

Tara

Tara Grant Budget Request and Interim/Final Financial Report

Organisation Legal Name:	Media Resources Development Initiative (MRDI)
Grant number:	(fill in when reporting only)
Grant payment received to date (for grant reports only):	(fill in total amount in local currency you have received for this grant)
Total grant period:	(1/07/2025 TO 30/06/2026)
Report period:	(dd/mm/yy TO dd/mm/yy)
Currency Conversion*	BDT 0.00821
*Currency conversion amount in C12 will be automatically applied to columns E	
TOTAL PROJECT FUNDING	
Tara	136,127.30
Other Funders (list names)	0
Other Funders (list names)	0
PROJECT REVENUE	
TOTAL PROJECT COST	0

First transaction		Second transaction (if any)		Third transaction (if any)	
Amount received in local currency	(fill in)	Amount received in local currency	(fill in)	Amount received in local currency	(fill in)
Date received	(fill in)	Date received	(fill in)	Date received	(fill in)
Exchange rate	(fill in)	Exchange rate	(fill in)	Exchange rate	(fill in)

			BUDGET REQUEST		Report when spent is min. 70% of the tranche amount received.					Clarification/ comments Please explain where there is >10% difference in budget sub-category (eg Total Personnel Salaries and Wages)
			Total Grant Request (Local currency)	Total Grant Request (USD)	Total Grant Expenses To Date (Local currency)	Total Grant Expenses To Date (USD)	Budget %	Total Grant Expenses To Date (Local currency)	Total Grant Expenses To Date (USD)	
DIRECT EXPENSES (min 75%)										
Personnel Salaries and										
Name, Title		Annual Salary & benefits (Local currency)	% Salary Budgeted to Tara							
Hasibur Rahman, Executive Director(15% working Time)		8,014,487.00	15%	1,202,173	\$ 9,872	0.00	#VALUE!	0.00	#VALUE!	
Lead/Director		-	0%	0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Project Manager/Programme Coordinator-1 (Full time)		1,550,992.00	100%	1,550,992	\$ 12,736	0.00	#VALUE!	0.00	#VALUE!	
Junior staff		-	0%	0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Admin cum finance staff		-	0%	0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Programme Officer Web Based Knowledge Hub (Full time)		910,000.00	100%	910,000	\$ 7,472	0.00	#VALUE!	0.00	#VALUE!	
Programme Coordinator-2 (35% working Time)		1,258,177.00	35%	440,362	\$ 3,616	0.00	#VALUE!	0.00	#VALUE!	
TOTAL PERSONNEL SALARIES AND WAGES				4,103,527	\$ 33,696	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Consultant Fees:										
Name, Title		No. of days	Daily rate							
External Consultant				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
External Consultant				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
TOTAL CONSULTING FEES				0	\$ -	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Conferences, Workshops, Seminars, and Meetings related to the project:										
1.1 Mentorship training on follow-the-money					\$ -	0.00	#VALUE!			
1.1.1 Training content development				153,750	\$ 1,263	0.00	#VALUE!			
1.1.2 Mentorship training on follow-the-money				1,043,330	\$ 8,567	0.00	#VALUE!			
1.1.3 Two Months Mentorship Support for Boot Camp Participants				1,027,000	\$ 8,433	0.00	#VALUE!			
1.2 Sensitisation of newsroom editors/ gatekeepers				900,000	\$ 7,390	0.00	#VALUE!			
1.3 Fellowship to attend global conferences				1,910,000	\$ 15,684	0.00	#VALUE!			
				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
TOTAL CONFERENCES, WORKSHOPS, AND MEETINGS				5,034,080	\$ 41,337	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Travel related to the project:										
Travel (air/ground transport)					\$ -	0.00	#VALUE!	0.00	#VALUE!	
Accommodation & Subsistence					\$ -	0.00	#VALUE!	0.00	#VALUE!	
Other: International Per diem,					\$ -	0.00	#VALUE!	0.00	#VALUE!	
TOTAL TRAVEL				0	\$ -	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Printing and Publications related to the project:										
Reports/Production				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Translation				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
TOTAL PRINTING AND PUBLICATIONS				0	\$ -	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Other activities related to the project:										
2. Two Investigative Journalism Partnership (IIP) with news outlets				3,050,000	\$ 25,045	0.00	#VALUE!			
3. News media monitoring and Web-based knowledge hub				54,000	\$ 443	0.00	#VALUE!			
4. Roundtable, supplement, policy dialogue, talk shows under IIP				1,400,000	\$ 11,496	0.00	#VALUE!			
								0.00	#VALUE!	
TOTAL OTHER ACTIVITIES				4,504,000	\$ 36,985	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
TOTAL DIRECT EXPENSES				13,641,607	\$ 112,018	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
DIRECT EXPENSES (min 75%)					82.29%		#VALUE!		#VALUE!	
DIRECT SUPPORT & INDIRECT EXPENSES (max 25%)										
Training, Development and other Expenses supporting the project:										
Training and Development related to the project				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
IT & project related				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Organizational Capacity Building (If you were asked to add by Tara)				0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Organizational Development				500,000	\$ 4,106	0.00	#VALUE!	0.00	#VALUE!	
TOTAL TRAINING, DEVELOPMENT & RELATED EXPENSES				500,000	\$ 4,106	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Salaries Of Administrative Personnel										
Name, Title		Annual Salary plus benefits (Local currency)	% Salary Budgeted to Tara							
Administrator		0.00	0.00%	0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Finance staff (50% working Time)		1,325,560.00	50.00%	662,780	\$ 5,442	0.00	#VALUE!	0.00	#VALUE!	
Other staff		0.00	0.00%	0	\$ -	0.00	#VALUE!	0.00	#VALUE!	
TOTAL SALARIES OF ADMINISTRATIVE PERSONNEL				662,780	\$ 5,442	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
Occupancy Costs, Admin. Expenses, and other Indirect Expenses:										
Rental charge (Office Rent 20%)				737,796	\$ 6,058	0.00	#VALUE!	0.00	#VALUE!	
Utilities (light, heat)				24,000	\$ 197	0.00	#VALUE!	0.00	#VALUE!	
Repair & Maintenance Expenses (Partial)				24,000	\$ 197	0.00	#VALUE!	0.00	#VALUE!	
Office Supplies (Stationery)				24,000	\$ 197	0.00	#VALUE!	0.00	#VALUE!	
Communication (IT and related)/Local Conveyance (Partial)				24,000	\$ 197	0.00	#VALUE!	0.00	#VALUE!	
Postage, Shipping/Telephone, Mobile phone, Internet, Postage etc.				36,000	\$ 296	0.00	#VALUE!	0.00	#VALUE!	
Office Equipment & Accessories				200,000	\$ 1,642	0.00	#VALUE!	0.00	#VALUE!	
Facility Charges				480,000	\$ 3,942	0.00	#VALUE!	0.00	#VALUE!	
User Licence fee for				86,400	\$ 709	0.00	#VALUE!	0.00	#VALUE!	
Staff Group Health Insurance Premium				25,000	\$ 205	0.00	#VALUE!	0.00	#VALUE!	
Audit				100,000	\$ 821	0.00	#VALUE!	0.00	#VALUE!	
Legal Expenses				\$ -	\$ -	0.00	#VALUE!	0.00	#VALUE!	
Financial service (Mother A/C & Project A/C)				12,000	\$ 99	0.00	#VALUE!	0.00	#VALUE!	
Other (Named)				\$ -	\$ -	0.00	#VALUE!	0.00	#VALUE!	
TOTAL OCCUPANCY, ADMINISTRATIVE, AND OTHER INDIRECT EXPENSES				1,773,196	\$ 14,561	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
TOTAL DIRECT SUPPORT & INDIRECT EXPENSES				2,935,976	\$ 24,109	0.00	#VALUE!	#VALUE!	0.00	#VALUE!
DIRECT SUPPORT & INDIRECT EXPENSES (max 25%)					17.71%		#VALUE!		#VALUE!	
TOTAL EXPENSES				16,577,583	\$ 136,127.30	0.00	#VALUE!		0.00	#VALUE!
NET INCOME - EXPENSES				\$ -						

Signature:

Date: 4 May 2025

NOTES:

- 1) All expenses must be for charitable, public purposes; no funds can be used for private gain.
- 2) Activities ineligible for funding: activities that include any attempt to influence any legislation (not only direct activity at political level but also a "call to action" for a specific piece of legislation at grass roots level). Other restrictions include a prohibition against intervening in election campaigns, voter registration, re-grants, unless special steps are
- 3) Any changes across budget lines > 10% must be agreed with the Tara team.
- 4) Please submit interim report when spent is min. 70% of the tranche amount received.