



MRDI/2020-2021/056

23 July 2020

Netstar Private Ltd.

BCS Computer City, SR 312/4 (3rd floor)
IDB Bhaban, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Attention: Md. Nayeem Uddin Bhuiyan, Inside sales Executive

Subject: Supply order for one HP Laptop

Dear Mr. Bhuiyan,

We are pleased to inform you that in reference to our work order MRDI/2020-2021/025 dated 16 July 2020 we are requesting your organization for supplying one more Laptop as per following details:

Specification of Laptop

Brand & Model	HP; HP PROBOOK 440 G6
Processor	Intel 8th Gen Core™ i5 8265U 1.60 GHz Up to 3.90 GHz 6MB Cache
RAM & Hard Disk	RAM-8 GB DDR4, 2666MHz; Hard Disk-1TB SATA HDD 5400RPM
SDD Device & OS	SDD Device -Transcend 110S 128GB M.2 2280 (M-Key) PCIe Gen3x4 SSD Drive #TS128GMTE110S; OS- Free DoS
Display	14.1" FHD LED-backlit HD (1920x1080) 60Hz Anti-Glare Panel
Graphics & Networking	nVidia GeForce MX250 2GB DDR5; LAN, WiFi, Bluetooth, Card Reader, WebCam
Color & Battery Type	Color -Silver; Battery Type-3 -Cell 48 Wh Battery up to 6 hours
Webcam & others	Webcam - 720p HD camera, Others- Wireless Mouse

Terms & Conditions:

1. Netstar Private Ltd. will comply with all the terms & conditions of the submitted quotation to us on 04.07.2020. Requested to check before packing the computer with the specifications mentioned in the work order.
2. Netstar Private Ltd. will supply the mentioned equipment in good condition within 25 July 2020.
3. Total cost will be **Tk. 65,900/-** (Taka One lac sixty five thousand nine hundred) only for **one HP Laptop** with required accessories excluding tax.
4. MRDI will deposit Tax on the invoice amount to Government treasury account at the applicable rate.
5. MRDI will not be responsible for any damage arising/occurring on carrying, delivery and installation.
6. MRDI will make payment through A/C payee cheque/Bank transfer within 5 working days after the delivery.
7. MRDI will have the right to reject the supply order if the specification, terms & conditions are not fulfilled properly, or delivery is not made within the specified time, or the desktop, laptop & laser printer is not in good conditioned.
8. Netstar (PVT) Ltd. will have to abide by the policy for Child protection, sexual harassment and abuse.

Thanking you,

Md. Abdul Gofur
Manager, Finance

Received
23.07.2020



Management and Resources Development Initiative (MRDI)

8/19, Sir Syed Road (3rd Floor), Block-A, Mohammadpur, Dhaka-1207

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