

MRDI Revised Budget
Project: Journalism for Functional Democracy
Project Period: 10 Months (09 January 2024 to 08 November 2024)

Sl.	Description	Approved Budget					Revised Budget				
			# of Units	Unit Cost in BDT	Total Cost in BDT	Total Cost in GBP		# of Units	Unit Cost in BDT	Total Cost in BDT	Total Cost in GBP
Activity-1	Capacity Building for Journalist										
1.1	Content Development Meeting for Journalist										
1.1.1	Honorarium for lead expert	1 person x 5 days	5	10,000	50,000	375.94	1 person x 5 days	5	10,000	50,000	375.94
1.1.2	Venue, Sound & equipment (MRDI Conference Room)	1 meeting	1	10,000	10,000	75.19	1 meeting	1	10,000	10,000	75.19
1.1.3	Honorarium for experts	10 Persons	10	5,000	50,000	375.94	10 Persons	10	5,000	50,000	375.94
1.1.4	Food & refreshment for Meeting	15 Persons	15	500	7,500	56.39	15 Persons	15	496	7,437	55.92
1.1.5	Information Kit	15 set	15	500	7,500	56.39	15 set	15	91	1,372	10.32
	Sub-total:				125,000	939.85				118,809	893.30
Activity-2	Two 3 Days residential training										
2.1	Fee for Course Facilitator	1 persons x 3 days x 2 trainings	6	25,000	150,000	1,127.82	1 persons x 3 days x 2 trainings	6	25,000	150,000	1,127.82
2.2	Fee for Resource persons	4 sessions x 3 days x 2 trainings	24	7,500	180,000	1,353.38	4 sessions x 3 days x 2 trainings	24	7,500	180,000	1,353.38
2.3	Venue & Sound (Hope foundation, Savar)	3 days x 2 trainings	6	20,000	120,000	902.26	3 days x 2 trainings	6	20,000	120,000	902.26
2.4	Information kit (Jute bag, writing pad, pen, & information material)	20 sets x 2 trainings	40	2,000	80,000	601.50	20 sets x 2 trainings	40	1,979	79,165	595.23
2.5	Transportation for participants (Vehicle Rent including fuel, toll & driver allowance)	3 microbus x 2 times x 2 trainings	12	7,000	84,000	631.58	3 microbus x 2 times x 2 trainings	12	6,070	72,845	547.71
2.6	Transportation for Resource persons (Vehicle Rent including fuel, toll & driver allowance)	1 microbus x 3 days x 2 trainings	6	7,000	42,000	315.79	1 microbus x 2 days	2	4,837	9,674	72.74
2.7	Transportation for programme staffs (Vehicle Rent including fuel, toll & driver allowance)	1 microbus x 3 days x 2 trainings	6	7,000	42,000	315.79	1 microbus x 6 days	6	6,730	40,379	303.60

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2.8	Food & Refreshment (2 snacks, Breakfast, lunch & dinner)(Participants, MRDI staff, Facilitator, Resource persons)	21 persons x 3 days x 2 trainings	126	2,500	315,000	2,368.42	144 persons	144	2,320	334,086	2,511.92
2.9	Accommodation at training venue (Participants, Facilitator & Resource persons)	18 persons x 3 nights x 2 trainings	108	2,500	270,000	2,030.08	125 nights	125	2,500	312,500	2,349.62
2.10	Accommodation at training venue (MRDI staffs)	3 persons x 3 nights x 2 trainings	18	2,500	45,000	338.35	19 nights	19	2,500	47,500	357.14
2.11	Conveyance and Incidental expenses for participants	15 persons x 3 days x 2 trainings	90	2,000	180,000	1,353.38	(29 persons x 3 days + 1 persons x 2 days)	89	2,000	178,000	1,338.35
2.12	Banner	2 trainings	2	1,500	3,000	22.56	2 trainings	2	1,500	3,000	22.56
2.13	Stationery	2 trainings	2	5,000	10,000	75.19	2 trainings	2	3,274	6,548	49.23
2.14	Certificate	Package x 2 trainings	2	4,500	9,000	67.67	Package x 2 trainings	2	3,750	7,500	56.39
2.15	Daily allowance for programme staffs & facilitator	4 persons x 3 days x 2 trainings	24	450	10,800	81.20	3 persons x 6 days + 1 person x 1.33 days	19.33	450	8,700	65.41
2.16	Laptop rental for participants in class room Use	15 laptop x 3 days x 2 trainings	90	1,250	112,500	845.86	11 laptop x 3 days x 2 trainings	66	1,680	110,880	833.68
2.17	Service & support in training venue	2 trainings	2	10,000	20,000	150.38	1 trainings	1	8,000	8,000	60.15
2.18	Travel for participants			-	-	-	15 Persons x 2 ways x 2 trainings	60	1,500	90,000	676.69
2.19	Daily subsistence allowance for participants			-	-	-	15 Persons x 1.5 days x 2 trainings	45	2,500	112,500	845.86
	Sub-total:				1,673,300	12,581.20				1,871,277	14,069.75
Activity-3	Mentorship support for 3 months										
3.1	Stipend for fellows	12 persons	12	40,000	480,000	3,609.02	12 persons	12	25,000	300,000	2,255.64
3.2	Mentor for fellows	Mentor for 12 fellows	12	50,000	600,000	4,511.28	Mentor for 12 fellows	12	50,000	600,000	4,511.28
3.3	Certificate printing & distribution	lumpsum	1	5,500	5,500	41.35	lumpsum	1	5,500	5,500	41.35

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	Sub-total				1,085,500	8,161.65				905,500	6,808.27
Activity-4	Advocacy with newsroom										
4.1	Venue, Sound & equipment (MRDI Conference Room)	1 meeting	1	10,000	10,000	75.19	1 meeting	1	10,000	10,000	75.19
4.2	Time cost for experts	10 Persons	10	5,000	50,000	375.94	10 Persons	10	5,000	50,000	375.94
4.3	Food & refreshment for Meeting	15 Persons	15	500	7,500	56.39	15 Persons	15	500	7,500	56.39
4.4	Information Kit	15 set	15	500	7,500	56.39	15 set	15	500	7,500	56.39
	Sub-total:				75,000	563.91				75,000	563.91
Activity-5	Office setup & online training Equipment										
5.1	Laptop	Per unit	1	150,000	150,000	1,127.82	Per unit	1	139,230	139,230	1,046.84
	Sub-total:				150,000	1,127.82				139,230	1,046.84
Activity-6	Programme Personnel										
6.1	Team leader (50% Working Time)	1 person x 9 months (Including Festival allowance)	9	79,962	719,658	5,410.96	1 person x 11 months (Including Festival allowance)	11	80,339	883,729	6,644.58
6.2	Programme Coordinator (77% Working Time)	1 person x 9 months (Including Festival allowance)	9	31,764	285,876	2,149.44	1 person x 11 months (Including Festival allowance)	11	33,122	364,337	2,739.38
	Sub-total:				1,005,534	7,560.41				1,248,066	9,383.95
	Total Programme Cost				4,114,334	30,934.84				4,357,882	32,766.03
Activity-7	Programme Operations and management										
7.1	Office Rent (Partial) 20 % of Total	Per month	8	61,483	491,864	3,698.23	Per month	10	61,483	614,830	4,622.78
7.2	Telephone, Mobile phone, Internet, Postage etc. (Partial)	Per month	8	5,000	40,000	300.75	Per month	10	5,000	50,000	375.94
7.3	Local Conveyance (Partial)	Per month	8	5,000	40,000	300.75	Per month	10	5,000	50,000	375.94
7.4	Accounting Management Service	Per month	8	32,500	260,000	1,954.89	Per month	10	32,500	325,000	2,443.61

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7.5	Financial service charge for ERP System	Per month	8	10,000	80,000	601.50	Per month	-	-	-	-
7.6	Utilities & maintenance (Electricity, Gas, Water, office maintenance, Assistance etc.) (Partial)	Per month	8	8,000	64,000	481.20	Per month	10	8,000	80,000	601.50
7.7	Financial service (Mother A/C & Project A/C)	Per month	8	500	4,000	30.08	Per month	10	500	5,000	37.59
7.8	Audit of accounts	1 time	1	100,000	100,000	751.88	1 time	1	100,000	100,000	751.88
Subtotal					1,079,864	8,119.28				1,224,830	9,209.25
Total Project Cost					5,194,198	39,054.12				5,582,712	41,975.28

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