

MRDI/2021-2022/635

2 April 2022

Gazi Md. Moniruzzaman
Executive Corporate Sales
Electro Mart Ltd.
33 South Avenue, Gulshan-1
Dhaka-1212

Subject: Supply order for GD-20NL-GREE Dehumidifier (20 LTR)

Dear Mr. Moniruzzaman,

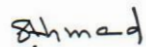
In reference to your quotation no-03/22/00893 dated 30 March 2022, the MRDI procurement committee has selected your organization to supply the following GREE Dehumidifier (20 LTR:

Sl.	Particular	Quantity	Price (BDT)
	Dehumidifier		
1.	GD-20NL-GREE Dehumidifier (20 LTR)	1 set	19,394/-
	Warranty: -1 year		
	After Sales Service-1 Year		
	TOTAL		19,394/-

You are requested to take necessary steps to supply and install the mentioned Dehumidifier complying with the following terms & conditions:

1. Electro Mart Ltd. will supply and install the Dehumidifier to MRDI office at 8/19 Sir Syed Road, Block-A, Mohammadpur, Dhaka-1207 with on 7 April 2022.
2. Electro Mart Ltd. Will comply all the terms and conditions of their quotation.
3. Payment will be made through A/C payee cheque/Bank transfer within 7 (seven) days after supplying and installation of the Dehumidifier and submission of Bill. MRDI will deduct VAT & AIT at source and deposit to Govt. treasury. The copy of treasury challan will be provided to Electro Mart Ltd. If you provide Mushak 6.3, no vat will be deducted at source.
4. MRDI will not be responsible for any damage occurring while carrying, delivery and installation.
5. MRDI will have the right to reject the supply order if the specification, terms & conditions are not fulfilled properly, or delivery is not made within the specified time, or the products are not in good conditioned.
6. You will require to acknowledge the Child Protection Code of Conduct as per MRDI Policy.

Thanking you,


Sk. Shaniaz Ahmed
Deputy Manager, Accounts