

**OCRI Partner budget template**

Name of Organization: Management and Resources Development Initiative (MRDI)

Project title: Journalist Capacity on Climate Reporting

Duration: May 2023 to December 2023 (08 Months)

**BDT to GBP**

#	DESCRIPTION	Unit	Cost per unit in local currency	Conversion Rate BDT to GBP =			Total in GBP
				Quantity	Frequency	Total in local currency	
							<a href="#">131.704</a>
A	<i>Activity A title - Training content development on climate reporting</i>						
1.1	Honorarium for content development team leader	1 person x 5 days	10,000.00	5	1	50,000.00	379.64
1.2	Venue, Sound & equipment (MRDI conference room)	1 meetings	10,000.00	1	1	10,000.00	75.93
1.3	Expert honorarium	6 persons	5,000.00	6	1	30,000.00	227.78
1.4	Travel for Outside Dhaka Expert	3 persons x 2 ways	4,000.00	6	1	24,000.00	182.23
1.5	Daily subsistence allowance for Outside Dhaka Expert	3 persons x 1.5 days	3,500.00	5	1	15,750.00	119.59
1.6	Food & refreshment for meeting	10 persons	500.00	10	1	5,000.00	37.96
1.7	Information kit	10 sets	750.00	10	1	7,500.00	56.95
	<b>Subtotal A</b>					<b>142,250.00</b>	<b>1,080.07</b>
B	<i>Activity B title - Training for correspondents of national news outlets</i>						
2.1	Honorarium for facilitator	1 persons x 3 days	20,000.00	3	1	60,000.00	455.57
2.2	Honorarium for resource persons	4 sessions x 3 days	7,500.00	12	1	90,000.00	683.35
2.3	Transportation for participants (Vehicle Rent including fuel, toll & driver allowance)	2 microbus x 2 times	7,000.00	4	1	28,000.00	212.60
2.4	Transportation for facilitator, resource persons and programme staffs (Vehicle Rent including fuel, toll & driver allowance)	2 microbus x 3 days	7,000.00	6	1	42,000.00	318.90
2.5	Information kit (Folder, writing pad, pen & information material)	20 sets	2,000.00	20	1	40,000.00	303.71
2.6	Venue (With sound system & other facilities) Hope foundation training center, Savar, Dhaka	3 days	20,000.00	3	1	60,000.00	455.57
2.7	Food & refreshment (2 snacks, Breakfast, lunch & dinner)	20 persons x 3 days	2,500.00	60	1	150,000.00	1,138.92
2.8	Accommodation at training venue (Participants, Facilitator & MRDI staffs)	20 persons x 3 nights	2,500.00	60	1	150,000.00	1,138.92
2.9	Travel for district correspondents	15 persons x 2 ways	1,500.00	30	1	45,000.00	341.68
2.10	Daily subsistence allowance for district correspondents	15 persons x 1.5 days	3,500.00	22.5	1	78,750.00	597.93
2.11	Incidental cost for participants	15 persons x 3 days	2,000.00	45	1	90,000.00	683.35
2.12	Banner	1 unit	1,500.00	1	1	1,500.00	11.39
2.13	Stationery	Lumpsum	5,000.00	1	1	5,000.00	37.96

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#	DESCRIPTION	Unit	Cost per unit in local currency	Conversion Rate BDT to GBP =			Total in GBP
				Quantity	Frequency	Total in local currency	
						<b>932,600.00</b>	<b>7,081.03</b>
	<b>Subtotal B</b>					<b>932,600.00</b>	<b>7,081.03</b>
	<i>C national news outlets</i>						
3.1	<b>Stipend for fellows</b>	<b>10 persons</b>	<b>20,000.00</b>	<b>10</b>	<b>1</b>	<b>200,000.00</b>	<b>1,518.56</b>
3.2	Mentor for fellows	Mentor for 10 fellows	25,000.00	10	1	250,000.00	1,898.20
3.3	Certificates printing & distribution	Package	6,000.00	1	1	6,000.00	45.56
	<b>Subtotal C</b>					<b>456,000.00</b>	<b>3,462.31</b>
	<i>D Activity D title - Training for reporters of community news outlets</i>						
4.1	Honorarium for facilitator	1 persons x 3 days	20,000.00	3	1	60,000.00	455.57
4.2	Honorarium for resource persons	4 sessions x 3 days	7,500.00	12	1	90,000.00	683.35
4.3	Transportation for participants (Vehicle Rent including fuel,	2 microbus x 2 times	7,000.00	4	1	28,000.00	212.60
4.4	Transportation for facilitator, resource persons and	2 microbus x 3 days	7,000.00	6	1	42,000.00	318.90
4.5	Information kit (Folder, writing pad, pen & information	20 sets	2,000.00	20	1	40,000.00	303.71
4.6	Venue (With sound system & other facilities) Hope	3 days	20,000.00	3	1	60,000.00	455.57
4.7	Food & refreshment (2 snacks, Breakfast, lunch & dinner)	20 persons x 3 days	2,500.00	60	1	150,000.00	1,138.92
4.8	Accommodation at training venue (Participants, Facilitator & MRDI staffs)	20 persons x 3 nights	2,500.00	60	1	150,000.00	1,138.92
4.9	Travel for district correspondents	15 persons x 2 ways	1,500.00	30	1	45,000.00	341.68
4.10	Daily subsistence allowance for district correspondents	15 persons x 1.5 days	3,500.00	22.5	1	78,750.00	597.93
4.11	Incidental cost for participants	15 persons x 3 days	2,000.00	45	1	90,000.00	683.35
4.12	Banner	1 unit	1,500.00	1	1	1,500.00	11.39
4.13	Stationery	Lumpsum	5,000.00	1	1	5,000.00	37.96
4.14	Perdiem for MRDI staffs & facilitator	5 persons x 3 days	450.00	15	1	6,750.00	51.25
4.15	Laptop rental for participants in classroom use	15 laptops x 3 days	1,680.00	15	3	75,600.00	574.01
4.16	Service & support in training venue	Lumpsum	10,000.00	1	1	10,000.00	75.93
	<b>Subtotal D</b>					<b>932,600.00</b>	<b>7,081.03</b>

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							<a href="#">131.704</a>
E	<i>Activity E title - Mentorship programme for reporters of community news outlets</i>						
5.1	Stipend for fellows	10 persons	15,000.00	10	1	150,000.00	1,138.92
5.2	Mentor for fellows	Mentor for 10 fellows	25,000.00	10	1	250,000.00	1,898.20
5.3	Certificates printing & distribution	Package	6,000.00	1	1	6,000.00	45.56
	<b>Subtotal E</b>					<b>406,000.00</b>	<b>3,082.67</b>
	<b>Direct project cost total</b>					<b>2,869,450.00</b>	<b>21,787.11</b>
F	Management fee						
6.1	Programme Coordinator, 50% Working Time	1 person x 8 months	75,000.00	8	1	600,000.00	4,555.67
6.2	Financial service (Bank Charge - Mother A/C & Project A/C)	Per month	350.00	8	1	2,800.00	21.26
6.3	Audit of accounts	1 time	90,000.00	1	1	90,000.00	683.35
6.4	Partner project management fee	Per month	61,567.00	8	1	492,536.00	3,739.72
	<b>Subtotal management fee</b>					<b>1,185,336.00</b>	<b>9,000.00</b>
	<b>Grand Total Costs</b>					<b>4,054,786.00</b>	<b>30,787.11</b>

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