



**ANNUAL
REPORT**
2019-20





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PRINTED IN BANGLADESH

Management and Resources Development Initiative (MRDI)

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FOREWORD

The annual report of MRDI for the fiscal 2019-20 is being published. The year has been significantly different from other years due to the global outbreak of Covid pandemic. Last quarter of the year faced the sudden crisis that turned everything upside down. Flow of activities was disrupted, communications and interactions hampered and field interventions suffered due to restrictions in physical movement. However, MRDI found alternative ways to overcome these unforeseen challenges, particularly by using digital devices.

Looking back to the reporting year, we can see a mix of success, accomplishment, limitations, challenges and innovations to overcome those challenges. The year started smoothly with the implementation of planned capacity building, advocacy and knowledge sharing activities. Keeping media development and people's right to information in the focus, MRDI is stepping forward through continuation of its approaches and innovation of ideas.

We have been able to retain our national and global recognition as a knowledge hub of journalism resources; and we are acknowledged as a frontline organization in promoting people's right of access to information in Bangladesh and creating an impact in the globe. Our engagements with all the leading media houses and collaboration with major donors, civil society organizations and key public institutions like the Information Commission, National Human Rights Commission and Cabinet Division have helped us accomplish the year's planned activities. Trust with partners and untiring efforts of the team under the guidance of the board are our major strengths. We are thankful to all.

MRDI started a process of organizational review to have a look into the past, assess the present and design a roadmap built on its experiences and potential future needs. We express our heartfelt gratitude and thanks to Sida and Fojo Media Institute for providing support to this important future search initiative.

This report is a brief stock-taking of our performances, accomplishment, limitations and challenges. This is also a legal compliance as a non-governmental organization under the purview of RTI Act. MRDI is always keen to complying with the legal and ethical provisions.

Sudden outbreak of the pandemic appeared as a big barrier to compiling and publishing this report. Overcoming the challenge, we have been able to publish the report with concerted efforts of our staffs. We hope, it will reflect MRDI to our partners, beneficiaries and other stakeholders.

ACRONYMS

AGM Annual General Meeting

CD Cabinet Division

CSR Corporate Social Responsibility

DO Designated Officer

GIJN Global Investigative Journalism Network

IC Information Commission

IJP Investigative Journalism Partnership

NHRC National Human Rights Commission

PIB Press Institute of Bangladesh

RTIA Right to Information Act

RTK Day Right to know Day

ToT Training of Trainers

VISION

MRDI, a multi-disciplinary, not-for-profit, non-government organization as well as a company limited by guarantee is engaged in a wide spectrum of social development activities and seeks to render services to national and international organizations, both in the public and the private sectors.

MISSION

To endeavor for developing the standard and quality of media, skills & ethics of the media professionals, physical and mental health and well-being of the people and empowerment of women, adolescents, children, minority and other marginalized section of the population.

GOAL

In order to attain the mission and realize the vision, MRDI has set its goal to raise the standard of mass media and media professionals, facilitate welfare of the target population through advocacy, policy modifications and proper utilization of media.

MRDI'S MANDATE

In achieving its goal in order to attain stated mission and vision, MRDI implements most of its activities in two approaches. Firstly, capacity building of media and the journalists through issue specific and need-based training and orientation programs. Secondly, advocacy at different levels including policymaking bodies, institutions, professional groups, corporate sector, civil society and the community as a whole. Some activities cover both the capacity building and advocacy approaches. Moreover, MRDI undertakes research and studies on development issues, provides technical assistance and cooperation to other organizations/institutes and partners with government bodies, NGOs/CSOs to promote the causes of public interest. The organization also implements some special interventions and campaigns within and beyond its plan.

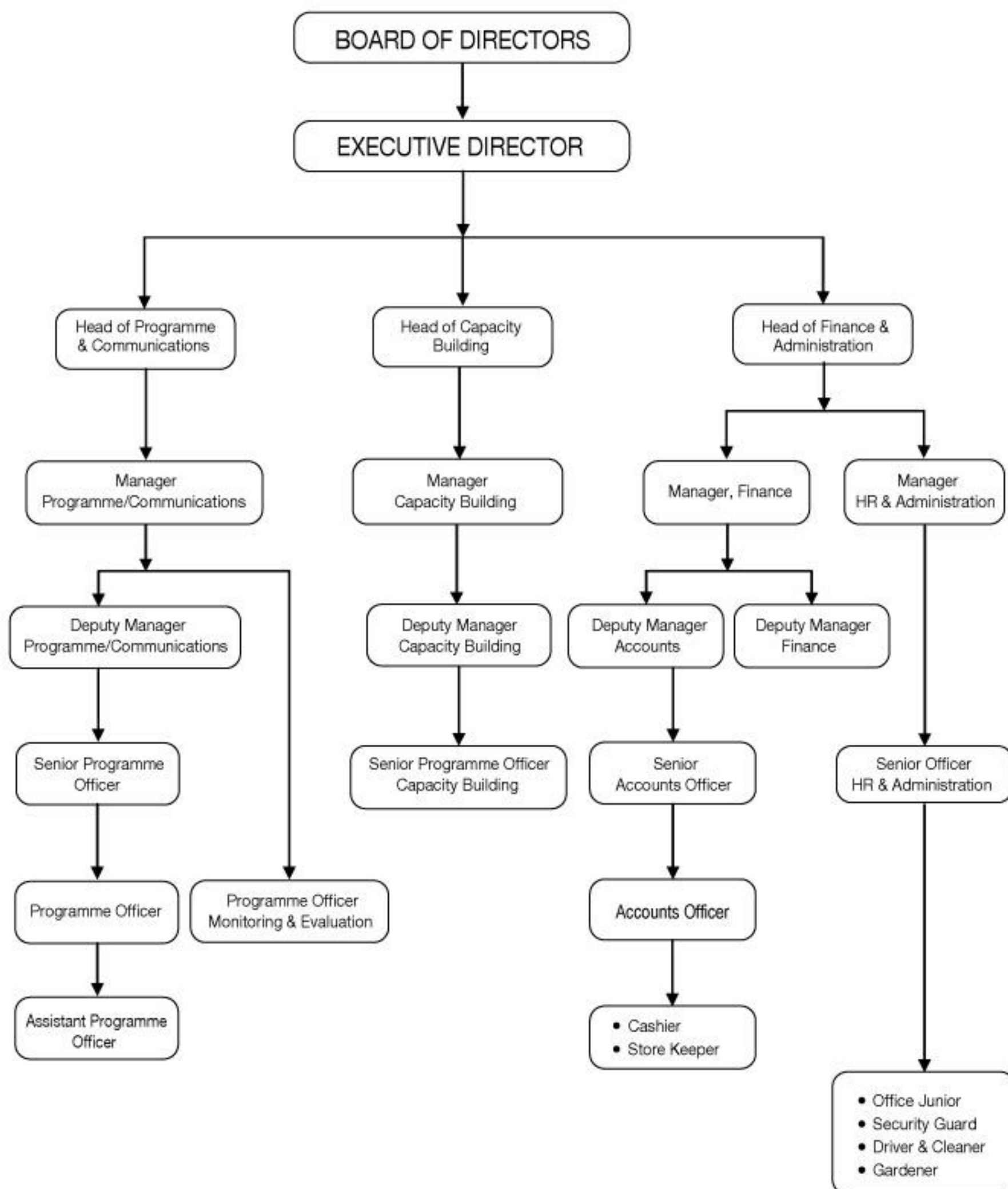
MRDI's mandates and activities are managed and implemented by a group of highly qualified professionals under the leadership of its Executive Director and the broader guidance and supervision of the Board of Directors.

Apart from the directors, the full-time staff members including managers, researchers, mid-level and field personnel having specialized skills carry out the organization's project activities in line with the vision of MRDI.

The organization's credibility in media development activities principally stem from the presence of quality professionals in its fold and the professional consultants associated with the organization under its pooling system.

MRDI follows the Generally Accepted Accounting Procedures (GAAP) and the books of accounts are made on accrual basis. Required books and registers are maintained for the financial recording through Tally ERP 9. All transactions of the organization are made through a scientific & established procedure which is set by the authority through the financial and administrative manual of the organization. Authority of approval, transaction procedure, monitoring & control system, preservation of fund & custody of assets etc. are well defined in this manual.

ORGANOGRAM



EXECUTIVE SUMMARY

Starting and ending of the year 2019-2020 have been just the opposite - like two poles of the globe, with an unprecedented, unimaginable gap between the two. It has been a situation that mankind has never experienced in last one hundred years.

Like others, MRDI started the fiscal year 2019-2020 in a normal situation, implementing the planned activities, monitoring performances, generating reports, interacting with development partners, utilizing opportunities, facing challenges and writing new proposals. Everything was on track until the third quarter of the year. Then before starting of the fourth quarter, an unknown barrier appeared. Everything got jeopardized at the global outbreak of Covid 19 pandemic. It was not simply a challenge to be addressed, rather a deep crisis that threatened human life and livelihood.

However, an enthusiastic MRDI did not give in. It applied all its efforts, capacity and creativity to overcome the mountain-high hurdle. Immediate steps were taken to cope up with the much-needed digital technologies in the changed situation. A dedicated zoom link was created to perform day-to-day works. Webinar, online training, workshop and discussion programmes were organized to keep implementation of planned activities uninterrupted as much as possible. New initiatives were taken to meet the needs that emerged from the pandemic outbreak.

Like previous years, advocacy and capacity building initiatives for the development of media and promotion of right to information continued with newer thoughts and directions. Research and knowledge sharing also took place to identify problems, generate ideas and design appropriate interventions.

MRDI is successfully deriving results of the prestigious membership of Global Investigative Journalism Network (GIJN). The readership of GIJN Bangla website has grown to double over the past year. Among new initiatives, its monthly newsletter is subscribed by more than 500 journalists and academics in Bangladesh and WhatsApp channel has additional 200 subscribers. Its social media followers have also grown by 25% in the reporting year.

Sharing knowledge on developmental issues through updated technologies is a priority of MRDI. Special emphasis is given on disseminating knowledge and information to the young people who are comfortable to using digital devices. A significant initiative this year was an android mobile application designed to create awareness of the youth on social issues and develop them as community change makers. The app is available in Google play store.

A summary of MRDI's work during 2019-20 is given below.

MEDIA AND JOURNALISM

Further to the reporters' training on investigative journalism in previous years, MRDI organized training on editing and managing investigative reports for the newsroom managers. The training conducted in two batches involved gatekeepers including chief news Editor, senior news editor, special correspondent and others of newspapers and TV channels. The first batch for the newspapers was organized in-person, but the second one involving TV channels had to be conducted in digital platform due to the pandemic.

It is heartening to note that four Investigative Journalism (IJ) partners received a prestigious investigative reporting award, for the stories on corruption, abuse of public fund and other issues of irregularities supported by MRDI project. This encouraged more media houses to join partnership with MRDI.

As a follow up of last year's training, an advanced training on fact checking and verification was organized involving staff reporters, newsroom editors from different media houses. The training covered image verification, geo location, understanding of social media and related issues.

Like previous years, Training of Trainers (ToT) programme was organized for the trainers of Press Institute of Bangladesh. Conducted in an adult learning approach, the training covered discussions on learning conditions, learning domains, training cycle, training needs assessment, setting training objectives, training delivery, training methods and steps of lesson plan preparation.

Safety of journalist in gathering news and publishing report has been a matter of grave concern in recent years. MRDI has been working on the issue through organizing training and interactions, publishing guidebook, organizing workshop and holding dialogue with media editors and leaders during previous years. As a continuation of the effort, numbers of training and workshops on the issue were organized during the reporting year involving broadcast journalists and investigative journalists. One safety workshop was organized exclusively for woman journalists.

Journalist mentorship continued to provide hands-on support to the reporters. This year, thematic area of the mentorship was environment and climate change. A residential conclave was organized where the participating journalists pitched their story ideas, got introduced to the mentors and finalized the ideas.

Preparatory activities for implementing the project Improved Governance through Open Flow of Information have started in the reporting year. The project aims to enhance capacity of youth on fact checking to fight disinformation and engage newsroom managers and reporters in keeping safe while gathering news.

To expose journalism learners to Bangladesh media situation, interaction meetings with students of Journalism Department of two universities were organized. Presentations were made on the state of investigative journalism in Bangladesh with recommended learning resources for better understanding of investigative journalism. Comparative discussions on the regional and global scenario with local media environment also took place.

Media monitoring support to National Human Rights Commission continued by updating violation of ethical standard on media reports under MRDI's partnership with Unicef.

MRDI initiated a dialogue on media business in Bangladesh in the reporting year. High profile experts and professional participated in the interaction organized in the form of a focus group discussion highlighting challenges of start-up, public demands, active users of media, fake news and insecurity issues.

In the wake of the pandemic, MRDI organized a series of webinars on different issues related to covid-19 situation including safety & security for journalists, investigative journalism, factchecking, gender reporting, using RTI act and media economy in Bangladesh.

MRDI organized a web discussion with the editors and gatekeepers of its Investigative Journalism partners to discuss how they are coping with Covid-19 situation.

One of the most significant innovations of the year was introduction of the Investigative Journalism Helpdesk. As the media houses struggled to commit longer time and more resources to produce investigations under IJ partnership, reporters continued to reach the IJ Helpdesk to receive tips, resources and mentoring for their investigative ideas. During the year the desk provided support to 142 reporters.

RIGHT TO INFORMATION

Under its women's right of access to information project, orientation sessions on RTI act were organized at four schools of Dhaka in which girl students learned about the act and its use. Quiz competition was held in the classroom after the sessions. 249 students gave full marks in the quiz competition.

Numbers of programmes on RTI and governance have been implemented under the better governance for better services project. Orientation on RTI Act, Whistle Blower Protection Act (WBPA) and Grievance Redress System was organized involving designated officers of the upazila level offices. RTI orientation was also organized for the elected female members of upazilas. Information Commission, Cabinet Division and local administration extended cooperation in organizing the programmes.

In the previous year, MRDI developed RTI online training course for the government DOs. Keeping the stake of NGOs in RTI, this year developing a similar course for the NGO - DOs has been initiated. Information Commission has given approval on the offline version of the course. Another capacity building programme for the NGOs was a Training of Trainers (ToT) on governance tools organized for the NGO executives from Dhaka and outside. Right to Information Act, Whistle Blower Protection Act, Grievance Redress System and importance of information disclosure were discussed in the training.

To take an unbiased account of the current status of implementation of the RTI Act one national survey was conducted. The study found that the awareness of the RTI Act among the general citizens was as low as only 7.7 % nationally. Although the level of public awareness about RTI was found to be low it was encouraging to note that the capacity of information providing designated officers enhanced significantly to 75%.

The study recommended for implementing a comprehensive communication strategy by the Information Commission which has been lying with IC since 2016, is necessary to increase public awareness about the law including complaints and appeal processes. This communication strategy also included social media strategy involving components of influencing public behavior as well as reaching out to the marginalized and hard-to-reach communities. IC should now form a dedicated communication team with clear-cut budgets to achieve the desired target of increasing public awareness.

As an important stakeholder, NGOs should mainstream RTI in all their programmatic interventions. At the same time, instead of running limited sponsored programs on televisions and radios, or giving scanty space on newspapers, the media should appoint one RTI focal point in their own houses with specific responsibilities for carrying out public service duties on a regular basis.

Keeping the importance of youth perception of RTI in mind, MRDI conducted a survey to assess the knowledge of RTIA among the youth, and their perception about its use to access information required to solve their individual problems and those of the country. It is observed that the youth have interests in having information on job opportunities, related qualifications and application process; expenditure of funds in development projects to see if there is any irregularity or corruption; and sources of fund and management of budgets. They also want to make the authority accountable by asking about the reasons of problems in public services delivery, why they are not taking any action, and how long it may take to resolve it. And they listed more than 40 offices which they think are relevant considering their personal or community level concerns.

A significant innovation of the year has been an android mobile application 'iknow' designed and developed by MRDI with an idea to interact with the country's youth group to link and introduce them with relevant issues and create awareness through interactive video courses on diverse social issues. First course installed in the learning app is on Right to Information that helps young people know about their right to know.

To strengthen the demand side of information flow through creating community awareness, one RTI camp was organized in a remote village. Applying its previous experience of organizing such camp, MRDI conducted the camp involving men and women of surrounding villages in a participatory and entertaining manner. At the end of the

camp, participants learned what information means, what change information can bring in their life and livelihood and how information can be claimed as a right. In organizing the camp, MRDI received support and cooperation of the Information Commission, Cabinet Division and local administration.

Policy interaction meeting was organized with NGO Chief Executives on Governance Tools including RTI. The process of forming Parliamentary Caucus on RTI started through communication with some parliament members. Web-based information disclosure template for district web-portal is under development process. Developing RTI awareness raising materials including easy learning book on RTI, organizing school student's awareness campaign, observing Right to Know Day and organizing meetings of citizen's group JANAK were the other advocacy activities accomplished during the year to promote RTI.

ORGANIZATIONAL REVIEW

In recent years, MRDI management has been feeling the need for a comprehensive review of the organization to find its way forward on the basis of its years of experiences and lessons. This year, MRDI started a process of organizational review with the support of Fojo Media Institute. This review is extremely important and a unique opportunity for MRDI to create a roadmap of stepping towards a knowledge based trusted media development institution in the region and the global level.

The process will review the past, analyze the present and suggest way forward to the future. In a word, based on previous experiences, successes and limitations this comprehensive review will identify where the organization is now at present, where it wants to go, how to get there and what approaches it takes to reach the goal. One international consultant has been hired for the review. The process started in the last quarter of the reporting year, and only the methodologies and tools could be developed. Through this process, a five-year strategic plan along with a business plan will be developed for MRDI.

INTERNAL CAPACITY

Improving skills of MRDI staff on monitoring and evaluation has been a felt need for long. Monitoring of programme implementation in a structured and methodical manner is very important for measuring results, keeping on track throughout the implementation process and planning for the future. It contributes to periodic evaluation of projects, programmes and even the organization. Keeping this into account, MRDI organized a training workshop for its staff to discuss basics of management and evaluation, types of monitoring, indicators and means of verifications. Kristina Oskarsson from Fojo Media Institute conducted the training.

During the reporting period, one officer participated in a two-week training workshop on strategic communication organized by Bangladesh Center for Communication Programmes (BCCP) under certification of Johns Hopkins University Center for Communication Programmes. The course covered academic and interactive discussions on vision and mission setting, organizational behavior, programmatic approach of projects, audience analysis, branding, positioning etc.

CORPORATE SOCIAL RESPONSIBILITY

With the notion of using CSR money as a sustainable source of development funding, MRDI continued its advocacy, capacity building and field interventions during this year. CSR interventions in the field include support for women's livelihood, health services and children's education. Financial literacy programme for the female garment workers and school children continued. CSR partners were City Bank Limited, Mutual Trust Bank, Reliance Insurance Ltd and HSBC.

IJ Helpdesk

IJ Helpdesk starts its journey at the beginning of the year led by an eminent investigative journalist in Bangladesh. It is intended to improve the quality of investigative reporting and the skills of journalists, where any working journalists from Bangladeshi media can seek help for advice or assistance on any kind of investigative reporting. The helpdesk also provide financial support to the reporter with approval from the media houses.

RTI HELP DESK

MRDI's RTI help desk is in full operation to support individuals and organizations in all steps of application, appeal, and complaint through a dedicated mobile number recognized by the Information Commission and the Cabinet Division. The desk provides knowledge support to information providing authorities by explaining provisions of the act in case of confusion. It also supports government officials in taking the RTI online training course.

PUBLICATIONS

During the reporting year, MRDI published reports, advocacy materials and learning publications on issues related to journalism and RTI. These publications are meant for creating awareness and enhancing knowledge of target beneficiaries. Organizational documents have also been published as usual.

PARTNERSHIP AND COLLABORATION

During the year 2019-20, MRDI received support from Fojo Media Institute, USAID, World Bank Group, UKAid, The Asia Foundation, Manusher Jonno Foundation, Unicef, Internews and British High Commission in Dhaka. In conducting a national survey on Right to Information, MRDI worked in consortium with a survey company Orgquest.

MRDI also partnered with the state agencies -- Information Commission, National Human Rights Commission and Cabinet Division in terms of cooperation and knowledge support in the areas of right to information and ethical media reporting on and for children. City Bank Limited, Mutual Trust Bank, HSBC and Reliance Insurance Ltd partnered with MRDI in CSR interventions.

GOVERNANCE AND COMPLIANCE

Three meetings of the Board of Directors have been held during the reporting year to discuss and decide on administrative and governance issues. Annual General Meeting was also held on schedule. Important decisions of the board meetings are disclosed in this report.

Annual audit of MRDI accounts was conducted by a reputed audit firm. Auditing of individual projects were also conducted.

SPOTLIGHT

2019-20



A DIGITAL CLASSROOM FOR THE YOUTH

This is a classroom for the young people who need and desire to learn new things related to social development and changes. This is a virtual learning space where the youth can learn by themselves and assess their knowledge without any external assistance. Youth, as the powerhouse of the nation, can be the real changemaker. So, disseminating knowledge among youth aims not only to aware them, but also to spread the awareness in the society through them.

This is about an android mobile application 'iknow' designed and developed by MRDI with an idea to interact with the country's youth group to link and introduce them with relevant societal issues and create awareness. The app is now available in Google play store.

One of the smartest ways to reach the youth group is to use mobile applications through which they can gain new knowledge and explore education materials from the app. Mobile phone is universally recognized as the most user-friendly device, that can be used not only for contact and entertainment, but also as an effective way of learning.

The iknow app offers interactive video courses on diverse social issues that affect citizens' lives and help to be aware of their rights. It is expected to draw attention of the young people who are eager to know new things and very active in using android phone as a device for communication and entertainment.

First course of the learning app is on Right to Information that helps young people know about their right to know. They will learn why information is essential in their life and how information can be claimed as a right; NOT as a privilege.

The course consists of five videos and quizzes for the youngsters. It has a leader board and Frequently Asked Questions (FAQ) to make the learning process more interesting and interactive. Contact number of MRDI's RTI helpdesk is displayed to facilitate continuous support and frequent interaction with the app users.



INVESTIGATIVE JOURNALISM HELPDESK

MRDI continued its support to the improvement of investigative journalism in Bangladesh, with the Investigative Journalism Helpdesk. As the media houses struggled to commit longer time and more resources to produce investigations, reporters continued to reach the IJ Helpdesk to receive tips, resources and mentoring for their investigative ideas. During the year the desk provided support to 142 reporters.

Ashikur Rahman Srabon, an investigative journalist of News24 said, "the helpdesk helped me to see the story from a larger context and to tell the story with visuals. Now I am able to relate a small story, with an international perspective." It reflects the sustained impact of the role of MRDI, that a little tips and mentoring can bring a meaningful change in their outputs.

Apurba Alauddin, the editor of Jamuna TV, an IJ partner newsroom said, "I can also say that we could produce the best visual story in our show, due to the helpdesk support." It took 10 months for Apurba to produce an investigation and the helpdesk supported the team from planning to production of the story.

MRDI supports media houses and individual journalists and media houses, with tailored trainings and workshops, to improve their capacity. A lot of mid and early career reporters are still left out, who are interested in investigative reporting and need immediate support for planning, structuring, sourcing and even storytelling. MRDI launched the IJ helpdesk in 2019 to cater the needs of these aspiring journalists.

PROJECTS AND PARTNERS

During the reporting year, MRDI implemented the following projects in partnership with the organizations/agencies mentioned.

PROJECT

Improving Qualitative Journalism in Bangladesh.

OBJECTIVE

Media in Bangladesh contributes to strengthened democracy and gender equality, greater respect for human rights and freedom from oppression.

WITH SUPPORT OF

FOJO: MEDIA INSTITUTE
■ ■ Linnæus University

PROJECT

Increasing the Effective use of the Right to Information Law by Media and Civil Society.

OBJECTIVE

1. Increase independent media capacity for unbiased and objective reporting, and to conduct effective investigations
2. Developing capacity of using RTI as an effective tool for promoting good governance through strengthening linkages and collaboration between media and NGOs/CSOs.

WITH SUPPORT OF

 **Internews**
Local voices. Global change.

PROJECT


Promoting News Literacy and Ethical Journalism (Phase II)

OBJECTIVE

To promote news literacy and ethical reporting on and for children through policy formulation, stakeholder interactions and mass media interventions.

WITH SUPPORT OF



unicef 

PROJECT

Improved Governance through Open Flow of Information

OBJECTIVE

1. Enhance capacity of youth on fact checking to fight disinformation during Covid 19 and how they would make authorities accountable using RTI during and post Corona situation
2. Engage newsroom managers and reporters in keeping safe while gathering news

WITH SUPPORT OF



The Asia Foundation

PROJECT

Advancing women's right of access to information in Bangladesh

OBJECTIVE

Advancing a meaningful right of access to information for women in Bangladesh

WITH SUPPORT OF



শিক্ষণবিদ্যা বিভাগ
স্বপ্নস্বাস্থ্যকী বাংলাদেশ সরকার



তথ্য কমিশন



USAID
আমাদের স্বপ্নের মত দেশ



Razvi Janna
Foundation



THE
CARTER CENTER

PROJECT

Right to Information (RTI) Survey

OBJECTIVE

1. To provide an empirical baseline of information needs and experience of the people, and the awareness, implementation and use of the RTI Act in Bangladesh, that is relevant for policy makers and RTI activists for future use
2. To identify the challenges in the use of the RTI Act
3. To analyze both quantitative and qualitative data and formulate recommendations to strengthen the implementation of the RTI Act in Bangladesh

WITH SUPPORT OF

শিক্ষণবিদ্যায় বিভাগ
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

তথ্য কমিশন



WORLD BANK GROUP

CONSORTIUM WITH



OrQuest

PROJECT

Better Governance for Better Services

OBJECTIVE

Improve transparency and accountability of public service institutes by keeping the demand-supply chain of information and service increasingly operative.

WITH SUPPORT OF

শিক্ষণবিদ্যায় বিভাগ
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

তথ্য কমিশন

Manchester Jinnah
Foundation

PROJECT

Educational support for poor students

OBJECTIVE

To facilitate smooth continuation of children's education

WITH SUPPORT OF



PROJECT

Livelihood programme for the women and health clinic for the community

OBJECTIVE

1. To create income opportunity for women of Char Patila through training programme
2. To provide primary health care and diagnosis facilities to the villagers of Char Patila

WITH SUPPORT OF



মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড
Mutual Trust Bank Ltd.
you can bank on us



উন্নয়ন ধারা ট্রাস্ট
Unnayan Dhara Trust
facilitates people's survival strategies

PROJECT

Understanding finance by the youth and female garment factory workers

OBJECTIVE

1. Create awareness among the children and adolescents on needs and benefits of financial literacy
2. Develop capacity of and create a positive mindset among young learners on financial literacy

WITH SUPPORT OF



HSBC

PROJECT

Educational support for Dakshin Andermanik school children

OBJECTIVE

To provide educational support for the primary school children

WITH SUPPORT OF



রিলিয়েন্স ইন্স্যুরেন্স লিমিটেড
RELIANCE INSURANCE LIMITED

AREAS WE WORK IN

Projects implemented in 2019-20 have been classified in this report into the following chapters.



Improving Qualitative Journalism in Bangladesh

PERFORMANCE HIGHLIGHT

IJ Partnership: Investigative Journalism Partnership (IJP) is the major component of the production-oriented IQJB project. An encouraging news the project has brought this year is that four IJ partners received a prestigious investigative reporting award, for the stories supported by the project. The investigative stories produced by partner newspapers and TV channels covered corruption, abuse of public funds, unveiling irregularities and other issues of public interest. It all reflected the quality of work the partners had produced. As a result, more and more newsrooms joined the IJP programme, old partners returned with new ideas, and at one point the number of partnerships stood at double than the previous year.

ToT of PIB : Like previous years, training for the trainers of Press Institute of Bangladesh (PIB) to equip them with training skills. This year the training was organized in two batches involving a total of 30 trainers of the Institute from Dhaka and other districts of the country. Training sessions covered principles of adult learning (Andragogy);



learning conditions; learning domains; training cycle: traditional vs. integrated training techniques; training needs assessment; setting training objectives; training delivery; training methods and steps of lesson plan preparation. Apart from lecture sessions, participants took part in group works. Certificate was awarded at end of the training.

Monitoring & Evaluation Training : To enhance M&E capacity of MRDI staff, a training workshop was held for the selected officers. Participants learned basics of management and evaluation, types of monitoring, indicators and means of verifications for monitoring & evaluation from the workshop. Process of monitoring, data collection, monitoring tools, techniques and periodic evaluation were also discussed.



Advanced Training on Fact Checking and Verification: As a follow up of last year's training, an advanced training of four days' duration on fact checking and verification was organized for the staff reporters, newsroom editors and sub-editors from different media houses, one freelancer and one academic

who participated in the basic training. A total of 10 participants took part in the residential training. The training covered image verification, geo location, understanding of social media and related issues.

Training on Editing and Managing Investigative Reports: Two residential training programmes on editing and managing investigative reports for newsroom managers of TV, print and online media were planned for this year. The first programme was organized for print media according to the plan in a residential venue. Eleven senior level news managers from five frontline newspapers of Bangladesh including Special News Editor, Deputy News Editor, Additional News Editor, Assistant News Editor, Senior Sub-Editor, Sub-editor and Chief reporter participated in the training.

The second programme could not be organized in person due to the pandemic. So, the training was held using zoom network. It was a five-day training, three hours a day, split into two sessions. A total of 9 participants including chief news editor, senior news editor, news editor, joint news editor, special correspondent and senior reporter from four TV channels linked with MRDI under the Investigative Journalism Partnership Programme attended the training.

Mentorship Conclave on Environment and Climate change: A five-day residential training was organized for 11 journalists from newspaper, online & TV media who pitched their story ideas under the mentorship programme. On the final day of conclave, assigned mentors directly interacted and discussed with their mentees to finalize their story ideas for production with mentorship support.

Due to the pandemic situation journalists could not complete their assignment on time, and the deadline was extended. Finally, six of them completed their assignments and produced 11 reports under the mentorship programme.

Safety Workshop for Woman Journalists: Two safety workshops for journalists were organized. Sixteen woman journalists from different print and electronic media took part in a daylong workshop to discuss their specific safety concerns and find solutions. The other half-day safety workshop was organized for broadcast journalists. A total of 42 journalists, members of Broadcast Journalist Center (BJC) including special correspondent, senior reporter, staff reporter, freelancer and camera journalist participated in the workshop.

Training on Safety in Investigative Reporting: Safety is an additional concern for journalists while producing investigative reports because such reports often affect interest of influential quarters. Three training programmes were organized on safety in investigative reporting during the reporting period. The first training was organized in a residential venue according to plan. Fourteen participants from 8 media houses with a mix of reporting and desk staff of TV and print media took part in the training. The other two programmes had to be organized online due to the outbreak of the pandemic. Forty journalists from 18 districts of Khulna and Rangpur divisions participated in these training programmes.

Organizational Review: Responding to the long-felt need of MRDI, this year Fojo Media Institute provided support to conducting an organizational review in order to develop a five-year strategic plan for the organization. The review process started in the last quarter of the reporting year, and only the methodologies and tools could be developed through online communications due to the pandemic hazard. Fojo hired one international consultant for the review.

Improved Governance through Open Flow of Information

PERFORMANCE HIGHLIGHT

Developing Content for journalist training: Content of journalists training on Investigative Reporting on Public Interest using Right to Information Act was finalized through a content development meeting in presence of five media experts. A three-day residential training is planned for the correspondents to apprise them about RTI, perception of public interest reporting, and how to use RTI to investigative effectively for producing such stories. The training content covered these topics.

Developing content for online course on fact checking: An online course on basics of fact checking targeting young media professionals and journalism students will be developed with technical support from the renowned online educational platform, 10 Minute School (10 MS). The course will help youths on how to identify misinformation and check authenticity of information and news particularly at the time of the pandemic. A meeting was organized to develop the content for the online course on Fact Checking. The meeting decided that

11-15 short videos will be produced covering relevant topics. Before shooting, a fact-checking specialist will help in scripting the videos. Once the course is developed, it will be placed in the iKnow-app, an educational mobile app targeting the youth previously developed by MRDI. Promotion and online campaign for the online course was also discussed in the meeting.

Promoting news literacy and ethical journalism

PERFORMANCE HIGHLIGHT

Media monitoring support to NHRC: Media monitoring support to National Human Rights Commission continued by updating violation of ethical standard on media reports on fortnightly and monthly basis. Additionally, media monitoring reports were shared with respective media house.

Advancing Women's Rights of Access to Information in Bangladesh

PERFORMANCE HIGHLIGHT

Prize giving ceremony: Orientation sessions on RTI act and its uses were organized at four schools of Dhaka North and South city corporations. A total of 465 girl students were reached through the orientation sessions. Students learned about the act and its use through the orientation. Immediately after the sessions, quiz competition was held in the classroom. 249 students scored full marks in the quiz competition. Prize giving ceremony was organized where winners received prize from Chief Information Commissioner.



Better governance for better services

PERFORMANCE HIGHLIGHT

Orientation of Government Officials on RTI, WBPA: Orientation of government officials on RTI & WBPA was organized for Chowgachha, Sarsha, Manirampur, Jashore Sadar, Abhaynagar and Bagherpara upazila of Jashore. A total of 167 government designated officers from the Upalizas participated in the programmes and



enhanced their knowledge on Right to Information Act, Whistle Blower Protection Act and Grievance Redress System. Responsibilities of DOs were also discussed in these programmes. Chief Information Commissioner, Secretary Coordination and Reforms of The Cabinet Division and Information Commissioner were present in different orientations as the chief guest and issue expert. Upazila Nirbahi Officers were present in the programmes. Deputy Commissioner of Jashore and Additional Deputy Commissioners were also present in different programmes.

Orientation for elected female representative of LGU on RTI: One orientation on Right to information Act was organized at Jashore for elected female representatives of Local Government Unit (LGU). 31 elected female members from the unions of 8 upazilas participated in the programme. Secretary Information Commission was present in the programme as Chief Guest and issue expert. Representative of The Cabinet Division was also present in the orientation as issue expert. Additional District Magistrate of Jashore and Upazila Nirbahi Officer of Jashore Sadar were also present in the orientation.



RTI online training course for NGO DOs: In the previous year, MRDI developed RTI online course for the government designated officers, which got huge response from the DOs. This year, initiative has been taken to develop a similar course for the NGO designated officers which is under process. Like the previous one the course has a total of 10 sessions including opening and closing sessions. Information Commission has given approval to the offline version of the RTI online course.

Mobile application on RTI: MRDI developed a knowledge sharing mobile application 'iKnow' with technical support from 10 Minute School, a digital technology firm. A course on RTI for the youth has been placed in the app. The course contains five videos to explain the right to information, the RTI Act and its uses. Learning session of each video is followed by a set of quiz. The app along with the course was launched through a programme over zoom platform in presence of former chief information commissioner, former information commissioner, former secretary coordination and reform of the cabinet division, executive director of MJF and executive director of MRDI. Now the app is available at Google play store.

ToT on Governance Tools for NGOs: Two days' Training of Trainers on governance tools was organized for the NGO officials. A total of 24 participants of 12 NGOs from Dhaka and outside Dhaka participated in the training. Right to Information Act, Whistle Blower Protection Act, Grievance Redress System and importance of information disclosure were discussed in the training. Former Secretary Coordination and Reforms of the Cabinet Division and Deputy Secretary Grievance Redress Unit of the Cabinet Division conducted sessions in the training.

RTI camp: MRDI has a unique experience of organizing RTI camp successfully in a remote village which was highly appreciated by different quarters including the government, development partners and local people. This year a five-day RTI camp organized at Bhojgati Union of Manirampur Upazila under Jashore district. Thirty men and women from 10 villages of the union participated in the camp. Participants conceptualized the definition of information and its importance in their life through lecture sessions and involving group work, debate competition, poster design, poem & song writing, drama scripting and performance. The procedure of seeking information from authorities by using the RTI Act was also discussed. The camp floated 38 applications by the participants.



The camp started with a formal inauguration programme. Chief Information Commissioner graced the event as the Chief Guest. Deputy Commissioner Jashore; Police Super Jashore, Manirampur Upazila Nirbahi Officer; Manirampur Upazila Chairman and Bhojgati Union Parishad Chairman were present as the Special Guests. Executive Director of MJF chaired the function. Former Chief Information Commissioner; former Information Commissioner; former Secretary Coordination & Reforms of The Cabinet Division and MRDI representatives were present in the programme.



Improving Qualitative Journalism in Bangladesh

PERFORMANCE HIGHLIGHT

Follow-up visits to universities: In the previous year, MRDI organized an interaction meeting with the teachers of journalism department of different universities to discuss on how the gap between classroom and newsroom can be reduced by reviewing curriculum and teaching method. At the end of the interaction it was felt that the learners of journalism schools need to have a clear idea about the current national and global media scenario with particular focus on investigative journalism. As a follow-up of the meeting, two separate interactive sessions were organized with students of Journalism Department of Chattogram University and University of Liberal Arts Bangladesh. In addition to discussing on the state of investigative journalism in Bangladesh compared to the regional and global scenario, some learning materials on investigative journalism were recommended for the students. Potential of using RTI Act as a tool of Investigative journalism was also discussed.

A total of 150 students of graduation and post-graduation level participated in the sessions. Executive Director and Head of Programme and Communication of MRDI conducted the sessions.

Certificate giving ceremony of mentorship programme: Certificates were awarded to the participants who successfully completed the mentorship programme on labour rights through a simple ceremony. Six participants Received certificate.

Interaction Meeting on Improving Qualitative Journalism in Bangladesh: Investigative Journalism partnership programme is an innovative and effective approach of MRDI in providing support to media houses in producing investigative stories. To exchange views on the programme, explore new resources and invite media houses to join the partnership, a half-day meeting was held with newsroom managers. Executive editor, deputy editor, head of news, chief news editor and chief economic correspondent from eleven media houses took part in the discussion.

Interaction meeting: online course on Safety and Security of Journalists: Developing online training courses on safety and security of journalists is in process. A half-day meeting was held to consult with the experts about the course. Seven experts from different fields including media gatekeepers, representative of development agency and university teacher participated in the meeting.

Media Engagement Meeting on Journalists' Safety and Security: Only capacity building of journalists on their safety and security is not sufficient. The media houses have to realize the problem and need to be engaged in the process of discussion and solution. A half-day meeting was held at the MRDI Conference room

to discuss on current media scenario in Bangladesh, safety & security of journalists and MRDI's support to address the issue. Total 14 participants from different national media houses including Editor, Editor-in-Chief, Executive Editor, Head of News, Chief News Editor, Special News Editor and News Editor were present.

FGD on Media Economy in Bangladesh: Sustaining financially has emerged as a big challenge for the media houses in recent times. MRDI organized focus group discussion involving high-profile participants to share understanding of the media business in Bangladesh, startup challenges, experiences of being active users of media, fake news, public demands and insecurity issues. Eight participants from diverse fields of expertise including Executive Editor, Chief Strategist, Project Lead and Staff Reporter took part in the discussion. Ross Settles, an expert in media development field conducted the FGD.

Webinar Series on Covid-19: Global outbreak of Covid 19 pandemic created unprecedented challenge to human lives, livelihood and development and media was no exception to it. Need for new approach and intervention emerged to address the challenge. MRDI promptly responded to the needs and organized a series of webinars on issues related to impact of the pandemic including safety & security for journalists, investigative journalism, fact checking, gender reporting, using RTI act and media economy in Bangladesh. A total of 294 journalists and other professionals participated in eight webinars. The webinars had over 35 thousand viewers on Facebook; some of them also reacted and made their comments on the posts.

Web-meet with IJ Partners on How They Are Adapting with Covid-19: An hour-long discussion was held using Zoom network to find how the investigative journalism partners of MRDI were coping with the pandemic situation. Media gatekeepers including Editor, Executive Editor, Executive Director, Head of News, Chief News Editor and News Editor from eight partner media houses took part in the discussion.

Better governance for better services

PERFORMANCE HIGHLIGHT

Advocacy for forming Parliamentary Caucus on RTI: MRDI started communication to form a Parliamentary Caucus on RTI. Meetings were held with some parliament members to take the initiative forward. The concept note on parliamentary caucus on RTI has been developed jointly by a former Chief Information Commissioner and former Information Commissioner.

Right to Know Day observance: A number of programmes were organized by JANAK at 8 upazilas of Jashore in partnership with upazila administrations. It included floating public gathering & boat rally at haor, discussion session, mothers gathering, youth gathering, farmers gathering, art competition, leaflet campaign, cultural events, bioscope show, and debate competition. A total of 770 people could be reached through these programmes.

Developing awareness raising materials: Creating public awareness on right to information is vital for enhancing demand for information. MRDI produced 80,000 leaflets, 1,000 digital stickers for easy bike, 3,000 stickers for bus and other public transports and 120 display boards to create mass awareness on RTI Act. Information boards have been placed in the Union Digital Centers and government offices at 8 upazilas of Jashore. Some leaflets have already been distributed at RTK Day rallies and RTI camp. Rest are kept to distribute in other programmes of the project. Stickers for easy bike and bus have been distributed.

Easy learning book on RTI: To disseminate the message on features of the RTI Act to the mass one easy learning book has been published in an easy-to-understand language. 5,000 copies of the book have been printed, some of which have already been distributed among RTI Camp participants and school children.

School Students awareness campaign: Four School Programmes on RTI have been organized at Jashore Sadar, Manirampur, Abhoynagar and Bagherpara upazila of Jashore district. A total of 295 students studying at Class 7, 9 & 10 attended the programmes. Students participated in a quiz competition on RTI Act. Three winners were selected from the highest scorers to receive prize.

Develop template on web-based information disclosure: Web-based information disclosure template for district web-portal is under development process. Final template will be sent to Information Commission for their approval and then sent to the Cabinet Division for further action and implementation.

Policy interaction meeting with NGO Chief executive on Governance Tools: RTI Act is well acknowledged as an effective tool for promoting good governance. NGOs have an important stake in implementing



the RTI Act and other governance tools. A half-day policy interaction meeting was held in presence of 12 Chief Executives from the NGOs of Dhaka and outside Dhaka to discuss the issue. Additional Secretary, Reforms Wing of the Cabinet Division was present in the meeting as Chief Guest. Secretary Information Commission was present as special guest. Former Secretary Coordination and Reform of the Cabinet Division was present as special discussant. Chief executives highlighted present situation and challenges during the discussion. They also agreed to mainstream RTI in their programme.

JANAK meeting: The civil society group Jagroto Nagorik Committee (JANAK) is playing a vital role to aware people on RTI Act and facilitate filing applications at 8 upazilas of Jashore. The committee maintains liaison with upazila administration in organizing different campaigns and celebrating Right to Know Day at upazila level. JANAK at eight upazilas met 36 times in this year.

Increasing the Effective use of the Right to Information Law by Media and Civil Society

PERFORMANCE HIGHLIGHT

Participatory workshop on RTI: Media and NGOs have important stake in implementing RTI Act. The participatory workshop for Rajshahi and Khulna divisions was held to discuss the existing challenges faced by media & NGOs in promoting the act. It also surfaced possible way forward to overcome the situation. A total of 19 participants from the divisions including editors of local newspapers, academics and NGO executives attended the workshop. The Chief Information Commissioner attended the programme as the Chief Guest and former Chief Information Commissioner was present as issue expert. Chief Executive Officer of i'Social made key presentation on the topic. MRDI Board Member and former Full-time member of National Human Rights Commission of Bangladesh moved vote of thanks to the participants.



Better governance for better services

PERFORMANCE HIGHLIGHT

Youth perception survey on RTI: Young people are the potential change makers of the society. They are curious to know new things and go for new actions. Information is the driving force to take initiatives. Young people need information to shape their life and career, and RTI Act is the best tool for getting authentic information. But it is observed that people's awareness on RTI is rather poor. MRDI initiated a Youth Perception Survey all over the country to understand the current status of youth knowledge and activity on Right to Information applying following methodologies.

- **Questionnaire Survey:** Considering the nature and objective of the study, MRDI conducted face-to-face interviews of 706 youths between the age range of 18 to 35 years, using a multistage stratified random sampling method.
- **Focus Group Discussions (FGD):** A team of MRDI conducted 10 FGD sessions with 103 (62 male and 41 female) youths of diverse groups, including students, professionals, youth leaders, indigenous people, and cultural activists - to assess their concerns, to learn their experiences and to know their understanding of

Right to Information. Among the total participants 40 percent heard the name of the act and 20 percent aware about the law filed application for information. But another 40 percent never heard of RTI Act. The respondents believe that access to information will bring in an overall welfare and reduce corruption from Government and non-government organization.

- **Key Informant interviews (KII):** Six eminent personalities and experts who work in the field of youth development, access to information and technology have been interviewed for this study. Objective of these KII was to get recommendations and explanations on the major findings of the study.

Report of the survey is yet to be finalized. Primary findings of the survey reveal a great lack of awareness among the youth on, not only how to get information but also whom to ask for it. Around 19% of the youth find the process of getting information troublesome, 14% finds it complicated, and 11.4% have fear of being harassed or threatened. It is also observed that the youth have interests in having information on job opportunities, related qualifications and application process; expenditure of funds in development projects to see if there is any irregularity or corruption; and sources of fund and management of budgets. They also want to make the authority accountable by asking about the reasons of problems in public services delivery, why they are not taking any action, and how long it may take to resolve it. And they listed more than 40 offices which they think are relevant considering their personal or community level concerns.

Promoting news literacy and ethical journalism

PERFORMANCE HIGHLIGHT

National news literacy survey: The issue of news literacy has not been given proper importance in Bangladesh by the development activists and educational institutions. Lack of capacity to perceive which news is and which is not, often confuses readers and viewers of news stories. It is well assumed that the level of news literacy among the media consumers is quite low in Bangladesh. To have an idea about the level, MRDI previously conducted a rapid survey on news literacy among limited number of respondents. While finding a low level of literacy on news among the respondents, recommendations of the survey prompted us to go for a broader survey nationwide. To address the need, a national survey on news literacy has been conducted applying the following methodologies.

- **Questionnaire-based interview:** Under this study 1,209 face-to-face interviews of respondents aged over 18 were taken. Respondents were selected using a multistage stratified random sampling method.
- **Focus group discussion:** 10 Focus Group Discussion sessions have been conducted around the country to validate the outcome of questionnaire survey qualitatively and collect further comments.

Report of the survey is yet to be prepared. However, primary findings of the survey show that the concept of news literacy is quite new and level of perception is pretty low. 76% of the respondents were found having low level of news literacy rate and remaining 24% having quite high. The younger people tend to be more news literate than older people. News literacy is high among highly educated persons.

Mapping of discussion-trend on child issues in national parliament: This study tried to gauge the level and nature of attention given to issues concerning children in parliamentary discussions and decisions. It uses a simple and single method of monitoring consecutive parliamentary sessions in 2019-2020 with the help of a carefully structured code sheet. Codes for monitoring included both quantitative indicators and qualitative notes. It appears from the study that amidst all the political and other contemporary issues, discussion on children in the parliament is not encouraging at all. Children occupied less than one percent of the total time spent in parliamentary

deliberations. These again, sometimes came up as parts of broader issues of discussions, which could draw minimum attention of planners and implementors. In view of the situation, it has been suggested that stronger advocacy must be chalked out to make sure that children get their fair share of parliamentary attention. A comprehensive study needs to be carried out to supplement the findings from the present monitoring.

Right to Information (RTI) Survey

PERFORMANCE HIGHLIGHT

Right to Information (RTI) Survey 2019: To take an unbiased account of the current status of implementation of the RTI Act that would eventually enable policy makers and RTI activists to undertake future RTI interventions one survey was conducted. The study found that the awareness of the RTI Act among the general citizens was low, accounting for only 7.7 % nationally. Although the level of public awareness about RTI was found to be low compared to 2012 survey, the survey of 2019 also indicates that raising public awareness is not the sole responsibility of IC as other stakeholders of the Act such as NGOs and media have similar role to play. In the strategic plan for RTI implementation, a target was set to increase the capacity of DOs enhanced significantly to 75%. It is encouraging to note that this target is likely to be achieved by the next two years as majority (60.7%) of the aware DOs received training on the RTI Act.

Report is available at https://www.mrdibd.org/downloads/RTI_Survey_Report.pdf

CSR INTERVENTION

Understanding Finance by the Youth: Phase III

PERFORMANCE HIGHLIGHT

- Three lecture sessions on financial literacy were conducted in Bepza Public School & College of Cumilla, Chattogram and Karnaphuli EPZ. A total of 346 students from 8-10th grade attended the sessions and enhanced their knowledge on financial literacy. At end of the lecture sessions students participated in a quiz competition.

- 1722 garment workers of Dhaka, Chattogram, Karnaphuli, Uttara, Cumilla, Iswardi and Mongla EPZ learned about relation between income and expenditure; risks of informal savings & investments; benefits of bank accounts; saving certificates; fixed deposit and DPS dreams; proper planning for fulfilling the dream and importance of money through lecture sessions on financial literacy.



Livelihood programme for the women and health clinic for the community

PERFORMANCE HIGHLIGHT

- 13 women of Char Patila completed training on tailoring which improves their skills.
- Villagers of Char Patila are getting primary health care services from the health center. This center also sells common medicines to the patients with MRP rate.

Educational support for poor students

PERFORMANCE HIGHLIGHT

- This year a total of 66 children of classes V to X have been provided support to continue their education.
- Support on quality education for the students of classes X is going on to facilitate students in their preparation for the certificate exams.
- Provided board exam fees to the SSC candidates.

Educational support for Dakshin Andermanik School children

PERFORMANCE HIGHLIGHTS

Four teachers of the school were provided monthly salary which facilitated continuation of education of the children of the remote village.

Opportunities and Challenges

On the way to achieving the organizational goal, MRDI faced hurdles and found opportunities like other years. But the exception was unprecedented outbreak of the pandemic that turned the progress of activities an uphill task. Starting the year in a normal situation, it had to take a new course to complete the planned programmes and activities applying organizational capacities and thoughtful innovations.

Confidence and trust of the public offices, development partners, media and other stakeholders have always been an opportunity for MRDI. The organization applied its internal expertise and external resources to capitalize the opportunities to an optimum level. Due to cooperation of the media houses, it was possible to continue media capacity building and partnership programmes. MRDI utilized its panel of resources in conducting a national survey on news literacy. In addition to partnership and collaboration with Bangladeshi media, MRDI's relation with the Global Investigative Journalism Network (GIJN) has been further consolidated during the year through its post of quality stories in the GIJN Bangla page. Number of followers to the Facebook page is still on the rise.

Like previous years, MRDI continued its advocacy and capacity building programmes for promoting people's right to information with the support and cooperation of Information Commission and Cabinet Division.

Challenges have also been there side by side with all these external support and opportunities. Media houses and journalists are facing new problems and challenges which have impacted MRDI's programmes and activities. Safety and security of journalists, financial challenges of media houses and consequent job insecurity of the journalists and most of all, external influence on publishing reports created barriers to free journalism. As a media development organization, MRDI could hardly overlook these challenges. The most difficult challenge appeared during the last quarter of the year at the outbreak of Covid 19. Implementation of activities and programmes had to be planned in a different way. In the situation of countrywide lockdown, MRDI staff started working from home in the latter half of March. Meetings and interactions took place over a dedicated official zoom link. Training programmes, workshops and meetings were organized online. Poor internet connectivity in remote areas, lack of digital literacy of participants hindered the programmes. However, MRDI found alternative ways to address all these challenges. A very important initiative taken this year was MRDI's organizational review. The pandemic made the process challenging. All the discussions and interactions had to be arranged online which was not at all easy and comfortable as in-person communications.

Disclosure of decisions by the board

1. The board formed a Whistle Blowing Committee comprising the following persons replacing the focal points:

- Md. Nazrul Islam, Board Representative as the Chair
- Hasibur Rahman, Executive Director
- Md. Shahid Hossain, Advisor planning & development
- Md. Abdul Gofur, Manager finance

2. The board nominated Md. Shahid Hossain, Advisor planning & development as safeguard focal point of MRDI.

3. The board approved the calculation of leave entitlement on the basis of MRDI financial year July to June.

4. The board assigned ED to review the organogram and pay scale and share it with the senior management for further review.

5. The board nominated M. Emamul Haque as focal point for reviewing the existing Gender policy of MRDI.

6. The board nominated Kajal Kanti Sengupta as CAMLCO. He will be responsible for Anti-Money Laundering (AML)/Combating the Financing of Terrorism (CFT) legal and regulatory compliance and the contact point to communicate with Bangladesh Financial Intelligence Unit (BFIU). The CAMLCO will directly report to the Executive Director for his AML/CFT related responsibilities.

7. The Board also formed an AML/CFT Compliance Unit in MRDI comprising Miraj Ahmed Chowdhury, Head of programme & Communications and Samsun Nahar, Deputy Manager, Finance which will facilitate the CAMLCO to perform his responsibilities properly.

8. As per section 34 of the Articles of Association 3 Directors Sakiul Millat Morshed, M. Emamul Haque and Syed Ishtiaque Reza retired from the board and by filling form IX under section 92 of the Companies Act 1994 they were re-elected as directors.

9. The AGM unanimously re-elected Mr. Inam Ahmed as the Chairman of Board for the tenure from 2019-2020 to 2020-2021. The members also appointed Mr. Hasibur Rahman again as Executive Director of MRDI for the tenure from 2019-2020 to 2020-2021.



Help Desk

IJ Help Desk : One of the most significant innovations of the year was introduction of the Investigative Journalism Helpdesk created to support journalists and media houses for producing investigative stories. The desk intends to improve the quality of investigative reporting and the skills of journalists, where any working journalists from Bangladeshi media can seek help for advice or assistance on any kind of investigative reporting through telephone, email, or direct communication with the helpdesk. Journalists can also ask for mentoring facilities from the helpdesk. As the media houses struggled to commit longer time and more resources to carry out investigations under IJ partnership, reporters, particularly the enthusiastic young ones continued to reach the IJ Helpdesk to receive tips, resources and mentoring for their investigative ideas. Considering the importance and merit of the story the desk can even provide financial support. Young and mid-career journalists who are interested in investigative reporting, need immediate support for planning, structuring, sourcing and even storytelling. This new venture is trying to meet the demand of our partners for long-term support in investigations. During the year the desk provided support to 142 reporters.

RTI Help Desk : MRDI's RTI help desk is continuing its assistance to information seekers and providers using the RTI Act. The desk operates a hot line to support individuals and organizations in all steps of application, appeal, and complaint which includes providing forms, writing and posting the application, identifying authorities and explaining various clauses of the Act.

The desk facilitates journalists dig out information for investigate reporting and also to assist CSO's help their beneficiaries to go through the process of seeking information. It appears from report that 35% of the Information Commissions' hearings on complaint involve journalists. An upward trend of applying the RTI Act by journalists for producing investigative reports is found from the records. Youth engagement in RTI has also increased. More than 100 supports were provided thorough RTI Helpdesk number and email in last annual year which includes 60 applications, 1 complaint and 1 appeal. The desk also supports government officials is taking the RTI online training course.

Contributions to Other Organizations This Year

Provide salary and benefits of two personnel to coordinate and facilitate in implementing activities of three somites at Sundarbans and one in Basatpur, Jashore.

List of Policy Documents

1. Financial and Administrative Policy containing
 - Human Resource (HR) Policy
 - Procurement Policy
 - Fixed Assets Management Policy
 - Bank & cash management policy
 - Travel policy
 - Anti- corruption policy
 - Conflict of interest policy
2. Information Disclosure Policy
3. Gender Policy

MRDI Board of Directors

(As of 30 June 2020)

Name	Position	Profession
Inam Ahmed	Chairman	Journalism
Hasibur Rahman	Executive	Director Private Service
Rokia Afzal Rahman	Director	Entrepreneurship
Farid Hossain	Director	Journalism
Md. Nazrul Islam	Director	Former Sectary, Coordination & Reforms, Cabinet Division; Former permanent member, National Human Rights Commission
Sakiul Millat Morshed	Director	Private Service
M. Emamul Haque	Director	Private Service
Syed Ishtiaque Reza	Director	Journalism
Kajol Sen Gupta	Director	Private Service

MRDI Adviser

Md. Shahid Hossain
Adviser, Planning and Development

Advisory Staff

Rashid Naim
Coordinator, Programme Development

STAFFS

Name & Designation	Responsibilities
1. Miraj Ahmed Chowdhury Head of Programme and Communications	Responsible for overall project and programmes of the organization; supervising programme in implementing project activities; developing news ideas and concepts as per need of the organization; represent the organization in different forum and maintain liaison with donors and other stakeholders.
2. Md. Badruddoza Head of IJ Helpdesk Head of Capacity Building	Responsible for oversight of capacity building planning and incorporating feedbacks from different training programmes; developing new ideas and concepts on production based approach to meet the demand of the media market; oversee and ensure quality of all fellowship programmes; support project team to ensure identifying proper trainer; support on developing the sustainable approach of the journalist training programme; provide input and oversee the research procedures conducted under different project of the organization; represent the organization in different forums and lead the MRDI investigative journalism helpdesk.

Name & Designation	Responsibilities
3. A K M Sanaul Haq Manager, Programme	Responsible for implementation of the project activities; organize trainings, roundtables and other activities as per project plans; ensure that the project delivers expected outputs and outcomes in line with the budget and activity plan; supervise program staff by providing direction, input and feedback; represent the organization in different forums and maintain liaison with donors and other stakeholders.
4. Abdul Gofur Manager Finance	Responsible for preparation of capital and revenue budget; financial analysis of the organization; budgetary control; analyzing the cash/fund flow and investment opportunity; monitoring accounts department and their works; organize external audits and any other duties assigned by the Executive Director.
5. Sk. Shaniaz Ahmed Deputy Manager, Accounts	Deputed as accounts coordinator in 'Better Governance for Better Services' and 'Promoting News Literacy and Ethical Journalism (Phase II)'. Responsible for maintaining accounts of all expenditures of the project activity and bank account of the project. Preparing financial reports according to the format and time frame; facilitating programme team regarding the financial transaction of the programs; taking care of project administrative work relevant to finance; maintaining liaison with donor.
6. Aktarun Naher Deputy Manager Programme	Deputed as programme coordinator in the project, 'Better Governance for Better Services'. Responsible for successful implementation of project activities. She is responsible to coordinate and supervise the overall programme related activities of the organization in consultation with the supervisor, maintain effective communication with the donor/s, NGO affairs bureau and others as determined by MRDI management.
7. Md. Mominul Islam Deputy Manager, Finance	Deputed as finance officer in the project 'Advancing women's right of access to information in Bangladesh' and 'Improved Governance through open flow of Information'. Responsible to prepare required financial report and statements for financial analysis; prepare budget as per requirement; perform duties and responsibilities assigned by the supervisor.
8. Samsun Nahar Deputy Manager, Finance	Deputed as finance officer in the project 'Improving Qualitative Journalism in Bangladesh Phase-II'. Responsible to prepare required financial report and statements for financial analysis; prepare budget as per requirement; perform duties and responsibilities assigned by the supervisor.
9. Selim Bashar Project Coordinator	Deputed as programme coordinator in the project, 'Improving Qualitative Journalism in Bangladesh-Phase II'. Responsible for successful implementation of project activities.
10. Apurba Kumar Saha Deputy Manager, Programme	Deputed as programme coordinator in the project, 'Capable Media for Strong Democracy' and 'Promoting News Literacy and Ethical Journalism (Phase II)' projects. Responsible for successful implementation of project activities.

Name & Designation	Responsibilities
11. Md. Mizanur Rahman Senior Officer, HR & Administration	Responsible for overall administration related activities of the organization; look after the maintenance of the office premise and ensure the facilities of the employees.
12. Md. Tarik Hasan Al Mahamud Senior Programme Officer, IT	Responsible for handling all IT needs of the organization; responsible to maintain website and the server of MRDI; coordinate and supervise with all the vendors and suppliers related to IT.
13. Roksana Yasmin Mitu Senior Programme Officer	Deputed as Training and Documentation officer in the project, 'Better Governance and Better Services'. Responsible to facilitate programme coordinator for successful implementation of project activities.
14. Ala Alizan Programme Officer	Deputed as Deputy Programme Coordinator in the project, 'Promoting News Literacy and Ethical Journalism (Phase II)' projects. Responsible to facilitate programme coordinator for successful implementation of project activities.
15. Naila Fahmin Rasha Programme Officer	Deputed as RTI helpdesk Officer in the projects, 'Better Governance and Better Services' and 'Improving Qualitative Journalism in Bangladesh Phase II'. Responsible for run the RTI help-desk of MRDI.
16. Mohua Alam Snigdha Programme Officer	Deputed as Programme Officer in the projects, 'Advancing women's right of access to information in Bangladesh' and 'Increasing the Effective use of the Right to Information Law by Media and Civil Society'. Responsible to facilitate programme coordinator for successful implementation of project activities.
17. Deedhiti Chakma Media Monitoring Officer	Deputed as Media Monitoring Officer in the project, 'Promoting News Literacy and Ethical Journalism (Phase II)' projects. Responsible for monitoring ethical violation on and for children in media reporting.
18. Modina Jahan Rime Training and documentation officer	Deputed as Session Monitoring Officer in the project, 'Promoting News Literacy and Ethical Journalism (Phase II)' projects. Responsible to facilitate programme coordinator for successful implementation of project activities.
19. Minhaz Sheikh , Office Junior	Providing support services as per requirement.
20. Hamida Begum , Office Junior	Providing support services as per requirement.
21. Mohammad Siraj , Gardener	Responsible for gardening and natural beautification of MRDI.

Designated Information Officer under RTIA

Name : Aktarun Naher
 Designation : Deputy Manager, Programme
 Tel : +88 02 48117412, 48120879, Ext-102
 E-mail : aktarun.naher@mrdbd.org

Alternative Designated Information Officer under RTIA

Name : Naila Fahmin Rasha
 Designation : Programme Officer
 Tel : +88 02 48117412, 48120879
 E-mail : fahmin.rasha@mrdbd.org

Appellate authority under RTIA

Name : Hasibur Rahman
 Designation : Executive Director
 Tel : +88 02 48117412, 48120879
 E-mail : hasibur.rahman@mrdbd.org

PUBLICATIONS IN THE YEAR



RTI uses in
Investigative Journalism



RTI Easy Learning



RTI Leaflet



Annual Report
2018-19



RTI stickers

FINANCE AND ADMINISTRATION

MRDI has been demonstrating a transparent financial management and maintaining a scientific and reliable accounting system. Committed and efficient finance team has been able to keep up the reputation with the support of the management. A strong internal control system has been established. Policy documents like financial and administrative manual, HR policy, gender policy, information disclosure policy are now in place for its managerial operations. MRDI meticulously abides by the law of the land and regulations of the concerned regulatory authorities.

MRDI maintains required books of accounts and related records in accordance with the Bangladesh Accounting standard using the double entry Book keeping system. Software based accounting system has been introduced from the fiscal 2013-2014. Management and control of all funds, assets, procurement and expenditure are done through a very transparent and controlled system complying with the in-house policies, rules and regulations.

Separate books and documents are maintained for the individual and independent projects.

During the financial year 2019-2020 MRDI finance team maintained 14 separate sets of books of accounts. One set for transactions of the core organization and the other nine sets for the individual projects.

The financial statements of MRDI reflect the true and fair view of the financial position and are free of material misstatement.

In 2019-2020 MRDI received fund from the following funding authorities/Organizations:

Fojo Media Institute	Tk. 22,017,901
The Asia Foundation	1,914,198
The World Bank (MRDI Operational)	1,643,565
Manusher Jonno Foundation	8,179,541
UNICEF	4,941,127
Internews	2,356,565
Mutual Trust Bank Ltd.	1,035,000
HSBC	1,280,125
Bank Alfalah Ltd.	850,000
Contribution from 3 Mohila & Shishu unnayan Samittee of Sundarbans	202,760
Total	44,420,782

MRDI meticulously follows the government policy and procedures as well as standards in all spheres of its programme and administration. In particular the income tax and VAT are deducted as per the income tax and VAT at ordinance. MRDI has its own TAX Identity and updated regarding the submission of tax return.

During 2019-2020 MRDI deducted at source and deposited the following amounts of money in the government treasury:

VAT	Tk. 1,250,936
Tax	Tk. 2,441,991

Deloitte.

Auditors' Report
and
Audited Consolidated Financial Statements
of
Management and Resources Development
Initiative (MRDI)
For the year ended 30 June 2020

Nurul Faruk Hasan & Co
Chartered Accountants

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Management and Resources Development Initiative (MRDI)

Report on the Audit of the Financial Statements

Opinion

We have audited the consolidated financial statements of Management and Resources Development Initiative (MRDI), (the "Company") which comprise the consolidated statement of financial position—balance sheet as at 30 June 2020, and the consolidated statement of comprehensive income-income and expenditure account and consolidated statement of receipts and payments for the year from 01 July 2019 to 30 June 2020, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the consolidated financial position of the Company as at 30 June 2020, and its financial performance and its consolidated statement of receipts and payments for the year then ended in accordance with International Financial Reporting Standards (IFRSs).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements that give a true and fair view in accordance with IFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Company's financial reporting process.



Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Company to cease to continue as going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on other Legal and Regulatory Requirements

In accordance with the Companies Act 1994, we also report the following:

- a. we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof;
- b. in our opinion, proper books of account as required by law have been kept by the project so far as it appeared from our examination of those books; and
- c. the financial statements dealt with by the report are in agreement with the books of account.

Dhaka, Bangladesh
Date: 26 November 2020



Nurul Faruk Hasan & Co
Chartered Accountants

Management and Resources Development Initiative (MRDI)
Consolidated Statement of Financial Position-Balance Sheet
As at 30 June 2020

		As at 30 June	
	Notes	2020 BDT	2019 BDT
ASSETS			
Non-current assets			
Property and equipment	3	3,110,682	1,792,058
Right-of-use asset	4	3,396,159	-
Total non-current assets		6,506,841	1,792,058
Current assets			
Cash and cash equivalents	5	4,346,990	9,325,126
Investment in Fixed Deposit Receipts (FDR)	6	2,812,602	4,645,865
Advance and prepayments	7	1,856,748	1,856,932
Receivables from donor	8	-	853,678
Stock of RTI books & Gaon Swapna products	9	445,607	492,946
Deferred expenditure	10	688,275	-
Reimbursable cost from projects		123,094	-
Other receivables-PF forfeiture account		29,485	-
Total current assets		10,302,801	17,174,547
Total assets		16,809,642	18,966,605
FUND AND LIABILITIES			
Fund			
Unutilized project fund	11	5,195,536	10,187,026
Capital fund	12	863,312	4,223,342
Gaon Swapna fund	13	1,916,411	1,832,028
Project fixed assets fund	14	2,491,577	922,421
Total fund		10,466,836	17,164,817
Non-current liability			
Lease liability	4	2,771,197	-
Total non-current liability		2,771,197	-
Current liabilities			
Outstanding liabilities	15	2,151,590	1,401,788
Loan from Executive Director	16	650,000	400,000
Lease liability	4	770,019	-
Total current liabilities		3,571,609	1,801,788
Total fund and liabilities		16,809,642	18,966,605

The accompanying notes 1 to 30 and annexures form an integral part of these consolidated financial statements.


Chairman


Executive Director

As per our annexed report of same date

Dhaka, Bangladesh
Dated: 26 November 2020


Nurul Faruk Hasan & Co
Chartered Accountants

Management and Resources Development Initiative (MRDI)
Consolidated Statement of Comprehensive Income - Income and Expenditure Account
For the year ended 30 June 2020

		For the year ended 30 June	
	<u>Notes</u>	<u>2020</u> <u>BDT</u>	<u>2019</u> <u>BDT</u>
Income			
Grant income	17	48,106,606	62,754,323
Interest on bank deposits	18	21,333	84,593
Other income including forfeited PF balances		56,627	12,750
		48,184,566	62,851,666
Expenditure			
Programme cost	19	22,350,060	34,351,269
Salary and benefits	20	22,631,708	20,105,919
Office rent	21	2,305,477	2,811,800
Professional and audit fees	22	592,960	759,300
Transportation and conveyance	23	583,684	603,638
Utility and office maintenance	24	456,419	575,895
Phone, fax, internet, postage & others	25	315,492	297,051
Printing and stationery	26	120,327	229,044
Depreciation on Fixed Assets and ROU	27	1,270,300	318,153
Advertisement expenses		-	91,895
Donation and assistance		350,000	80,000
Bank charges		70,051	69,999
Newspaper & periodicals	28	104,630	59,670
Registration & renewal		-	56,760
Programme planning		-	15,610
Provision for income tax		-	10,258
Staff capacity building		-	5,000
Interest expense on lease liability	4	353,497	-
Staff Group Health Insurance Premium		71,386	-
		51,575,991	60,441,261
Excess/(Short) of income over expenditure		(3,391,425)	2,410,405
		48,184,566	62,851,666

The accompanying notes 1 to 30 and annexures form an integral part of these consolidated financial statements.


Chairman


Executive Director

As per our annexed report of same date

Dhaka, Bangladesh
Dated: 26 November 2020


Nurul Faruk Hasan & Co
Chartered Accountants

Management and Resources Development Initiative (MRDI)

Consolidated Statement of Receipts and Payments

For the year ended 30 June 2020

		For the year ended 30 June	
	Notes	2020 BDT	2019 BDT
Opening balance			
Cash in hand	5.1	27,514	30,000
Cash at bank	5.2	9,297,612	17,671,957
		9,325,126	17,701,957
Receipts			
Donor fund received	11.1	44,420,782	56,046,608
Encashment of FDR		2,003,770	500,000
Receipts against receivables from donor		575,890	67,425
Realization of advance and prepayments		299,310	1,806,998
Interest on project bank account		270,977	259,683
Loan from Executive Director		250,000	960,000
Reimbursement of cost from project		222,270	113,558
Sale of Gaon Swapna products		89,251	46,816
Reimbursement of cost against MRDI writing pad, folder & booklets		53,800	-
Interest on MRDI bank account		21,333	25,093
Sale of old newspaper		27,142	12,750
Pervious years adjustment Account		9,000	-
Directors entry fee and subscription		5,100	12,500
Payment of lease liability		-	-
Refund of loan provided to projects		-	740,000
Loan from MRDI to project		-	740,000
Sale of old & scrap assets		-	11,004
Return of loan by livelihood programme		-	-
Interest on unutilized fund balance (DW Academy)		-	-
		48,248,625	61,342,435
Total receipts		57,573,751	79,044,392
Payments			
Programme cost	19	21,255,060	33,950,664
Salary and benefits	20	22,454,860	20,060,919
Office rent	21	2,125,477	2,803,800
Professional and audit fees	22	202,980	367,500
Transportation and conveyance	23	583,684	603,638
Utility and office maintenance	24	431,037	565,694
Phone, fax, internet & postage	25	288,922	284,540
Printing and stationery	26	116,850	220,010
Purchase of fixed assets		1,682,718	983,469
Deferred expenditure for International Travel	10	688,275	-
Payment of outstanding liabilities		1,097,727	1,357,789
Donation and assistance		350,000	80,000
Advance and prepayments		479,126	1,706,019
Newspaper & periodicals	28	85,790	59,670
Gaon Swapna operational expenses		84,520	6,375
Investment in FDR		84,318	3,774,534
Staff Group Health Insurance Premium		71,386	-
Bank charges		70,051	72,099
Reimbursable Cost from Projects		16,500	-
Advertisement expenses		-	91,895
Registration & renewal		-	56,760
Programme planning		-	15,610

Staff capacity building
 Loan to livelihood programme, project & staff
 Repayment of loan to Executive Director
 Production of MRDI writing pad
 Receivable from MTB representative
 Lease payment
 Payment of account receivables from MJF
Total payments
Closing balance

	-	5,000
	-	1,480,000
	-	1,060,000
	-	70,000
	-	43,281
29	1,057,480	-
	53,226,761	69,719,266
5.1	23,834	27,514
5.2	4,323,156	9,297,612
	4,346,990	9,325,126
	57,573,751	79,044,392

The accompanying notes 1 to 30 and annexures form an integral part of these consolidated financial statements.



Chairman



Executive Director

As per our annexed report of same date

Dhaka, Bangladesh
 Dated: 26 November 2020



Nurul Faruk Hasan & Co
 Chartered Accountants

Management and Resources Development Initiative (MRDI)
Notes to the Consolidated Financial Statements
For the year ended 30 June 2020

1.0 Background

1.1 Legal form of the organization

Management and Resources Development Initiative (MRDI) is a multidisciplinary, Not for Profit, Non-Government Organization engaged to a wide spectrum of social development activities and seeks to render services to national and international organizations, both in the public and the private sector. MRDI is registered with the office of the Registrar of the Joint Stock Companies and Firms, Government of the People's Republic of Bangladesh under Section 28 of the Companies Act 1994 having incorporation # C-544 (57)/2003 dated 13 May 2003 as a Company limited by guarantee. It is also registered with the NGO affairs Bureau having registration # 1962 dated 21 September 2004 under the Foreign Donations Regulation Ordinance 1978 which was renewed on 24 July 2019 for a period of 10 years up to 20 September 2029.

The registered office of the organization was 2/8 Sir Syed Road (Ground floor), Block-A, Mohammadpur, Dhaka-1207. Currently the organization is shifted to 8/19 Sir Syed Road (3rd floor), Block-A, Mohammadpur, Dhaka-1207.

1.2 Objectives of the organization

To endeavour for developing the standards of media, skills and ethics of media professions, physical and mental health and well-being of the people and empowerment of women, adolescents, children, minority and other marginalized sections of the population.

2.0 Significant accounting policies

2.1 Statement of compliance

The consolidated financial statements have been prepared and presented in accordance with:

- a) International Financial Reporting Standards (IFRS) and International Accounting Standards (IASs).
- b) Other relevant laws and regulations applicable in Bangladesh

Authorization for issue

The consolidated financial statements were authorized for issue by the Board of Directors of the company on 26 November 2020.

2.2 Consolidation of Financial Statements

MRDI maintains its books of account project wise and consolidated financial statements are prepared by adding each accounting head of individual project's financial statements. The projects include:

Sl.	Name of project	Funded by
1	Improving Qualitative Journalism in Bangladesh	Fojo Media Institute, Lineaus University, Sweden.
2	Improved Governance Through Open Flow of Information	The Asia Foundation
3	Increasing the effective use of the Right to Information Law by media and civil society	Internews, Thailand
4	Capable Media for Strong Democracy	British High Commission, Bangladesh through The Asia Foundation
5	Promoting News Literacy and Ethical Journalism	UNICEF Bangladesh
6	Advancing Women's Right of Access to Information in Bangladesh	Manusher Jonno Foundation
7	Better Governance for Better Services	Manusher Jonno Foundation
8	Livelihood Programme for the Women and Health Clinic for the Community	Mutual Trust Bank Ltd.
9	Educational Support for Poor Students	The City Bank Ltd.
10	Understanding Finance for the Youth and Garment Workers	HSBC Bangladesh
11	MRDI CSR Intervention	Reliance Insurance Limited
12	Gaon Swapna	The City Bank Ltd., HSBC Bangladesh and Manusher Jonno Foundation

2.3 Basis of accounting

The consolidated financial statements have been prepared applying accrual basis of accounting on going concern basis.

2.4 Property, plant and equipment

The cost of an item of property, plant and equipment is recognized as an asset if, it is probable that the future economic benefits associated with the item will flow to the organization and the cost of item can be measured reliably. Property, plant and equipment are stated at cost and accumulated depreciation is shown separately. Cost represents the cost of acquisition, purchase price and other directly attributable cost of bringing the assets to working conditions for its intended use.

2.5 Depreciation

Depreciation is charged on property, plant and equipment using straight line method. If assets are acquired during the first half of the year then full year depreciation is charged on assets. No depreciation is charged if the assets are acquired during the second half of the year and also in the year of disposal. Depreciation is charged at the following rates:

<u>Property, plant and equipment</u>	<u>Rate</u>
Furniture and fixtures	20%
Computer, printer & multimedia	33%
Office equipment	30%
Vehicle	25%
Other assets	20%

2.6 Related party transaction

As per IAS 24 "Related Party Disclosures", a related party is a person or entity that is related to the entity that is preparing its financial statements. Related party transaction is a transfer of resources, services, or obligations between a reporting entity and a related party, regardless of whether a price is charged as per IAS 24. In case of MRDI, related parties include the directors, key management personnel, associates, companies under common directorship etc. as per IAS 24 "Related Party Disclosures". All transactions involving related parties arising in the normal course of business are conducted at arm's length at normal commercial rates on the same terms and conditions as third party transactions using valuation modes as admissible.

2.7 Cash and cash equivalents

Cash and cash equivalents for the purpose of the receipts and payments comprise of cash and bank balance. Cash and bank balance includes donations received through donor grants which are available for the use of organization without restrictions.

2.8 Investment

Investments are accounted for at cost. No provisions were made in respect of impairment of such Investment. Interest earned on investment in Fixed Deposit Receipts (FDR) before maturity date is recognized as income on accrual basis. When FDR reached in maturity date, Investment in FDRs debited and receivable interest is credited. Details are given in Annex-C.

2.9 Taxation

In accordance with the provisions of Income Tax Ordinance 1984, all NGOs working in Bangladesh are assessable entities and submission of Income Tax return is mandatory whether the income of any NGO for any year is taxable or not is decided only after regular assessment to be made by the assessing authority. MRDI considers itself an association of persons and submits its income tax return under section-82BB of Income Tax Ordinance 1984.

2.10 Provision for liabilities

Provision and accrued expenses are recognized in the consolidated financial statements when the organization has a present obligation resulting from past events and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and a reliable estimate of the amount can be made.

2.11 Foreign currency transactions

MRDI maintains its books of account in Bangladeshi Taka. Transactions in foreign currencies are accounted for in Bangladeshi Taka at the rate of exchange ruling on the date of transactions.

2.12 Grant income

International Accounting Standard IAS-20 "Accounting for Government Grants and Disclosure of Government Assistance" has been followed for recognizing the grant income. As per IAS-20 grant received is initially recorded as liability. Grant amount used for project expenses has been recognized as income to the extent of expenses incurred.

2.13 Capital fund

Management and Resources Development Initiative (MRDI) is registered with the office of the Registrar of Joint Stock Companies and Firms, Government of the People's Republic of Bangladesh under Section 28 of the Companies Act 1994 as a company limited by guarantee and without capital. MRDI receives grants/donation from national and international funding agencies based on agreement signed between them. The capital fund represents excess of income over expenditures.

2.14 Gaon Swapna fund

MRDI has created this fund from the completed projects "Livelihood Programme for Women" implemented for the poor and marginalized women in Basatpur, Jessore and Bonlaodob, Kailashgonj & Dhangmari in the Sundarbans. This fund is meant for the capacity building of the beneficiaries of the projects for betterment of their life and livelihoods. The beneficiaries of the four areas formed four Samities under District Women and Children Affairs Office under the Ministry of Women and Children Affairs. Through Gaon Swapna, MRDI is aiming to showcase and sell the hand made products of the Samities to the people living at urban area and abroad. The objective of Gaon Swapna fund is to generate income for the disadvantaged women under a common brand. The fund is operated following the policy of MRDI. To ensure the transparency of the fund operation, a separate set of books of account along with a separate bank account have been maintained.

2.15 Consolidation

MRDI's consolidated financial statements have been prepared based on the following principles:

- a) Total project cost has been segregated considering the nature of expenditure and booked under the related head of consolidated financial statements.
- b) Mutual debts has been adjusted during the consolidation.
- c) Balance of fund against unimplemented activities has been shown under unutilized fund.

2.16 Adoption of new and revised Standards

In the current year, the Company has applied IFRS 16 Leases that is effective for annual periods that begin on or after 1 January 2019.

IFRS 16 Leases

IFRS 16 introduces new requirements with respect to lease accounting. It introduces significant changes to lessee accounting by removing the distinction between operating and finance lease and requiring the recognition of a right-of-use asset and a lease liability at commencement for all leases, except for short-term leases and leases of low value assets when such recognition exemptions are adopted. In contrast to lessee accounting, the requirements for lessor accounting have remained largely unchanged. Details of these new requirements and impact of the adoption of IFRS 16 on the Company's financial statements are described below.

The date of initial application of IFRS 16 for the Company is from 1 July 2019.

The Company has applied IFRS 16 on its lease agreement of office rent for corporate rental portion. It does not include the rent charged for the project accounting. The Company utilized the option to measure the right-of-use asset at an amount equal to the lease liability in accordance with IFRS 16.

Applying IFRS 16, the Company:

- a) Recognises right-of-use assets and lease liabilities in the statement of financial position, initially measured at the present value of the future lease payments;
- b) Recognises depreciation of right-of-use assets and interest on lease liabilities in the statement of income and expenses.

The Company has used the following practical expedients when applying the IFRS-16:

- The Company has applied a single discount rate
- The Company has elected not to recognize right-of-use assets and lease liabilities to leases for the portion of the rent charged in the project accounts.
- The Company has excluded initial direct costs from the measurement of the right-of-use asset at the date of initial application.
- The Company has analysed the situation of the lease term when the contract contains options to extend or terminate the lease.

2.17 Reporting year

The consolidated financial statements of MRDI cover 12 months starting from 01 July 2019 to 30 June 2020 consistently.

2.18 General

- i. The figures in the consolidated financial statements have been rounded off to the nearest Taka (BDT) whenever necessary.
- ii. Previous year figures have been rearranged wherever considered necessary to conform to the current year's presentation.

	<u>Notes</u>	<u>As at</u> <u>30 June</u>	
		<u>2020</u> <u>BDT</u>	<u>2019</u> <u>BDT</u>
3 Property and equipment			
Cost:			
Opening balance		6,888,461	6,580,911
Add: Addition during the year	3.1	1,734,314	1,093,469
		8,622,775	7,674,380
Less: Disposal during the year		-	(785,919)
Total cost		8,622,775	6,888,461
Accumulated depreciation:			
Opening balance		5,096,403	5,577,723
Add: Depreciation charged for the year	Annex-A	421,260	318,153
		5,517,663	5,895,876
Less: Disposal during the year	Annex-A	-	(799,473)
Less: Adjustment for previous year error		(5,570)	-
Total accumulated depreciation		5,512,093	5,096,403
Written down value		3,110,682	1,792,058

Details are shown in Annexure-A

3.1 Addition during the year

Purchased under MRDI core:

Computer, printer and multimedia	111,381	303,365
Office equipment	53,777	219,525
Furniture & Fixture	-	170,721
Land	-	50,000
	165,158	743,611

Purchased under SIMB project:

Computer, printer and multimedia	-	208,023
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Purchased under MJF Project

Desktop Computer, laptop and printer	67,140	141,835
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Purchased under FOJO project:

Computer, printer and multimedia	1,392,016	-
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Purchased under TAF project:

Computer, printer and multimedia	110,000	-
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1,734,314	1,093,469
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4 Lease (Company as a lessee)

Right-of-use asset

In BDT	Building
--------	-----------------

Cost

At 01 July 2019	4,245,198
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Additions	-
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At 30 June 2020	4,245,198
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Accumulated depreciation

At 01 July 2019	-
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Charge for the year	849,039
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At 30 June 2020	849,039
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Carrying amount at 30 June 2020	3,396,159
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The Company leases assets including building. The average lease term is 5 years.

Amounts recognised in profit and loss

Depreciation expense on right-of-use assets	849,040
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849,040

Interest expense on lease liabilities	353,497
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353,497

Lease liability

Non-current	2,771,197
-------------	-----------

Current	770,019
---------	---------

3,541,216

		As at 30 June	
	Notes	2020 BDT	2019 BDT
5 Cash and cash equivalents		As at 30 June 2020	As at 30 June 2019
Cash in hand	5.1	23,834	27,514
Cash at bank	5.2	4,323,156	9,297,612
		4,346,990	9,325,126
5.1 Cash in hand			
MJF-BGBS project		7,992	10,000
Core account		12,622	7,589
MJF-AWRAIB project		-	5,000
Gaon Swapna		3,220	4,925
		23,834	27,514
5.2 Cash at bank			
Project bank accounts	5.2.1	4,221,732	8,599,455
Core bank accounts	5.2.2	101,424	698,157
		4,323,156	9,297,612
5.2.1 Project bank accounts			

		As at 30 June	
	Notes	2020 BDT	2019 BDT
6.2 FDR against MTB Livelihood Project			
Opening balance		1,542,795	-
Add: Investment made during the year		-	1,500,000
Add: Interest received during the year		60,266	6,375
Less: Encashment during the year		-	-
Balance of FDR		1,603,061	1,506,375
Add: Accrued interest		41,163	36,420
Closing balance		1,644,224	1,542,795
Details are shown in Annexure-C			
6.3 FDR against Gaon Swapna fund			
Opening balance		1,349,520	1,275,537
Add: Investment made during the year		-	-
Add: Interest received during the year		24,052	23,883
Less: Encashment during the year		(250,220)	-
Balance of FDR		1,123,352	1,299,420
Add: Accrued interest		45,026	50,100
Closing balance		1,168,378	1,349,520
Details are shown in Annexure-C			
7 Advance and prepayments			
Advance income tax	7.1	1,061,012	1,049,495
Security money	7.2	724,645	704,645
Advance for programme	7.3	28,091	59,792
Loan to Livelihood programme	7.4	43,000	43,000
Advance to staff against salaries	7.5	-	-
		1,856,748	1,856,932

7.1 Advance income tax

Particulars	Opening balance as on 01 Jul 19	Addition during the year	Deduction made during the year	Closing balance as on 30 Jun 20	Closing balance as on 30 Jun 19
	BDT	BDT	BDT	BDT	BDT
MRDI	1,027,251	2,866	-	1,030,117	1,027,251
Gaon Swapna	22,244	8,651	-	30,895	22,244
Total	1,049,495	11,517	-	1,061,012	1,049,495

Details are shown in Annexure-E

7.2 Security Money

Opening balance	704,645	-
Security money against office rent	200,000	680,000
Security money mobile phone	-	13,000
Security money against telephone	-	11,645
Security money against water supply	-	-
	904,645	704,645
Less: Security money adjusted during the year	(180,000)	-
	724,645	704,645

	<u>Notes</u>	<u>As at</u> <u>30 June</u>	
		<u>2020</u> <u>BDT</u>	<u>2019</u> <u>BDT</u>
7.3 Advance for programme			
Opening balance		59,792	172,485
Add: Advance made during the year		5,256,409	3,907,114
Less: Adjustment made during the year		(5,288,110)	(4,019,807)
Closing balance		28,091	59,792

Details are as follows:

Particulars	Name of project	Opening balance	Paid during the year	Adjustment made during the year	Closing balance
Project Staffs for programme implementation	FOJO	30,000	1,704,062	(1,708,262)	25,800
Management and Resources Development Initiative	MRDI	-	239,518	(239,518)	-
Project Staffs for programme implementation	IGTOFI	-	5,150	(5,150)	-
Project Staffs for programme implementation	UNICEF	-	232,000	(232,000)	-
Gramer Kagoj and staffs for programme implementation	City bank CSR	25,392	377,068	(402,460)	-
Project staffs for programme implementation	BGBS	4,400	1,308,072	(1,312,472)	-
UDT & staffs for programme implementation	MTB CSRP	-	1,390,539	(1,388,248)	2,291
Total		59,792	5,256,409	(5,288,110)	28,091

7.4 Loan to Livelihood programme

Particulars	Name of project	Opening balance	Loan disbursed during the year	Adjustment made during the year	Closing balance
Livelihood Programme, Kailashgonj	MTB	28,000	-	-	28,000
Livelihood programme, Basatpur	MTB	15,000	-	-	15,000
Total		43,000	-	-	43,000

7.5 Advance to staff against salaries

Opening balance	-	90,000
Add: Advance made during the year	-	-
Less: Adjustment made during the year	-	(90,000)
Closing balance	-	-

8 Receivables from donors

Receivable from The Asia Foundation	-	588,127
Reimbursable cost from CMSD Project	-	199,640
Receivable from MTB representative	-	43,281
Reimbursable cost from Internews Project	-	22,630
	-	853,678

9 Stock of RTI books & Gaon Swapna products

Gaon Swapna products	379,543	381,330
RTI books	35,194	37,551
MRDI folder	21,945	27,830
MRDI writing pad	8,925	46,235
	445,607	492,946

	<u>Notes</u>	As at 30 June	
		2020	2019
		<u>BDT</u>	<u>BDT</u>
10 Deferred expenditure			
Deferred expenditure		688,275	-
		688,275	-

Under the project "Improving Qualitative Journalism in Bangladesh" Phase II, five staffs were preparing for an International travel to visit Sweden for participating a planning meeting with Fojo Media Institute. But due to Covid-19 pandemic the travel had to hold up temporarily and was waiting for the improvement of the situation. The staff per diem, local travel in abroad and Airfare for the visit treated as deferred expenditure until the visit postponed finally.

11 Unutilized project fund

Opening balance		10,187,026	16,706,907
Add: Fund received during the year	11.1	44,420,782	56,046,608
Add: Advance and receivables		-	588,127
Interest on fund received during the year		275,727	218,656
		54,883,535	73,560,298
Less: Project fixed assets fund (AWRAIB, BGBS & SIMB)		(1,569,156)	(618,949)
Less: Adjustment of last year's unutilized fund		(12,237)	-
Less: Grant income recognized during the year	17	(48,106,606)	(62,754,323)
		5,195,536	10,187,026

Details of project-wise unutilized fund are as follows:

Fojo Media Institute	2,176,586	2,951,780
Mutual Trust Bank Ltd.	1,662,553	3,022,866
The City Bank Ltd.	-	1,381,077
Manusher Jonno Foundation	117,663	1,351,772
UNICEF	131,750	1,059,457
HSBC Bangladesh	612,745	262,006
Reliance Insurance Ltd. (CSR Intervention)	15,183	164,673
The Asia Foundation (TAF)	157,849	12,564
Internews	321,207	(19,169)
	5,195,536	10,187,026

11.1 Fund received during the year

FOJO Media Institute	22,017,901	16,016,320
The Asia Foundation (TAF)	1,914,198	10,098,367
The World Bank (MRDI Operational)	1,643,565	7,491,868
Manusher Jonno Foundation	8,179,541	6,676,165
UNICEF	4,941,127	5,224,191
Internews	2,356,565	4,128,820
Mutual Trust Bank Ltd.	1,035,000	3,656,220
Reliance Insurance Ltd. (CSR Intervention)	-	500,000
MRDI Contribution to CSR Intervention	202,760	5,082
HSBC Bangladesh	1,280,125	1,280,125
The City Bank Ltd.	-	969,450
Bank Al Falah Ltd.	850,000	-
	44,420,782	56,046,608

12 Capital fund

Opening balance	4,223,342	2,079,365
Add: Excess/(short) of income over expenditure	(3,391,425)	2,410,405
Add: Previous year's adjustment	26,295	17,027
Add: Profit on sale of scrap assets	-	7,517
Add: Directors' subscription	5,100	12,500
Less: Transfer to project fixed asset fund*	-	(303,472)
Closing balance	863,312	4,223,342

* BDT 303,472 of MJF PCAI project was included in previous year core account as "Capital fund" instead of "Project fixed assets fund". This year we have corrected this error by transferring BDT 303,472 from "Capital fund" to "Project fixed asset fund" in the previous year presentation. (Ref. Note # 14)

		As at 30 June	
	Notes	2020 BDT	2019 BDT
13 Gaon Swapna fund			
Opening balance		1,832,028	1,727,556
Interest on bank deposit	13.1	81,439	81,171
Add: Profit during the year	13.2	2,944	23,301
Closing balance		1,916,411	1,832,028
13.1 Interest on Gaon Swapna bank deposit			
Opening balance of interest on SND account		3,788	828
Add: Interest received on FDR during the year		82,725	76,619
Add: Accrued interest		45,026	50,100
		131,539	127,547
Less: Last years' provision		(50,100)	(44,276)
Less: Bank Charges		-	(2,100)
		81,439	81,171
13.2 Profit/ (loss) from Gaon Swapna			
Sale of Gaon Swapna products		89,251	46,816
Operational expenses			
Opening stock of products		381,330	362,470
Add: Purchase of products		63,340	36,000
Add: Operational expenses		21,180	6,375
Less: Closing stock of products		(379,543)	(381,330)
		86,307	23,515
Profit/ (loss) from Gaon Swapna		2,944	23,301
14 Project fixed assets fund			
Opening balance		922,421	-
Add: Addition during the year	14.1	1,569,156	922,421
Less: Adjustment made during the year		-	-
Closing balance		2,491,577	922,421
14.1 Addition during the year			
Internews SIMB Project		-	417,114
TAF IGTOFI Project		110,000	-
FOJO Project		1,392,016	-
MJF BGBS Project		67,140	141,835
MJF AWRAIB Project		-	60,000
MJF PCAI Project*		-	303,472
		1,569,156	922,421
* Reference to note number 12, MJF PCAI project's fixed asset fund is transferred from capital fund BDT 303,472 in the previous year presentation .			
15 Outstanding liabilities			
Opening balance		1,401,788	1,624,392
Add: Addition during the year		1,847,529	1,135,185
Less: Adjustment made during the year		(1,097,727)	(1,357,789)
Closing balance		2,151,590	1,401,788
Details are shown in Annexure-D			
16 Loan from Executive Director			
Opening balance		400,000	500,000
Add: Addition during the year		250,000	960,000
Less: Payment made during the year		-	(1,060,000)
Closing balance		650,000	400,000

		For the year ended 30 June	
		2020 BDT	2019 BDT
17 Grant income			
FOJO Media Institute		21,474,905	21,341,091
The Asia Foundation		1,652,658	10,686,494
The World Bank (MRDI Operational)		1,659,565	7,808,042
Internews		2,019,404	6,654,398
Manusher Jonno Foundation		9,358,266	5,930,500
UNICEF		5,902,269	4,199,927
Mutual Trust Bank Ltd.		2,502,766	2,736,973
HSBC Bangladesh		943,362	2,002,595
The City Bank Ltd.		1,391,161	801,447
Reliance Insurance Ltd. (CSR Intervention)		-	381,710
DW Academy		-	211,146
Bank Alfalah Ltd. (CSR Intervention)		1,202,250	-
		48,106,606	62,754,323
18 Interest on bank deposits			
Interest received on FDR (MRDI Operational)		-	59,500
Interest received on other bank accounts (MRDI Operational)		21,333	25,093
		21,333	84,593
19 Programme cost			
Programme cost		21,982,210	34,154,100
Add: MRDI Contribution to project	19.1	367,850	277,248
Add: Contribution from MRDI (Booked in Project Account)		-	(80,079)
As per Income and Expenditure Account		22,350,060	34,351,269
Add: Cash contribution during the year		-	25,640
Less: Payable during the year		(1,095,000)	(426,245)
As per Statement of Receipts and Payments		21,255,060	33,950,664
Details are shown in Annexure-B			
19.1 MRDI Contribution to project			
Contribution to Fojo Project		-	53,015
Contribution to BGBS Project		206,662	93,536
Contribution to AWRAIB Project		39,865	4,615
Contribution to CSR Project		18,323	5,082
Contribution to CSR Project Sundarbans		35,000	65,000
Contribution to CSR Project Basatpur		68,000	56,000
		367,850	277,248
20 Salary and benefits			
Executive Director	20.1	5,357,868	5,264,374
Manager & Deputy Manager		8,049,039	6,755,526
SPO, PO & APO		350,674	4,138,117
Head of Programme & Advisor		5,173,954	3,439,802
Office Junior		544,100	508,100
As per Income and Expenditure Account		22,631,708	20,105,919
Add: Payment made during the year		-	-
Less: Payable/adjustment during the year	Annexure-D	(176,848)	(45,000)
As per Statement of Receipts and Payments		22,454,860	20,060,919

		For the year ended 30 June	
		2020 BDT	2019 BDT
20.1 Executive Director's benefits include the following items:			
Basic salary		2,571,666	2,606,460
House rent		1,285,833	1,303,230
Festival allowance		682,112	525,356
Medical allowance		467,575	473,902
Conveyance allowance		350,682	355,426
		5,357,868	5,264,374
21 Office rent			
Office rent		2,305,477	2,811,800
As per Income and Expenditure Account		2,305,477	2,811,800
Less: Amount adjusted from security deposit		(180,000)	
Less: Adjusted as contribution to project		-	(8,000)
As per Statement of Receipts and Payments		2,125,477	2,803,800
22 Professional and audit fees			
Audit fee for MRDI Consolidated Accounts		282,960	151,800
Professional fee for tax assessment and company affairs		130,000	130,000
Audit fee for Fojo project		150,000	150,000
Professional fee for reviewing MRDI F & A Manual		-	87,500
Audit fee for TAF-CMSD Project		-	80,000
Audit fee for Internews project		-	80,000
Audit fee for MTB project		-	50,000
Expenses for secretarial service		30,000	30,000
As per Income and Expenditure Account		592,960	759,300
Add: payment made during the year		-	-
Less: Payable during the year	Annexure-D	(389,980)	(391,800)
As per Statement of Receipts and Payments		202,980	367,500
23 Transportation and conveyance			
Local transportation for executive movement		353,265	399,300
Local transportation for programmatic and administrative movement		121,513	166,157
Overseas travel		108,906	38,181
As per Income and Expenditure Account		583,684	603,638
Add: Payment made during the year		-	-
Less: Payable during the year		-	-
As per Statement of Receipts and Payments		583,684	603,638
24 Utility and office maintenance			
Electricity bill		129,260	202,263
Repair & maintenance		183,285	253,632
Office service charges		90,000	120,000
Contribution to BGBS Project for utility & service		53,874	-
As per Income and Expenditure Account		456,419	575,895
Add: Adjustment against reimbursement of cost during the year		-	10,900
Less: Payable during the year		(25,382)	(21,101)
As per Statement of Receipts and Payments		431,037	565,694

		For the year ended 30 June	
		2020 BDT	2019 BDT
25 Phone, fax, internet, postage etc.			
Internet		177,499	149,392
Mobile phone		122,486	114,764
Telephone		13,292	17,630
Postage		2,215	15,265
As per Income and Expenditure Account		315,492	297,051
Less: Adjustment during the year		-	(10,900)
Less: Payable during the year		(26,570)	(1,611)
As per Statement of Receipts and Payments		288,922	284,540
26 Printing and stationery			
Printing and stationery		120,327	195,677
Add: Direct project Expenditure		-	36,118
Less: Transferred to programme cost		-	(2,751)
As per Income and Expenditure Statement		120,327	229,044
Less: Adjustment during the year		(3,477)	(9,034)
As per Statement of Receipts and Payments		116,850	220,010
27 Depreciation on Fixed Assets and ROU			
Depreciation on property, plant & equipment		421,260	318,153
Depreciation on right of use assets		849,040	-
		1,270,300	318,153
28 Newspaper and periodicals			
Printing and stationery		104,630	59,670
As per Income and Expenditure Statement		104,630	59,670
Less: Payable during the year		(18,840)	-
As per Statement of Receipts and Payments		85,790	59,670
29 Lease payment			
Lease payment for 3rd floor and 4th floor North		1,057,480	-
		1,057,480	-

Related party disclosure has been shown in Annexure F (although there has no related party transaction for current year)

30 Number of employees

30.1 Core employee

The number of core employees engaged by the Compnay for the whole or part of the year from 01 July 2019 to 30 June 2020, receiveing a total salary of more than Taka 36,000 p.a is 16. The number of core employees engaged by the Compnay for the whole or part of the year from 01 July 2019 to 30 June 2020, receiveing a total salary of less than Taka 36,000 p.a is 6.

30.2 Project employee

The number of core employees engaged by the Compnay for the whole or part of the year from 01 July 2019 to 30 June 2020, receiveing a total salary of more than Taka 36,000 p.a is 2. The number of core employees engaged by the Compnay for the whole or part of the year from 01 July 2019 to 30 June 2020, receiveing a total salary of less than Taka 36,000 p.a is 3.



Chairman



Executive Director

Management and Resources Development Initiative (MRDI)
Schedule of property, plant and equipment
As at 30 June 2020

Sl. No.	Particulars	Cost				Rate (%)	Depreciation				Written down value
		Opening balance	During the year		Closing balance		Opening balance	During the year		Closing balance	
			Addition	Adjustment /disposal				Charged	Adjustment/ disposal		
1.0	Land	50,000	-	-	50,000	-	-	-	-	-	50,000
	Sub-total (A)	50,000	-	-	50,000	-	-	-	-	-	50,000
2.0	Furniture and fixture:										
2.1	Table	222,567	-	-	222,567	20%	157,842	15,539	-	173,381	49,186
2.2	Chair, sofa etc.	170,948	-	-	170,948	20%	167,445	2,268	5,570	164,143	6,805
2.3	Shelf, paper stand, notice board etc.	300,897	-	-	300,897	20%	255,519	10,739	-	266,258	34,639
2.4	Interior decoration	269,951	-	-	269,951	20%	233,571	7,276	-	240,847	29,104
	Sub-total (B)	964,363	-	-	964,363		814,377	35,822	5,570	844,629	119,734
3.0	Office equipment:										
3.01	Photocopier	195,000	-	-	195,000	30%	195,000	-	-	195,000	-
3.02	Monitoring set up	420,684	-	-	420,684	30%	349,136	41,193	-	390,329	30,355
3.03	Fax machine, scanner, TV, recorder etc.	55,230	-	-	55,230	30%	55,228	-	-	55,228	2
3.04	Power generator (Honda)	102,250	-	-	102,250	30%	102,249	-	-	102,249	1
3.05	Electric fans	49,775	2,709	-	52,484	30%	49,774	813	-	50,587	1,897
3.06	Air cooler	778,528	-	-	778,528	30%	778,528	-	-	778,528	-
3.07	Telephone and internet connectivity	167,911	-	-	167,911	30%	139,112	14,513	-	153,625	14,286
3.08	Camera	177,652	3,162	-	180,814	30%	170,161	4,159	-	174,320	6,494
3.09	Mobile and telephone set	488,686	47,906	-	536,592	30%	340,359	72,767	-	413,126	123,466
3.10	Access & Attendance Control Device	55,000	-	-	55,000	30%	-	16,500	-	16,500	38,500
	Sub-total (C)	2,490,716	53,777	-	2,544,493		2,179,547	149,945	-	2,329,492	215,001

Management and Resources Development Initiative (MRDI)
Schedule of property, plant and equipment
As at 30 June 2020

Sl. No.	Particulars	Cost				Rate (%)	Depreciation				Written down value
		Opening balance	During the year		Closing balance		Opening balance	During the year		Closing balance	
			Addition	Adjustment /disposal				Charged	Adjustment/ disposal		
4.0	Computer, printer and multimedia										
4.1	Tower server	299,360	-	-	299,360	33%	238,038	59,519	-	297,557	1,803
4.2	Desktop computer	715,553	90,576	-	806,129	33%	539,042	107,723	-	646,765	159,364
4.3	Laptop computer	747,320	-	-	747,320	33%	731,562	15,296	-	746,858	462
4.4	Laser printer	175,221	-	-	175,221	33%	149,895	12,474	-	162,369	12,852
4.5	UPS, IPS and stabilizer	255,672	20,805	-	276,477	33%	181,285	35,457	-	216,742	59,735
4.6	Multimedia projector	123,225	-	-	123,225	33%	118,047	5,024	-	123,071	154
4.7	Computer networking	78,680	-	-	78,680	33%	78,680	-	-	78,680	-
	Sub-total (D)	2,395,031	111,381	-	2,506,412		2,036,549	235,493	-	2,272,042	234,370
5.0	Other assets										
5.1	Books	25,930	-	-	25,930	20%	25,930	-	-	25,930	-
5.2	Paintings	40,000	-	-	40,000	20%	40,000	-	-	40,000	-
	Sub-total (E)	65,930	-	-	65,930		65,930	-	-	65,930	-
6.0	Project assets (PCAI, AWRAIB & SIMB)	922,421	1,569,156		2,491,577		-	-	-	-	2,491,577
	Sub-total (F)	922,421	1,569,156	-	2,491,577		-	-	-	-	2,491,577
Balance as at 30 Jun 2020		6,888,461	1,734,314	-	8,622,775	-	5,096,403	421,260	5,570	5,512,093	3,110,682
Balance as at 30 Jun 2019		6,580,911	1,043,469	785,919	6,888,461	-	5,577,723	318,153	799,473	5,096,403	1,792,058

Management and Resources Development Initiative (MRDI)
Programme Cost
For the year ended 30 June 2020

Sl. No.	Project/contract/agreement title	For the year ended	
		30 June	
		2020	2019
		BDT	BDT
1	Improving Qualitative Journalism in Bangladesh, supported by Fojo Media Institute, Linnaeus University, Sweden	7,894,185	12,568,020
2	Better Governance for Better Services (BGBS), supported by MJF	5,839,956	426,208
3	Promoting News Literacy and Ethical Journalism, supported by UNICEF	2,815,937	1,316,880
4	Livelihood Programme for the Women and Health Clinic for the Community, supported by Mutual Trust Bank Ltd.	1,563,184	1,184,607
5	Education Support for Poor Students, supported by The City Bank Ltd.	1,385,945	744,603
6	MRDI CSR Intervention	1,129,323	240,000
7	Understanding Finance for the Youth and Garment Workers - Phase III, supported by HSBC	499,882	892,000
8	MRDI Operational (RTI Proactive disclosure assessment, RTI survey, RTI helpdesk, Right to know day, Contribution to project & DW Media conference)	488,443	3,144,891
9	Advancing Women's Right of Access to Information in Bangladesh (AWRAIB), supported by MJF	429,087	2,191,002
10	Increasing the effective use of the Right to Information Law by media and civil society supported by Internews	202,671	-
11	Improved Governance Through Open Flow of Information, supported by The Asia Foundation	78,255	-
12	Strengthening Independent Media in Bangladesh, supported by Internews	23,192	3,271,957
13	Understanding Finance for the Youth and Garment Workers - Phase II, supported by HSBC	-	646,436
14	Capable Media for strong Democracy (CMSD), supported by British High Commission, Bangladesh through The Asia Foundation	-	7,724,665
	Total	22,350,060	34,351,269

Management and Resources Development Initiative (MRDI)
Statement of FDR of Gaon Swapna with Southeast Bank Ltd.
As at 30 June 2020

Sl. No.	FDR No.	Name of bank & branch	Type	Date of Opening	Principal				Interest							Total
					Opening as at 01 July 2019	Addition during the year	Encasement during the year	Closing balance as at 30 June 2020	Received during the year (As per Bank Statement)	Provision of interest as on June 2019	Provision of interest as on June 2020	Total	AIT	Bank charges	Closing balance as at 30 June 2020	
					BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT
	1	2	3	4	5	6	7	8 (5+6-7)	9	10	11	12 (9-10+11)	13	14	15 (12-13-14)	16 (8+15)
1	A/C#005424400000138	South East Bank Ltd. Mohammadpur Br.	6 month	7-Jul-15	249,956	-	49,536	200,420	14,380	7,512	6,447	13,315	1,438	150	11,727	212,147
2	A/C#005424500000330	South East Bank Ltd. Mohammadpur Br.	12 month	7-Jul-15	632,352	-	132,018	500,334	41,628	37,799	34,425	38,254	4,163	-	34,091	534,425
3	A/C#005424300002202	South East Bank Ltd. Mohammadpur Br.	3 month	26-Jul-16	467,212	-	68,666	398,546	26,717	4,789	4,154	26,082	2,672	150	23,260	421,806
Total					1,349,520	-	250,220	1,099,300	82,725	50,100	45,026	77,651	8,273	300	69,078	1,168,378

Statement of FDR of the project "Livelihood programme for women and health clinic for the community" with Mutual Trust Bank Ltd, Mohammadpur Branch.
As at 30 June 2020

1	A/C#0043-0330035143	Mutual Trust Bank Ltd. Mohammadpur Br.	6 month	7-Jan-19	1,030,206	-	-	1,030,206	80,052	30,206	34,836	84,682	12,008	2,500	70,174	1,100,380
2	A/C#0043-0330035152	Mutual Trust Bank Ltd. Mohammadpur Br.	03 month	7-Jan-19	512,589	-	-	512,589	37,225	6,214	6,327	37,338	5,583	500	31,255	543,844
Total					1,542,795	-	-	1,542,795	117,277	36,420	41,163	122,020	17,591	3,000	101,429	1,644,224

Management and Resources Development Initiative (MRDI)
Schedule of outstanding liabilities
As at 30 June 2020

Sl.	Particular	Project, contract/ component	Opening balance	During the year		Closing balance
				Addition	Payment/ Adjustment	
			BDT	BDT	BDT	BDT
1	Audit fees	MRDI core	151,800	216,980	151,800	216,980
2	Fee and expenses for tax consultants	MRDI core	160,000	160,000	160,000	160,000
3	Provision for Office Expenses for company Return	MRDI core	-	13,000	-	13,000
4	Hasibur Rahman	MRDI core	109,996	176,848	82,800	204,044
5	Hasibur Rahman-Phone, fax, internet, postage etc.	MRDI core	-	26,570	-	26,570
6	Hasibur Rahman-Fixed asset purchase	MRDI core	-	12,749	-	12,749
7	Hasibur Rahman-Utility	MRDI core	-	7,225	-	7,225
8	Programme cost	World bank project	40,000	-	-	40,000
9	Programme cost	BGBS Project	-	775,000	-	775,000
10	Programme cost	Unicef Project	-	325,000	-	325,000
11	Programme cost	MTB Project	-	53,313	-	53,313
12	Programme cost	TAF-IGTOFI Project	-	38,847	-	38,847
13	Programme cost	Internews Project	-	5,000	-	5,000
14	MRDI	TAF-CMSD programme cost	581,877	-	581,877	-
15	Provision for income tax	MRDI core	236,865	-	-	236,865
16	Telephone & Internet bill	MRDI core	1,611	-	1,611	-
17	Utility bill	MRDI core	21,101	6,157	21,101	6,157
18	Provision for MRDI Overhead	Internews project	22,630	-	22,630	-
19	Unnayan Dhara Trust	MTB project cost	30,228	-	30,228	-
20	Md. Aminul Islam	MTB project cost	9,680	-	9,680	-
21	Bon laodov Mohila O Shishu Unnayan Samittee	Gaon Swapna product purchase	36,000	-	36,000	-
22	Advanced Software Development	MRDI core	-	12,600	-	12,600
23	Shahidullah Khandaker	MRDI core	-	6,240	-	6,240
24	Rahimafrooz Distribution Ltd.	MRDI core	-	2,200	-	2,200
25	Bhai Bhai Firefighting Co.	MRDI core	-	9,800	-	9,800
Total			1,401,788	1,847,529	1,097,727	2,151,590

Annexure-E

Management and Resources Development Initiative (MRDI)
Tax liabilities and advance tax position
As at 30 June 2020

Income year	Assessment year	Tax liabilities as per assessment order	Tax deducted at source/paid	Tax adjustment	Tax liability after adjustment	Total tax paid in advance
		BDT	BDT	BDT	BDT	BDT
2010-2011	2011-2012	18,192	114,549	18,192	-	96,357
2011-2012	2012-2013	42,220	201,068	42,220	-	158,848
2012-2013	2013-2014	60,181	164,528	-	60,181	164,528
2013-2014	2014-2015	61,240	186,678	-	61,240	186,678
2014-2015	2015-2016	14,376	356,676	(9,095)	14,376	347,581
2015-2016	2016-2017	66,634	34,361	-	66,634	34,361
2016-2017	2017-2018	14,010	24,654	-	-	24,654
2017-2018	2018-2019	-	20,324	-	24,176	20,324
2018-2019	2019-2020	-	16,164	-	10,258	16,164
2019-2020	2020-2021	-	-	-	-	-
Total		276,853	1,119,002	51,317	236,865	1,049,495

Management and Resources Development Initiative (MRDI)
Statement of related party transactions
As at 30 June 2020

Director	Project/Contract	Assigned as	Transaction amount as at 30 June 2020	Transaction amount as at 30 June 2019
			BDT	BDT
Syed Ishtiaque Reza	Strengthening Independent Media in Bangladesh-supported by Internews	Editor of Report publication	-	50,000
		Moderator of Workshop	-	110,000
	Improving Qualitative Journalism in Bangladesh, supported by Fojo Media Institute, Linnaeus University, Sweden	Course Facilitator for facilitating training programme	-	75,000
	Capable Media for strong Democracy (CMSD), supported by British High Commission, Bangladesh through The Asia Foundation	Course Facilitator for facilitating training programme	-	120,000
		Moderator of Workshop	-	15,000
		Resource person for conducting session in training programme	-	63,200
Sub-total			-	433,200
Inam Ahmed	Capable Media for strong Democracy (CMSD), supported by British High Commission, Bangladesh through The Asia Foundation	Resource person for conducting session in training programme	-	5,000
Sub-total			-	5,000
Grand Total			-	438,200

Management and Resources Development Initiative (MRDI)
Schedule of Consolidated Statement of Financial Position-Balance Sheet
As at 30 June 2020

Particulars	2019-2020	MRDI Operational	FOJO	TAF-CMSD	Internews	TAF-IGTOFI	UNICEF PHASE II	MJF-AWRAIB	PCAI	MJF-BGBS	MTB	City Bank	HSBC PHASE III	CSR Intervention	Gaon Swapna
	BDT	BDT	BDT	BDT	BDT		BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT
ASSETS															
Non-current Assets															
Property, Plant and Equipment	3,110,682	569,105	1,392,016	-	417,114	110,000	-	60,000	303,472	208,975	-	-	-	-	50,000
Right-of-use asset	3,396,159	3,396,159	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	6,506,841	3,965,264	1,392,016	-	417,114	110,000	-	60,000	303,472	208,975	-	-	-	-	50,000
Current Assets															
Cash and Cash Equivalents	4,346,990	114,046	1,462,511	-	326,207	196,696	456,750	-	-	892,663	26,070	-	612,745	14,707	244,595
Financial Assets	2,767,576	-	-	-	-	-	-	-	-	-	1,644,224	-	-	-	1,123,352
Accrued Interest on FDR	45,026	-	-	-	-	-	-	-	-	-	-	-	-	-	45,026
Advance and Prepayments	1,856,748	1,754,286	25,800	-	-	-	-	-	-	-	2,291	-	-	476	73,895
Stock of RTI Books & Gaon Swapna products	445,607	66,064	-	-	-	-	-	-	-	-	-	-	-	-	379,543
Deferred Expenditure	688,275	-	688,275	-	-	-	-	-	-	-	-	-	-	-	-
Other receivables	29,485	29,485	-	-	-	-	-	-	-	-	-	-	-	-	-
Reimbursable cost from projects	123,094	79,813	-	-	-	-	-	-	-	-	43,281	-	-	-	-
	10,302,801	2,043,694	2,176,586	-	326,207	196,696	456,750	-	-	892,663	1,715,866	-	612,745	15,183	1,866,411
Total assets	16,809,642	6,008,958	3,568,602	-	743,321	306,696	456,750	60,000	303,472	1,101,638	1,715,866	-	612,745	15,183	1,916,411
FUND AND LIABILITIES															
Fund															
Unutilized Project Fund	5,195,536	-	2,176,586	-	321,207	157,849	131,750	-	-	117,663	1,662,553	-	612,745	15,183	-
Capital Fund	863,312	863,312	-	-	-	-	-	-	-	-	-	-	-	-	-
Gaon Swapna Fund	1,916,411	-	-	-	-	-	-	-	-	-	-	-	-	-	1,916,411
Project fixed assets fund	2,491,577	-	1,392,016	-	417,114	110,000	-	60,000	303,472	208,975	-	-	-	-	-
	10,466,836	863,312	3,568,602	-	738,321	267,849	131,750	60,000	303,472	326,638	1,662,553	-	612,745	15,183	1,916,411
Liabilities															
Non-current liability															
Lease liability	2,771,197	2,771,197	-	-	-	-	-	-	-	-	-	-	-	-	-
Total non-current liability	2,771,197	2,771,197	-	-	-	-	-	-	-	-	-	-	-	-	-
Current Liabilities															
Outstanding Liabilities	2,151,590	954,430	-	-	5,000	38,847	325,000	-	-	775,000	53,313	-	-	-	-
Lease liability	770,019	770,019	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan from Executive Director	650,000	650,000	-	-	-	-	-	-	-	-	-	-	-	-	-
	3,571,609	2,374,449	-	-	5,000	38,847	325,000	-	-	775,000	53,313	-	-	-	-
Total fund and liabilities	16,809,642	6,008,958	3,568,602	-	743,321	306,696	456,750	60,000	303,472	1,101,638	1,715,866	-	612,745	15,183	1,916,411

Management and Resources Development Initiative (MRDI)
Schedule of Consolidated Statement of Comprehensive Income - Income and Expenditure Account
For the year ended 30 June 2020

Particulars	2019-2020	MRDI Operational	FOJO	TAF-CMSD	Internews (SIMB)	Internews (IERTIMCS)	TAF-IGTOFI	UNICEF PHASE II	MJF-AWRAIB	MJF-BGBS	MTB	City Bank	HSBC PHASE III	CSR Intervention
	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT
Income														
Grant Income	48,106,606	1,659,565	21,474,905	327	26,038	1,993,366	1,652,331	5,902,269	527,402	8,830,864	2,502,766	1,391,161	943,362	1,202,250
Reimbursement of Cost	3,258,990	3,258,990	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Bank Deposits	21,333	21,333	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	56,627	56,627	-	-	-	-	-	-	-	-	-	-	-	-
	51,443,556	4,996,515	21,474,905	327	26,038	1,993,366	1,652,331	5,902,269	527,402	8,830,864	2,502,766	1,391,161	943,362	1,202,250
Expenditure														
Programme Cost	21,982,210	488,443	7,894,185	-	23,192	202,671	78,255	2,815,937	389,222	5,633,294	1,563,184	1,317,945	499,882	1,076,000
Contribution to Projects	367,850	367,850	-	-	-	-	-	-	-	-	-	-	-	-
Salary and Benefits	22,631,708	3,856,372	10,145,162	-	-	970,462	1,173,581	2,556,379	92,851	2,518,777	878,124	-	440,000	-
Office Rent project offices	2,305,477	-	210,000	-	-	775,584	322,920	430,353	26,620	540,000	-	-	-	-
Professional Fees	160,000	160,000	-	-	-	-	-	-	-	-	-	-	-	-
Audit Fees	432,960	282,960	150,000	-	-	-	-	-	-	-	-	-	-	-
Transportation and Conveyance	583,684	401,519	110,216	-	-	-	20,000	18,000	3,188	30,761	-	-	-	-
Utility	163,909	76,909	-	-	-	-	24,000	30,000	-	33,000	-	-	-	-
Office Service Charges	90,000	90,000	-	-	-	-	-	-	-	-	-	-	-	-
Repair and Office Maintenance	202,510	187,819	-	-	-	-	-	-	38	14,653	-	-	-	-
Phone, Fax, Internet, Postage etc.	315,492	237,492	-	-	-	-	24,000	30,000	-	24,000	-	-	-	-
Printing and Stationery	120,327	60,073	-	-	-	-	9,000	18,000	705	32,549	-	-	-	-
Depreciation on Fixed Assets and ROU	1,270,300	1,270,300	-	-	-	-	-	-	-	-	-	-	-	-
Donation and Assistance	350,000	350,000	-	-	-	-	-	-	-	-	-	-	-	-
Bank Charges	70,051	28,690	10,008	327	2,846	635	575	3,600	2,750	3,830	8,145	3,915	3,480	1,250
Newspaper & periodicals	104,630	104,630	-	-	-	-	-	-	-	-	-	-	-	-
Staff Group Health Insurance premium	71,386	71,386	-	-	-	-	-	-	-	-	-	-	-	-
Provision for Income Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest expense on lease liability	353,497	353,497	-	-	-	-	-	-	-	-	-	-	-	-
Overhead/organizational cost	3,258,990	-	2,955,334	-	-	44,014	-	-	12,028	-	53,313	69,301	-	125,000
	54,834,981	8,387,940	21,474,905	327	26,038	1,993,366	1,652,331	5,902,269	527,402	8,830,864	2,502,766	1,391,161	943,362	1,202,250
Excess/(Short) of Income over Expenditure	(3,391,425)	(3,391,425)	-	-	-	-	-	-	-	-	-	-	-	-
	51,443,556	4,996,515	21,474,905	327	26,038	1,993,366	1,652,331	5,902,269	527,402	8,830,864	2,502,766	1,391,161	943,362	1,202,250

Management and Resources Development Initiative (MRDI)
Schedule of Consolidated Statement of Receipts and Payments
For the year ended 30 June 2020

Particulars	Total 2019-2020	MRDI Operational	FOJO	TAF-CMSD	Internews (SIMB)	Internews (IERTIMCS)	TAF-IGTOFI	UNICEF PHASE II	MUF-BGBS	MUF-AWRAIB	MTB	City Bank	HSBC PHASE III	CSR	Gaon Swapna
	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT	BDT
Opening Balance															
Cash in hand	27,514	7,589	-	-	-	-	-	-	10,000	5,000	-	-	-	-	4,925
Cash at bank	9,297,612	698,157	2,921,780	6,314	3,461	-	-	1,059,457	881,148	451,224	1,476,698	1,355,685	262,006	164,673	17,009
	9,325,126	705,746	2,921,780	6,314	3,461	-	-	1,059,457	891,148	456,224	1,476,698	1,355,685	262,006	164,673	21,934
Receipts															
Donor Fund Received	44,218,022	1,659,565	22,017,901	-	45,207	2,311,358	1,914,198	4,941,127	8,092,363	71,178	1,035,000	-	1,280,125	850,000	-
Fund from other source	202,760	-	-	-	-	-	-	-	-	-	-	-	-	202,760	-
Encashment of FDR	2,003,770	1,753,550	-	-	-	-	-	-	-	-	-	-	-	-	250,220
Receipts against receivables from donor	575,890	-	-	575,890	-	-	-	-	-	-	-	-	-	-	-
Realization of Advance and Prepayments	299,310	239,518	30,000	-	-	-	-	-	4,400	-	-	25,392	-	-	-
Interest on Project Bank Account	270,977	-	73,826	-	-	3,215	5,982	33,435	27,756	-	66,290	10,084	13,976	-	36,413
Loan from Executive Director	250,000	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Reimbursement of cost from project	222,270	222,270	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Gaon Swapna Products	89,251	-	-	-	-	-	-	-	-	-	-	-	-	-	89,251
Reimbursement of cost against MRDI writing pad, folder & booklets	53,800	53,800	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Bank Deposits	21,333	21,333	-	-	-	-	-	-	-	-	-	-	-	-	-
Sales of old newspaper & scrap goods (Miscellaneous)	27,142	27,142	-	-	-	-	-	-	-	-	-	-	-	-	-
Previous year's adjustment account	9,000	9,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Directors entry fees & subscription	5,100	5,100	-	-	-	-	-	-	-	-	-	-	-	-	-
Overhead/organizational Cost from Project	3,205,677	3,205,677	-	-	-	-	-	-	-	-	-	-	-	-	-
	51,454,302	7,446,955	22,121,727	575,890	45,207	2,314,573	1,920,180	4,974,562	8,124,519	71,178	1,101,290	35,476	1,294,101	1,052,760	375,884
	60,779,428	8,152,701	25,043,507	582,204	48,668	2,314,573	1,920,180	6,034,019	9,015,667	527,402	2,577,988	1,391,161	1,556,107	1,217,433	397,818
Payments															
Programme Cost	20,887,210	488,443	7,894,185	-	23,192	197,671	78,255	2,500,937	4,858,294	389,222	1,563,184	1,317,945	499,882	1,076,000	-
Contribution to Projects	367,850	367,850	-	-	-	-	-	-	-	-	-	-	-	-	-
Salary and Benefits	22,454,860	3,679,524	10,145,162	-	-	970,462	1,173,581	2,556,379	2,518,777	92,851	878,124	-	440,000	-	-
Office Rent	2,305,477	-	210,000	-	-	775,584	322,920	430,353	540,000	26,620	-	-	-	-	-
Audit fees & other professional fees	202,980	52,980	150,000	-	-	-	-	-	-	-	-	-	-	-	-
Transportation and Conveyance	583,684	401,519	110,216	-	-	-	20,000	18,000	30,761	3,188	-	-	-	-	-
Utility	157,752	75,752	-	-	-	-	24,000	25,000	33,000	-	-	-	-	-	-
Repair and Office Maintenance	183,285	168,594	-	-	-	-	-	-	14,653	38	-	-	-	-	-
Office Service Charges	90,000	90,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Phone, Fax, Internet, Postage	288,922	215,922	-	-	-	-	24,000	25,000	24,000	-	-	-	-	-	-
Printing and Stationery & supplies	116,850	56,596	-	-	-	-	9,000	18,000	32,549	705	-	-	-	-	-
Purchase of Fixed Assets	1,682,718	152,409	1,392,016	-	-	-	71,153	-	67,140	-	-	-	-	-	-
Deferred expenditure for International Travel	688,275	-	688,275	-	-	-	-	-	-	-	-	-	-	-	-
Payment of Outstanding Liabilities	1,097,727	417,312	-	581,877	22,630	-	-	-	-	-	39,908	-	-	-	36,000
Donation and Assistance	350,000	350,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Advance and Prepayments	467,609	439,518	25,800	-	-	-	-	-	-	-	2,291	-	-	-	-
Newspaper & periodicals	85,790	85,790	-	-	-	-	-	-	-	-	-	-	-	-	-
Investment in FDR	84,318	-	-	-	-	-	-	-	-	-	60,266	-	-	-	24,052
Staff Group Health Insurance Premium	71,386	71,386	-	-	-	-	-	-	-	-	-	-	-	-	-
Bank Charges	70,051	28,690	10,008	327	2,846	635	575	3,600	3,830	2,750	8,145	3,915	3,480	1,250	-
Reimbursable Cost from Project	16,500	16,500	-	-	-	-	-	-	-	-	-	-	-	-	-
Income Tax Paid in advance	11,517	2,390	-	-	-	-	-	-	-	-	-	-	-	476	8,651
Purchase of Gaon Swapna Products	63,340	-	-	-	-	-	-	-	-	-	-	-	-	-	63,340
Gaon Swapna operational expenses	21,180	-	-	-	-	-	-	-	-	-	-	-	-	-	21,180
Lease payment-office rent	877,480	877,480	-	-	-	-	-	-	-	-	-	-	-	-	-
Overhead/organizational Cost to MRDI	3,205,677	-	2,955,334	-	-	44,014	-	-	-	12,028	-	69,301	-	125,000	-
	56,432,438	8,038,655	23,580,996	582,204	48,668	1,988,366	1,723,484	5,577,269	8,123,004	527,402	2,551,918	1,391,161	943,362	1,202,726	153,223
Closing Balance															
Cash in hand	23,834	12,622	-	-	-	-	-	-	7,992	-	-	-	-	-	3,220
Cash at Bank	4,323,156	101,424	1,462,511	-	-	326,207	196,696	456,750	884,671	-	26,070	-	612,745	14,707	241,375
	4,346,990	114,046	1,462,511	-	-	326,207	196,696	456,750	892,663	-	26,070	-	612,745	14,707	244,595
	60,779,428	8,152,701	25,043,507	582,204	48,668	2,314,573	1,920,180	6,034,019	9,015,667	527,402	2,577,988	1,391,161	1,556,107	1,217,433	397,818



Management and Resources Development Initiative

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