRDI staff, local travel	120,000	12	100%	103,018	12	103,018	
	MRDI-Fojo project Staff local travel (lumpsum days)	202,500	45	100%	122,449	15	122,449	
	Sub-total	322,500			225,467		225,467	
4	Investigative Journalism Partnership (IJP)							
4.1	IJP Partnership							
	Accommodation for expert/journalists/MRDI Staffs	150,000	75	100%	-		-	
	Per diem for expert/journalists/MRDI Staffs	120,000	80	100%	-		-	
	Transportation cost for expert/journalist/MRDI staffs (includeing vehicle rent, fuel, toll, driver allowance, etc)	525,000	75	100%	-		-	
	Meeting cost (lumpsum)	75,000	15	100%	-		-	
	Expert honorarium	750,000			-		-	
	Consultant	157,500	1	100%	157,500	1	157,500	
	Equipments rental, Printing & supply, Research, fixer & Data collection for partnership	300,000	1	100%	3,708	1	3,708	
	Capacity Building on Digital Transformation for IJ Partnership (Upon Request)	500,000	1	100%	-		-	
	Sub-total	2,577,500			161,208		161,208	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
4.2	Training on Investigative Journalism							
	Honorarium for Facilitators	225,000	9	100%	225,000	9	225,000	
	Translation Cost	108,000	18000	100%	71,040	11,840	71,040	
	Certificate (3 training)	16,500	3	100%	20,000	3	20,000	
	Connectivity & Incidental Cost for Participants	209,250	135	100%	177,957	117	177,957	
	Sub-total	558,750			493,997		493,997	
4.03	Followup Training of Investigative Journalism							
	Honorarium for Facilitators	50,000	2	100%	-	-	-	
	Connectivity & Incidental Cost for Participants	46,500	30	100%	44,109	28	44,109	
	Sub-total	96,500			44,109		44,109	
4.04	Investigative Journalism Helpdesk							
	Help Desk Support Cost	750,000	1	100%	46,000	1	46,000	
	Data Help Desk Support Cost	350,000	7	100%	250,000	5	250,000	
	Sub-total	1,100,000			296,000		296,000	
4.05	Translation of IJ-Handbook							
	Honorarium for Translator	250,000	1	100%	250,000	1	250,000	
	DTP design, editing & printing	300,000	1000	100%	328,000	1000	328,000	
	Reprint of IJ Hand book	215,000	1000	100%	175,000	1000	175,000	
	Distribution of hand book	55,000	1100	100%	37,349	700	37,349	
	Sub-total	820,000			790,349		790,349	
4.6	Media monitoring (7 days per month)							
	Newspaper Archieve charges (7 days x 12 month x 10 media)	29,400	840	100%	29,400	840	29,400	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	TV clip archive charge (7 days X 12 months X 10 TV)	294,000	840	100%	294,000	840	294,000	
	Sub-total	323,400			323,400		323,400	
4.7	Conference Room Setup Cost							
	Furniutre , Fixtures & Equipment	500,000	1	100%	525,625	1	525,625	
	Sub-total	500,000			525,625		525,625	
4.8	Interaction Meeting with Academics in Journalism							
	Travel for Participants	49,000	14	100%	-	1	-	
	Daily Subsistence allowance for outside Dhaka participants	49,000	14	100%	-		-	
	Time cost for participants	75,000	15	100%	60,378	12	60,378	
	Food for participants	12,500	25	100%	-		-	
	Information kit (Folder, writing pad, pen & information material)	11,250	750	100%	-		-	
	Sub-total	196,750			60,378		60,378	
4.9	Gatekeeper Engagement Meeting							
	Time cost for participants	75,000	15	100%	75,000	15	75,000	
	Food for participants including project staffs	12,500	25	100%	13,486	25	13,486	
	Information kit (Folder, writing pad, pen & information material)	37,500	15	100%	32,058	15	32,058	
	Sub-total	125,000			120,544		120,544	
	Total Investigative Journalism Fund	6,297,900			2,815,610		2,815,610	
5	Mentorship Programme							
5.1	Mentorship Conclave							
	Honorarium for Facilitators	200,000	8	100%	156,250	6	156,250	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Honorarium for Resource persons	75,000	10	100%	52,500	10	52,500	
	Transportation for facilitators, resource persons, Program staff, Participants (Vehicle Rent+Fuel+driver allowance+toll)x 1 conclave	96,000	16	100%	99,994	16	99,994	
	Information kit (Folder, writing pad, pen & information material)	30,000	20	100%	30,723	20	30,723	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	88,000	4	100%	45,540	4	45,540	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	228,800	104	100%	154,047	104	154,047	
	Accommodation	220,000	88	100%	163,184	80	163,184	
	Travel for Participants (From Outside Dhaka participants)	6,000	4	100%			-	
	Daily Subsistence allowance for outside Dhaka participants	14,000	4	100%	-		-	
	Conveyance and incidental cost for participants of Dhaka & Outside Dhaka	96,000	48	100%	84,000	55	84,000	
	Connectivity & Incidental Cost for Participants	74,400	48	100%	73,945	48	73,945	
	Banner (1 mentorship)	3,600	1	100%	1,500	1	1,500	
	Stationery (1 mentorship)	5,000	1	100%	5,335	1	5,335	
	Daily allowance for programme staffs	10,800	24	100%	8,100	18	8,100	
	Miscellaneous Expenses	10,000	1	100%	10,000	1	10,000	
	Translation Cost	102,000	17000	100%	13,866	2,311	13,866	
	Meeting Cost of Mentees [Lunch & Snacks]	25,000	50	100%	7,778	20	7,778	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাদায়ী সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Sub-total	1,284,600			906,762		906,762	
5.2	Mentorship Support							
	Honorarium for mentor	400,000	16	100%	300,000	12	300,000	
	Expenses for mentees	500,000	25	100%	487,375	21	487,375	
	Sub-Total	900,000			787,375		787,375	
5.3	Certificate Giving Ceremony of Mentorship Programme							
	Food & Refreshments	30,000	40	100%	15,195	20	15,195	
	Travel for Participants	18,000	12	100%	-	-	-	
	Daily Subsistence allowance for outside Dhaka	42,000	12	100%	-	-	-	
	Certificate (2 Mentorship)	11,000	2	100%	10,000	2	10,000	
	Sub-total	101,000			25,195		25,195	
5.4	Mentorship Follow up							
	Honorarium for Facilitators	75,000	3	100%	-	-	-	
	Honorarium for Resource persons	90,000	12	100%	15,000	3	15,000	
	Transportation for facilitators, resource persons, Program staff, Participants (Vehicle Rent+Fuel+driver allowance+toll) x 1 training	72,000	12	100%	-	-	-	
	Information kit (Folder, writing pad, pen & information material)x 1 training	30,000	20	100%	-	-	-	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka x 1 training	66,000	3	100%	-	-	-	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	165,000	75	100%	-	-	-	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

প্রকল্পের নাম: Improving Qualitative Journalism in Bangladesh-Phase II

প্রতিবেদনাধীন সময়: 01 September 2020 to 31 August 2021

ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Accommodation	172,500	75	100%	-	-	-	
	Travel for Participants (From Outside Dhaka participants)	6,000	4	100%	-	-	-	
	Daily Subsistence allowance for outside Dhaka participants	14,000	4	100%	-	-	-	
	Conveyance and incidental cost for participants of Dhaka & Outside Dhaka	72,000	36	100%	-	-	-	
	Connectivity & Incidental Cost for Participants	55,800	36	100%	54,756	36	54,756	
	Banner x 1 training	3,600	1	100%	-	-	-	
	Stationery x 1 training	5,000	1	100%	-	-	-	
	Daily allowance for programme staffs	6,750	15	100%	-	-	-	
	Miscellaneous Expenses x 1 training	10,000	1	100%	-	-	-	
	Sub-total	843,650			69,756		69,756	
	Total Mentoring programme	3,129,250			1,789,088		1,789,088	
6.00	Safety and Security Program & Training							
6.01	Safety Security Guideline Publication & Distribution							
	Safety Security Guideline Publication (Re print)	175,000	1000	100%	135,000	1000	135,000	
	Distribution Cost	30,000	600	100%	15,301	500	15,301	
	Sub-total	205,000			150,301		150,301	
	Total of Safety & Security Program & Training	205,000			150,301		150,301	
7.00	Sector wide							
7.01	Capacity building for journalists association							

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Capacity building for journalists association	700,000	2	100%	563,455	2	563,455	
	Sub-total	700,000			563,455		563,455	
7.02	Viability Study of Independent Media							
	DTP design, editing & printing of viability study	201,000	300	100%	133,100	300	133,100	
	Distribution of report	10,000	200	100%	6,874	211	6,874	
	Sub-total	211,000			139,974		139,974	
7.03	Webinar Series of Covid-19							
	Online Platform	240,000	12	100%	161,954	12	161,954	
	Equipment & Accessories	100,000	1	100%	45,392	1	45,392	
	Sub-total	340,000			207,346		207,346	
7.04	International Training Program (ITP)							
7.4.1	Coordinator-ITP	400,164	12	100%	393,629	12	393,629	
	Sub-total	400,164			393,629		393,629	
7.4.2	Country Team Meeting Cost							
	Meeting Cost	38,400	80	100%	9,319	16	9,319	
	Sub-total	38,400			9,319		9,319	
7.4.3	Workshop for Change Initiative Finalization							
	Honorarium for Local Facilitator	50,000	2	100%	50,000	16	50,000	
	Transportation for participants & Facilitator	48,000	6	100%	27,710	4	27,710	
	Accommodation	60,000	24	100%	51,611	23	51,611	
	Food & Refreshment (Breakfast, 2 tea-snacks,	79,200	36	100%	84,282	26	84,282	
	Venue	40,000	2	100%	36,685	2	36,685	
	Information Kit [Folder, writing pad & pen etc. [9	3,600	9	100%	3,029	9	3,029	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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ক্রম	এনেক্সার সি এর খাত	খাতওয়ারি বাজেট	কার্যক্রম ও লক্ষ্যমাত্রা	কার্যক্রমভিত্তিক অর্জিত লক্ষ্যমাত্রা	খাতওয়ারি মোট প্রকৃত ব্যয়	প্রতিবেদনকাল পর্যন্ত ক্রমপুঞ্জীভূত অগ্রগতি		মন্তব্য
						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Stationery & Supplies	4,000	1	100%	884	1	884	
	Miscellaneous Expenses	10,000	1	100%	-		-	
	Sub-total	294,800			254,201		254,201	
	Total International Training Program (ITP)	733,364			657,149		657,149	
7.5	Feasibility Study on Journalism Training Institute							
	Local Facilitator for Feasibility Study	400,000	1	100%	400,000	1	400,000	
	Honorarium for Interviewer	125,000	500	100%	-	-	-	
	Connectivity Cost for Focus Group Discussion (10	81,120	80	100%	-	-	-	
	Conveyance and communication for local	24,000	8	100%	-	-	-	
	Honorarium for Local Coordinator (1 person x 8	40,000	8	100%	-	-	-	
	Sub-total	670,120			400,000		400,000	
7.6	GIJN Bangla Service							
	Honorarium for GIJN Editor	750,000	5	100%	-	-	-	
	Sub-total	750,000			-		-	
7.7	Gender Survey & Guideline Development Cost							
7.7.1	Indicator Setting Meeting of gender Survey							
	Time Cost for Expert	50,000	10	100%	55,252	11	55,252	
	Food & Refreshment [Lunch & Snacks)	14,000	500	100%	-	-	-	
	Information Kit	6,000	80	100%	-	-	-	
	Sub-total	70,000			55,252		55,252	
7.7.2	Media Content Monitoring							

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Data Entry Operator (1 person)	175,000	70	100%	175,000	70	175,000	
	Newspaper Subscription (30 days x 15 Media x 6 months)	94,500	2700	100%	67,233	900	67,233	
	TV , Media & Archive Charge (30 days X 10 TV X 6 months)	630,000	1800	100%	240,000	600	240,000	
	Sub-total	899,500			482,233		482,233	
7.7.3	Focus Group Discussion (FGD)							
	Venue	24,000	6	100%	-	-	-	
	Food	40,500	90	100%	-	-	-	
	Transportation (Vehicle Rent+Fuel+driver allowance+toll)	144,000	12	100%	-	-	-	
	Accommodation	90,000	36	100%	-	-	-	
	Daily allowance	54,000	36	100%	-	-	-	
	Conveyance for participants	90,000	90	100%	-	-	-	
	Stationery & Supplies	18,000	90	100%	-	-	-	
	Conveyance and communication for local coordinator	18,000	6	100%	-	-	-	
	Honorarium for Local Coordinator	30,000	6	100%	-	-	-	
	Sub-total	508,500			-		-	
7.7.4	Equipment for Media Monitoring							
	Desktop & related accosories	150,000	2	100%	132,052	100%	132,052	
	Sub-total	150,000			132,052		132,052	
7.7.5	Mapping study - Gender equality in media regulation							

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Honorarium for Expert (Senior lawyer, Academic Lawyer)	400,000	1	100%	350,000	100%	350,000	
	Sub-total	400,000			350,000		350,000	
	Total Gender Survey & Guideline Development Cost	2,028,000			1,019,537		1,019,537	
	Total Sectorwide	5,432,484			2,987,461		2,987,461	
8.00	Media Innovation Hub							
8.01	Online Training Courses	1,400,000	2	100%	1,457,971	100%	1,457,971	
	Sub-total	1,400,000			1,457,971		1,457,971	
8.02	Promotion of Online Training Courses							
	Transportation (Vehicle Rent+Fuel+driver	180,000	15	100%	-	-	-	
	Accommodation [15 days x 4 person]	150,000	60	100%	-	-	-	
	Daily allowance for programme staffs [15 days x 4	90,000	60	100%	-	-	-	
	Venue [8 days for 8 visit]	80,000	8	100%	-	-	-	
	Food (25 participant x 8 visit)	200,000	200	100%	-	-	-	
	Conveyance (20 participant x 8 visit)	160,000	160	100%	-	-	-	
	Conveyance and communication for local	24,000	8	100%	-	-	-	
	Honorarium for Local Coordinator (1 person x 8	80,000	8	100%	-	-	-	
	Information Kit (20 participant x 8 visit)	80,000	160	100%	-	-	-	
	Meeting cost of local media house (5 media	50,000	5	100%	-	-	-	
	Sub-total	1,094,000			-		-	
8.03	Website Development							

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Website Content Development Editing	250,000	1	100%	264,000	100%	264,000	
	Sub-total	250,000			264,000		264,000	
	Total of Media Innovation Hub	2,744,000			1,721,971		1,721,971	
9.00	Training of Trainers of PIB							
	Honorarium for Lead trainer (3 days)	75,000	3	100%	75,000	3	75,000	
	Banner and certificate	6,000	1	100%	5,180	4	5,180	
	Connectivity & Incidental Cost for Participants	68,445	45	100%	68,445	45	68,445	
	Sub-total	149,445			148,625		148,625	
10.00	RTI Help Desk & Clinic							
	Suport Cost of RTI Applicant	150,000	0	0%	-	0	-	
	Sub-total	150,000						
11.00	Internal Activities							
11.01	Anti-corruption Workshop							
	Honorarium for Resource persons	15,000	1	100%	-	-	-	
	Food & Refreshments	10,000	25	100%	-	-	-	
	Information kit	2,500	25	100%	-	-	-	
	Sub-total	27,500			-		-	
11.02	M&E Training for MRDI							
	Honorarium for Expert [5 days]	50,000	5	100%	-	-	-	
	Food & Refreshments [5 days x 5 person]	20,000	25	100%	-	-	-	
	Information kit	5,000	25	100%	-	-	-	
	Sub-total	75,000			-		-	
11.04	Organizational Review for MRDI							

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Legal Expert	550,000	1	100%	-	-	-	
	Developing MRDI Communication Strategy	300,000	1	100%	300,000	1	300,000	
	Honorarium for Expert (For accessing the automation requirement)	350,000	1	100%	350,000	1	350,000	
	Sub-total	1,200,000			650,000		650,000	
11.04	Workshop on MRDI Strategy							
	Honorarium for Facilitator(1 person x 4 days)	100,000	4	100%	75,000	3	75,000	
	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	80,000	4	100%	75,900	3	75,900	
	Transportation for facilitator & Participants (Vehicle Rent+Fuel+driver allowance+ toll)	100,000	10	100%	70,422	8	70,422	
	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	176,000	80	100%	160,751	80	160,751	
	Accommodation (20 persons x 4 nights)	200,000	80	100%	128,269	80	128,269	
	Stationery & Supplies	5,000	1	100%		1	-	
	Miscellaneous Expenses	20,000	2	100%	15,230	2	15,230	
	Sub-total	681,000			525,572		525,572	
11.05	End-line /External Evaluation							
	Local Expert	500,000	1	100%	500,000	1	500,000	
	Sub-total	500,000			500,000		500,000	
	Total of Internal Activities	2,483,500			1,675,572		1,675,572	
12	Audit and Final Report							
	Audit Fees	200,000	1	100%	200,000	1	200,000	
	Sub-total	200,000			200,000		200,000	

পরিপত্রের ১১(ক) অনুযায়ী প্রকল্পের কার্যক্রম ও বার্ষিক বিবরণী (ছক-১)

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						বাস্তব	আর্থিক	
1	2	3	4	6	8	9	10	11
	Total Program Cost	36,024,723			26,598,193		26,598,193	
13	Programme Management Cost							
	MRDI Overhead (30% of the HR: Human Resources)	4,473,193	12	100%	4,465,606	12	4,465,606	
	Contingency	2,047,396	12	100%	758,373	12	758,373	
	Facility service for Fojo Staffs	420,000	12	100%	420,000	12	420,000	
	Financial services	30,000	12	100%	15,930	12	15,930	
	Sub-total	6,970,589			5,659,909		5,659,909	
	Grand Total	42,995,312			32,258,102		32,258,102	

পরিপত্রের ১১(ক) অনুযায়ী উপজেলাওয়ারি প্রকল্পের আর্থিক বিবরণী (ছক-২)

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ক্রম	জেলার নাম	উপজেলার নাম	উপজেলার জন্য মোট বরাদ্দ	মোট প্রকৃত ব্যয়	মন্তব্য
১	২	৩	৪	৫	৬
1	Dhaka	Dhaka	42,995,312	32,258,102	
	Total		42,995,312	32,258,102	

পরিপত্রের ১১(খ) অনুযায়ী যানবাহনসহ সংস্থার সকল স্থাবর/অস্থাবর সম্পদের পূর্ণাঙ্গ তালিকা (ছক-৩)

ক্রম	সম্পদ/সম্পত্তির বিবরণ	পরিমাণ/ সংখ্যা	প্রাপ্তি/সংগ্রহের তারিখ	প্রকৃত ক্রয়মূল্য	অর্থের উৎস	কি কাজে ব্যবহৃত হচ্ছে	অবস্থান (স্থান)	বিক্রিত/ হস্তান্তরিত সম্পদ (সংখ্যা/পরিমাণ)	সংস্থার শুরু থেকে প্রতিবেদন পর্যন্ত ক্রমপুঞ্জিভূত		বর্তমান অবস্থা	
									পরিমাণ/ সংখ্যা	সর্বমোট ক্রয়মূল্য	সচল	অচল
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
	সংস্থার অস্থাবর সম্পদসমূহ:											
1	Table	43	2004-2020	364,439	Own/Donor	Official	Office	-	43	364,439	√	
2	Chair, Sofa etc.	101	2005-2020	300,201	Own/Donor	Official	Office	-	101	300,201	√	
3	Shelf, Paper stand etc.	56	2004-2020	365,091	Own/Donor	Official	Office	-	56	365,091	√	
4	Interior Decoration	9	2010-2019	269,951	Own/Donor	Official	Office	-	9	269,951	√	
5	Photocopier	1	2011-2019	195,000	Own/Donor	Official	Office	-	1	195,000	√	
6	Monitoring Set up	4	2008-2019	420,684	Own/Donor	Official	Office	-	4	420,684	√	
7	Fax Machine, Scanner, TV, Speaker, Recorder etc.	7	2006-2020	215,811	Own/Donor	Official	Office	-	7	215,811	√	
8	Power Generator	1	2010-2019	102,250	Own/Donor	Official	Office	-	1	102,250	√	
9	Electric Fan	28	2003-2019	58,620	Own/Donor	Official	Office	-	28	58,620	√	
10	Air cooler	16	2006-2020	988,874	Own/Donor	Official	Office	-	16	988,874	√	
11	Telephone and internet connectivity	22	2003-2019	167,911	Own/Donor	Official	Office	-	22	167,911	√	
12	Camera	8	2008-2019	325,135	Own/Donor	Official	Office	-	8	325,135	√	
13	Mobile and telephone set	32	2006-2019	536,592	Own/Donor	Official	Office	-	32	536,592	√	
14	Access & Attendance Control Device	1	2018-2019	55,000	Own/Donor	Official	Office	-	1	55,000	√	
15	Tower server	2	2012-2018	299,360	Own/Donor	Official	Office	-	2	299,360	√	
18	Dehumidifier	1	2019-2020	16,775	Own/Donor	Official	Office	-	1	16,775	√	
19	Desktop computer	30	2009-2019	1,084,335	Own/Donor	Official	Office	-	30	1,084,335	√	
20	Laptop computer	28	2011-2019	1,592,992	Own/Donor	Official	Office	-	28	1,592,992	√	
21	Laser printer	14	2010-2019	262,916	Own/Donor	Official	Office	-	14	262,916	√	
22	UPS, IPS and stabilizer	32	2005-2020	693,138	Own/Donor	Official	Office	-	32	693,138	√	
23	Multimedia projector	4	2011-2019	191,225	Own/Donor	Official	Office	-	4	191,225	√	

ক্রম	সম্পদ/সম্পত্তির বিবরণ	পরিমাণ/ সংখ্যা	প্রাপ্তি/সংগ্রহের তারিখ	প্রকৃত ক্রয়মূল্য	অর্থের উৎস	কি কাজে ব্যবহৃত হচ্ছে	অবস্থান (স্থান)	বিক্রিত/ হস্তান্তরিত সম্পদ (সংখ্যা/পরিমাণ)	সংস্থার শুরু থেকে প্রতিবেদন পর্যন্ত ক্রমপুঞ্জিভূত		বর্তমান অবস্থা	
									পরিমাণ/ সংখ্যা	সর্বমোট ক্রয়মূল্য	সচল	অচল
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
24	Computer networking	2	2012-2019	78,680	Own/Donor	Official	Office	-	2	78,680	√	
25	Books	50	2007-2014	25,930	Own/Donor	Official	Office	-	50	25,930	√	
26	Paintings	1	2014-2019	40,000	Own/Donor	Official	Office	-	1	40,000	√	
27	Land	1	2018-2019	50,000	Own/Donor	Official	Office		1	50,000	√	
	Total			8,700,910						8,700,910		

পরিপত্রের ১১(গ) অনুযায়ী সংস্থার নিজস্ব আয়ের উৎস ও ব্যয়ের বিবরণ (অঙ্গভিত্তিক) (ছক-৪)

[illegible]

পরিপত্রের ১১(ঘ) অনুযায়ী সংস্থার কর্মকর্তা ও কর্মচারীদের বিদেশ ভ্রমণের বিবরণ (ছক-৫)

[illegible]

পরিপত্রের ১১(ঙ) অনুযায়ী সংস্থার সকল ঘূর্ণায়মান ঋণ তহবিল ও দলীয় সঞ্চয়ের বিবরণ (ছক-৬)

[illegible]

পরিপত্রের ১১(চ) অনুযায়ী কাজের বিনিময়ে খাদ্য কর্মসূচি, বিভিন্ন মন্ত্রণালয় ও অধিদপ্তরের সাথে সম্পাদিত চুক্তির আওতায় বাস্তবায়িত প্রকল্পের বিবরণ (ছক-৭)

[illegible]

পরিপত্রের ১১(ছ) অনুযায়ী সংস্থার কর্মকর্তা ও কর্মচারীদের (যাদের মাসিক বেতন ও ভাতা ৫,০০০/- টাকা বা তার উর্ধ্বে অথবা এককালীন প্রাপ্ত ১০,০০০/- টাকা বা তার উর্ধ্বে) বিবরণ (ছক-৮)

কর্মকর্তা/কর্মচারীর নাম ও জাতীয়তা			পদবী ও দায়িত্ব		শিক্ষাগত যোগ্যতা ও অভিজ্ঞতা		বয়স	বেতন	অন্যান্য ভাতা / সুবিধা	সংস্থায় চাকুরীর মেয়াদ	অন্য কোন প্রকল্প থেকে গৃহীত আর্থিক বা অন্যান্য সুবিধা	সংস্থায় চাকুরী শুরু
ক্রম	নাম	জাতীয়তা	পদবী	দায়িত্ব	শিক্ষাগত যোগ্যতা	অভিজ্ঞতা						
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
1	Hasibur Rahman	Bangladeshi	Executive Director	Over all Management and administration of the organization	Graduate	31 years	54 years	188,806	2 Festival Allowance in a year Tk.2,36,425 x 2	19 years	369,311	15-Sep-02
2	Miraj Ahmed Chowdhury	Bangladeshi	Head of Programme	Planning & Implementing Programme & activities to achieve the goal	Post Graduate	16 years	40 years	181,800	2 Festival Allowance in a year Tk. 99,000 x 2	4 years	N/A	01-Jun-17
3	Tanim Ahmed	Bangladeshi	Project Manager (Part	Planning & Implementing Programme & activities to achieve the goal	Post Graduate	17 years	48 years	100,000	2 Festival Allowance in a year Tk. 20,833 x 2	16 years	N/A	01-Apr-21
4	A K M Sanaul Haq , Mana	Bangladeshi	Manager Implementat	Implementing Programme & activities to achieve the goal	Post Graduate	21 years	46 years	142,380	2 Festival Allowance in a year Tk. 79,100 x 2	1 year	N/A	01-Sep-19
5	Md. Badruddoza	Bangladeshi	Head of IJ Helpdesk	Planning & Implementing Programme & activities to achieve the goal	Post Graduate	23.5 years	44 years	147,600	2 Festival Allowance in a year Tk. 82,000 x 2	1 year	N/A	01-Sep-19
6	Md. Abdul Gofur	Bangladeshi	Manager, Finance	Financial Management	Post Graduate	35 years	56 years	31,239	2 Festival Allowance in a year Tk. 17,355 x 2	17 years	73,691	01-Jul-04
7	Samsun Nahar	Bangladeshi	Deputy Manager, Fina	Financial Management and maintain Accounts	Post Graduate	12.5 Years	38 years	82,050	2 Festival Allowance in a year Tk. 49,500 x 2	3 years	N/A	01-Oct-18
8	Abul Bashar Salim	Bangladeshi	Project Coordinator	Implement Programme & activities to achieve the goal	Post Graduate	15 Years	40 years	75,565	2 Festival Allowance in a year Tk. 37,783 x 2	3 years	N/A	15-Sep-18
9	Md. Mizanur Rahman	Bangladeshi	Senior Officer HR & Administration, Programme	Carry out the office administration and organize programme	Post Graduate	22 years	49 years	31,398	2 Festival Allowance in a year Tk. 17,784 x 2	16 years	39,440	01-Nov-05
10	Partho Protim Das	Bangladeshi	Sub Editor, GIJN	Implement Programme & activities to achieve the goal	Post Graduate	11 years	34 years	58,850	2 Festival Allowance in a year Tk. 29,425 x 2	2 years	N/A	01-Sep-19

কর্মকর্তা/কর্মচারীর নাম ও জাতীয়তা			পদবী ও দায়িত্ব		শিক্ষাগত যোগ্যতা ও অভিজ্ঞতা		বয়স	বেতন	অন্যান্য ভাতা / সুবিধা	সংস্থায় চাকুরীর মেয়াদ	অন্য কোন প্রকল্প থেকে গৃহীত আর্থিক বা অন্যান্য সুবিধা	সংস্থায় চাকুরী শুরু
ক্রম	নাম	জাতীয়তা	পদবী	দায়িত্ব	শিক্ষাগত যোগ্যতা	অভিজ্ঞতা						
১	২	৩	৪	৫	৬	৭	৮	৯	১০	১১	১২	১৩
11	Naila Fahmin Rasha,	Bangladeshi	Programme Officer	Implement Programme & activities to achieve the goal	Post Graduate	4 years	26 years	20,694	2 Festival Allowance in a year Tk. 11, 875 x 2	3 years	22,919	08-Aug-18
12	Md. Tarik Hasan Al Mahan	Bangladeshi	IT Officer	Implement Programme & activities to achieve the goal	Post Graduate	3 years	25 years	20,694	2 Festival Allowance in a year Tk. 11, 875 x 2	3 years	42,344	29-Nov-18
13	Qurratul Ain Tahmina	Bangladeshi	Principle Investigator,	Implement Programme & activities to achieve the goal	Post Graduate	27 years	59 years	175,000	2 Festival Allowance in a year Tk. 51,042 x 2	6 month	N/A	01-Mar-21
14	Umme Rayhana	Bangladeshi	Coordinator, Gender S	Implement Programme & activities to achieve the goal	Post Graduate	8 years	38 years	50,000	2 Festival Allowance in a year Tk. 14,583 x 2	6 month	N/A	01-Mar-21
15	Farzana Afrin	Bangladeshi	Media Monitoring Offic	Implement Programme & activities to achieve the goal	Post Graduate	12 years	37 years	40,000	2 Festival Allowance in a year Tk. 11, 667 x 2	6 month	N/A	01-Mar-21
16	Murshida Khatun	Bangladeshi	Media Monitoring Offic	Implement Programme & activities to achieve the goal	Post Graduate	10 years	32 years	30,000	2 Festival Allowance in a year Tk. 8,750 x 2	6 month	N/A	01-Mar-21