

Proposed Budget

Name of the Organization

: Media Resources Development Initiative (MRDI)

Name of the Project

: Journalism to Safeguard Democracy

Duration of the Project

: 10 (Ten) months

1 USD = BDT 121.00

Sl.	Description		Unit Cost	# of Units	Total in BDT	Total in USD
1	Bootcamp and mentorship on public interest reporting					
1.1	Training Content Development					
1.1.1	Honorarium for issue experts	3 persons x 5 days	5,000	15	75,000	620
1.2	Venue & equipment (MRDI Conference Room)	1 meeting	10,000	1	10,000	83
1.3	Honorarium for experts	10 Persons	5,000	10	50,000	413
1.4	Food & refreshment	15 Persons	500	15	7,500	62
1.5	Information kit (Folder/bag, writing pad, pen & information material)	15 sets	750	15	11,250	93
	Sub-total of 1.1				153,750	1,271
1.2	Bootcamp on public interest reporting					
1.2.1	Honorarium for Facilitators	3 persons x 3 days	25,000	9	225,000	1,860
1.2.2	Honorarium for Resource persons	2 sessions x 3 days	7,500	6	45,000	372
1.2.3	Transportation for resource persons and programme staffs (Vehicle Rent+Fuel+driver allowance+toll)	1 vehicle x 3 days	7,000	3	21,000	174
1.2.4	Transportation for participants (Vehicle Rent+Fuel+driver allowance+toll)	3 vehicle x 2 days	7,000	6	42,000	347
1.2.5	Information kit (Folder/bag, writing pad, pen & information material)	20 set	2,500	20	50,000	413
1.2.6	Venue (With sound system & other facilities) Hope foundation training centre, Savar, Dhaka	3 days	25,000	3	75,000	620
1.2.7	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	23 persons x 3 days	3,200	69	220,800	1,825
1.2.8	Accommodation (Hope foundation)	21 rooms x 3 nights	2,500	63	157,500	1,302
1.2.9	Incidental cost for outside Dhaka participants	15 persons x 3 days	2,000	45	90,000	744
1.2.10	Travel for Outside Dhaka Participants	15 persons x 2 ways	1,500	30	45,000	372
1.2.11	Daily Subsistence allowance for outside Dhaka participants	15 persons x 2 days	1,500	30	45,000	372
1.2.12	Laptop rental for participants in class room use	15 laptop x 3 days	1,680	45	75,600	625
1.2.13	Banner	1 unit	1,700	1	1,700	14
1.2.14	Stationery	1 unit	5,000	1	5,000	41
1.2.15	Incidental cost for programme staffs	3 persons x 3 days	450	9	4,050	33
1.2.16	Service & support in training venue	Per output	10,000	1	10,000	83
	Sub-total of 1.2				1,112,650	9,197
1.3	Mentorship support for district correspondents					
1.3.1	Stipend for fellows	15 persons	25,000	15	375,000	3,099
1.3.2	Mentor for fellows	3 Mentor for 15 fellows	50,000	15	750,000	6,198
1.3.3	Certificate (Design & printing)	Lumpsum	6,500	1	6,500	54
	Sub total of 1.3				1,131,500	9,351
	Sub-total of 1				2,397,900	19,819
2	Fellowship on political reporting					



Sl.	Description		Unit Cost	# of Units	Total in BDT	Total in USD
2.1	Fellowship sessions					
2.1.1	Honorarium for Facilitator	1 persons x 4 sessions	15,000	4	60,000	496
2.1.2	Conveyance for participants	3 persons x 4 sessions	1,000	12	12,000	99
2.1.3	Food & refreshment	4 sessions	3,000	4	12,000	99
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	Sub-total of 2.1				84,000	694
2.2	Fellowship support					
2.2.1	Stipend for fellows	3 persons	35,000	3	105,000	868
2.2.2	Mentor for fellows	1 Mentor for 3 fellows	50,000	3	150,000	1,240
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	Sub-total of 2.2				255,000	2,108
	Sub-total of 2				339,000	2,802
3	Handbook on political reporting					
3.1	Draft Sharing meeting					
3.1.1	Honorarium for Handbook writer	1 person x 40 days	10,000	40	400,000	3,306
3.1.2	Venue & equipment (MRDI Conference Room)	1 meeting	10,000	1	10,000	83
3.1.3	Information kit (Folder, writing pad, pen & information material)	10 sets	750	10	7,500	62
3.1.4	Food for participants & MRDI staffs (Tea & lunch)	10 person	500	10	5,000	41
3.1.5	Time cost for Editor, newsroom gatekeeper & political analyst	5 persons x 1 day	5,000	5	25,000	207
	Sub-total of 3.1				447,500	3,699
3.2	Publication					
3.2.1	Honorarium for Editor & Reviewer	1 person x 7 days	10,000	7	70,000	579
3.2.2	Publication of Handbook (DTP Design, editing & printing)	500 copies	500	400	200,000	1,653
3.2.3	Distribution of Publication	250 copies	250	50	12,500	103
	Sub-total of 3.2				282,500	2,335
	Sub total of 3				730,000	6,034
4	Programme personnel					
4.1	Team Leader (10% of working time)	Per month including Festival allowance	58,408	12	700,890	5,792
4.2	Project Coordinator (Full time)	Per month including Festival allowance	54,000	11	594,000	4,909
4.3	Finance Coordinator (50% of working time)	Per month including Festival allowance	49,867	11	548,542	4,533
	Sub total of 4				1,843,432	15,234
5	Project Management Cost					
5.1	Office Rent (Partial) 15 % of Total	Per month	46,112	10	461,120	3,811
5.2	Internet & Communication Expenses (Partial)	Per month	3,000	10	30,000	248
5.3	Local Conveyance (Partial)	Per month	2,000	10	20,000	165
5.4	Utilities Expenses (Electricity, Gas, Water) (Partial)	Per month	2,000	10	20,000	165
5.5	Repair & Maintenance Expenses (Partial)	Per month	2,000	10	20,000	165
5.6	Stationeries & Supplies Expenses (Partial)	Per month	2,000	10	20,000	165
5.7	User Licence fee for ERP System	1 licence x 8 months	3,600	8	28,800	238
5.8	Staff Group Health Insurance Premium	1 time	20,000	1	20,000	165
5.10	Bank charges (Mother A/C & Project A/C)	Per month	1,000	10	10,000	83
5.11	Audit of accounts	1 time	100,000	1	100,000	826
	Sub total of 5				729,920	6,031
Grand Total					6,040,252	49,920

