

**MRDI Proposed Budget**  
**Project: Journalism for Functional Democracy**  
**Project Period: 08 Months**

1 GBP = BDT 133.00

Sl.	Description		# of Units	Unit Cost in BDT	Total Cost in BDT	Total Cost in GBP
<b>Activity-1</b>	<b>Capacity Building for Journalist</b>					
<b>1.1</b>	<b>Content Development Meeting for Journalist</b>					
1.1.1	Honorarium for lead expert	1 person x 5 days	5	10,000	50,000	375.94
1.1.2	Venue, Sound & equipment (MRDI Conference Room)	1 meeting	1	10,000	10,000	75.19
1.1.3	Honorarium for experts	10 Persons	10	5,000	50,000	375.94
1.1.4	Food & refreshment for Meeting	15 Persons	15	500	7,500	56.39
1.1.5	Information Kit	15 set	15	500	7,500	56.39
	<b>Sub-total:</b>				<b>125,000</b>	<b>939.85</b>
<b>Activity-2</b>	<b>Two 3 Days residential training</b>					
2.1	Fee for Course Facilitator	1 persons x 3 days x 2 trainings	6	25,000	150,000	1,127.82
2.2	Fee for Resource persons	4 sessions x 3 days x 2 trainings	24	7,500	180,000	1,353.38
2.3	Venue & Sound (Hope foundation, Savar)	3 days x 2 trainings	6	20,000	120,000	902.26
2.4	Information kit (Jute bag, writing pad, pen, & information material)	20 sets x 2 trainings	40	2,000	80,000	601.50
2.5	Transportation for participants (Vehicle Rent including fuel, toll & driver allowance)	3 microbus x 2 times x 2 trainings	12	7,000	84,000	631.58
2.6	Transportation for Resource persons (Vehicle Rent including fuel, toll & driver allowance)	1 microbus x 3 days x 2 trainings	6	7,000	42,000	315.79
2.7	Transportation for programme staffs (Vehicle Rent including fuel, toll & driver allowance)	1 microbus x 3 days x 2 trainings	6	7,000	42,000	315.79
2.8	Food & Refreshment (2 snacks, Breakfast, lunch & dinner)(Participants, MRDI staff, Facilitator, Resource persons)	21 persons x 3 days x 2 trainings	126	2,500	315,000	2,368.42
2.9	Accommodation at training venue (Participants, Facilitator & Resource persons)	18 persons x 3 nights x 2 trainings	108	2,500	270,000	2,030.08
2.10	Accommodation at training venue (MRDI staffs)	3 persons x 3 nights x 2 trainings	18	2,500	45,000	338.35
2.11	Conveyance and Incidental expenses for participants	15 persons x 3 days x 2 trainings	90	2,000	180,000	1,353.38

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For: *[Handwritten Signature]*

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2.12	Banner	2 trainings	2	1,500	3,000	22.56
2.13	Stationery	2 trainings	2	5,000	10,000	75.19
2.14	Certificate	Package x 2 trainings	2	4,500	9,000	67.67
2.15	Daily allowance for programme staffs & facilitator	4 persons x 3 days x 2 trainings	24	450	10,800	81.20
2.16	Laptop rental for participants in class room Use	15 laptop x 3 days x 2 trainings	90	1,250	112,500	845.86
2.17	Service & support in training venue	2 trainings	2	10,000	20,000	150.38
	<b>Sub-total:</b>				<b>1,673,300</b>	<b>12,581.20</b>
<b>Activity-3</b>	<b>Mentorship support for 3 months</b>					
3.1	Stipend for fellows	12 persons	12	40,000	480,000	3,609.02
3.2	Mentor for fellows	Mentor for 12 fellows	12	50,000	600,000	4,511.28
3.3	Certificate printing & distribution	lumpsum	1	5,500	5,500	41.35
	<b>Sub-total</b>				<b>1,085,500</b>	<b>8,161.65</b>
<b>Activity-4</b>	<b>Advocacy with newsroom</b>					
4.1	Venue, Sound & equipment (MRDI Conference Room)	1 meeting	1	10,000	10,000	75.19
4.2	Time cost for experts	10 Persons	10	5,000	50,000	375.94
4.3	Food & refreshment for Meeting	15 Persons	15	500	7,500	56.39
4.4	Information Kit	15 set	15	500	7,500	56.39
	<b>Sub-total:</b>				<b>75,000</b>	<b>563.91</b>
<b>Activity-5</b>	<b>Office setup &amp; online training Equipment</b>					
5.1	Laptop	Per unit	1	150,000	150,000	1,127.82
	<b>Sub-total:</b>				<b>150,000</b>	<b>1,127.82</b>
<b>Activity-6</b>	<b>Programme Personnel</b>					
6.1	Team leader (50% Working Time)	1 person x 9 months (Including Festival allowance)	9	79,962	719,658	5,410.96
6.2	Programme Coordinator (25% Working Time)	1 person x 9 months (Including Festival allowance)	9	31,764	285,876	2,149.44
	<b>Sub-total:</b>				<b>1,005,534</b>	<b>7,560.41</b>
	<b>Total Programme Cost</b>				<b>4,114,334</b>	<b>30,934.84</b>
<b>Activity-7</b>	<b>Programme Operations and management</b>					
7.1	Office Rent (Partial) 20 % of Total	Per month	8	61,483	491,864	3,698.23

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For: Jai N. Singh

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7.2	Telephone, Mobile phone, Internet, Postage etc. (Partial)	Per month	8	5,000	40,000	300.75
7.3	Local Conveyance (Partial)	Per month	8	5,000	40,000	300.75
7.4	Accounting Management Service	12 months	8	32,500	260,000	1,954.89
7.5	Financial service charge for ERP System	Per month	8	10,000	80,000	601.50
7.6	Utilities & maintenance (Electricity, Gas, Water, office maintenance, Assistance etc.) (Partial)	Per month	8	8,000	64,000	481.20
7.7	Financial service (Mother A/C & Project A/C)	Per month	8	500	4,000	30.08
7.8	Audit of accounts	1 time	1	100,000	100,000	751.88
<b>Subtotal</b>					<b>1,079,864</b>	<b>8,119.28</b>
<b>Total Project Cost</b>					<b>5,194,198</b>	<b>39,054.12</b>

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*Kazi Faruk Hossain*