

**Increasing the effective use of the Right to Information Law by media and civil society**  
**Approved Budget for the period from November 2019 to February 2021**

Sl.	Description	Units	# of Units	Unit Cost in Taka	Total Cost in Taka	Total Cost in USD
<b>1.0</b>	<b><i>In-house training on RTI for journalists (6 Training)</i></b>					
1.01	Honorarium for Resource persons	2 days x 3 sessions x 6 Training	36	5,000	180,000	2,142.86
1.02	Venue & Sound	2 days (Average) x 6 Training	12	17,500	210,000	2,500.00
1.03	Information kit (Jute bag, writing pad, pen, & information material)	18 sets x 6 Training	108	525	56,700	675.00
1.04	Food for participants	20 persons x 2 days x 6 Training	240	900	216,000	2,571.43
1.05	Travel for the participants	9 persons x 6 Training	54	2,000	108,000	1,285.71
1.06	Accommodation & per diem for the correspondent (lumpsum)	9 persons x 3 days x 6 Training	162	1,500	243,000	2,892.86
1.07	Conveyance & incidental for participants of Dhaka	3 persons x 6 Training x 2 days	36	2,016	72,576	864.00
1.08	Digital Banner	1 unit x 6 Training	6	2,000	12,000	142.86
1.09	Certificate for participants	Package x 6 Training	6	5,500	33,000	392.86
1.10	Equipment rental (Laptop & multimedia)	2 days x 6 Training	12	6,900	82,800	985.71
	<b><i>Sub-total: for 1 in-house Training</i></b>				<b>1,214,076</b>	<b>14,453.29</b>
<b>1.2</b>	<b><i>Participatory workshop on RTI (3 Workshop)</i></b>					
1.2.1	Honorarium for Paper presenter	1 person x 3 Workshop	3	15,000	45,000	535.71
1.2.2	Venue & Sound (YWCA, Iqbal Road, Dhaka)	1 day x 3 Workshop	3	17,500	52,500	625.00
1.2.3	Information kit (Jute folder, writing pad, pen & information material)	25 sets x 3 Workshop	75	500	37,500	446.43
1.2.4	Food for participants	25 persons x 3 Workshop	75	900	67,500	803.57
1.2.5	Travel for participants outside Dhaka (lumpsum)	20 persons x 2 ways x 3 Workshop	120	1,000	120,000	1,428.57
1.2.6	Accommodation & per diem for participants outside Dhaka (lumpsum)	20 persons x 2 days x 3 Workshop	120	2,500	300,000	3,571.43
1.2.7	Digital Banner	1 unit x 3 Workshop	3	2,000	6,000	71.43

1.2.8	Equipment rental (Laptop & multimedia)	1 days x 3 Workshop	3	6,900	20,700	246.43
	<b>Sub-total:</b>				<b>649,200</b>	<b>7,728.57</b>
<b>1.3</b>	<b>National Consultation in Dhaka</b>					
1.3.1	Honorarium for Moderator	lumpsum	1	15,000	15,000	178.57
1.3.2	Honorarium for paper presenter	lumpsum	1	20,000	20,000	238.10
1.3.3	Honorarium for panel discussant	lumpsum	5	5,000	25,000	297.62
1.3.4	Venue & Sound (The Daily Star)	1 event	1	46,000	46,000	547.62
1.3.5	Information kit (Jute bag, writing pad, pen & information material)	35 sets	35	500	17,500	208.33
1.3.6	Food for participants (Tea & lunch)	40 persons	40	1,100	44,000	523.81
1.3.7	Travel for participants of outside Dhaka	20 persons x 2 ways	40	1,000	40,000	476.19
1.3.8	Accommodation & Daily allowance for participants of outside Dhaka	20 persons x 2 days	40	2,500	100,000	1,190.48
1.3.9	Digital Banner	1 unit	1	2,000	2,000	23.81
1.3.10	Equipment rental (Laptop & multimedia)	1 day	1	6,900	6,900	82.14
	<b>Sub-total:</b>				<b>316,400</b>	<b>3,766.67</b>
<b>1.4</b>	<b>Report Compilation</b>					
1.4.1	Honorarium for Editor for report editing	1 person	1	50,000	50,000	595.24
	<b>Sub-total</b>				<b>50,000</b>	<b>595.24</b>
<b>1.5</b>	<b>Open Data Survey</b>					
1.5.1	Lead Researcher	1 Person x 40 days	40	10,000	400,000	4,761.90
1.5.2	Co-Researcher	1 Person x 150 days	150	3,000	450,000	5,357.14
1.5.3	Training for Co-Researcher	Lump sum x 1 training	1	25,000	25,000	297.62
	<b>Focus Group Discussion &amp; Key Informant Interview</b>					
1.5.4	Food for FGD	Per person	15	500	7,500	89.29
1.5.5	Stipends for participants	Per person	10	3,500	35,000	416.67
1.5.6	Information kit	Per set	15	200	3,000	35.71
1.5.7	Honorarium for Key Informant Interviewers	Per person	5	5,000	25,000	297.62
	<b>Methodology review meeting</b>					

1.5.8	Venue & sound (Half day)	Per meeting	1	35,000	35,000	416.67
1.5.9	Food for Meeting	Per person	25	1,200	30,000	357.14
1.5.10	Local Experts	Per person	10	5,000	50,000	595.24
1.5.11	Information kit	Per set	25	200	5,000	59.52
	<b>Sub-total</b>				<b>1,065,500</b>	<b>12,684.52</b>
<b>1.6</b>	<b><i>Training Curriculum Localization</i></b>					
1.6.1	Honorarium for lead expert	1 person x 30 days	30	7,500	225,000	2,678.57
1.6.2	Honorarium for Curriculum reviewer	1 person x 10 days	10	10,000	100,000	1,190.48
1.6.3	Design & Printing of curriculum	25 copy lump sum	1	50,000	50,000	595.24
	<b>Sub-total:</b>				<b>375,000</b>	<b>4,464.29</b>
<b>1.7</b>	<b>Residential Data Journalism Bootcamps for Journalists (four 4-day bootcamps, 12 participants)</b>					
1.7.1	Honorarium for Local Facilitator	4 days x 4 bootcamp	16	25,000	400,000	4,761.90
1.7.2	Honorarium for Resource persons	4 days x 4 bootcamp	16	7,500	120,000	1,428.57
1.7.3	Transportation for resource persons & programme staffs to workshop location	2 vehicles X 4 days X 4 bootcamps	32	6,000	192,000	2,285.71
1.7.4	Transportation for participants to workshop location	2 vehicles x 2 times x 4 bootcamp	16	6,000	96,000	1,142.86
1.7.5	Information kit (Bag, writing pad, pen & information material)	15 set x 4 bootcamp	60	1,000	60,000	714.29
1.7.6	Venue (With sound system & other facilities) Hope foundation, Savar	4 days x 4 bootcamp	16	20,000	320,000	3,809.52
1.7.7	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	18 person x 4 days x 4 bootcamp	288	1,900	547,200	6,514.29
1.7.8	Travel for participant from outside Dhaka towards MRDI	12 persons x 2 ways x 4 bootcamp	96	1,500	144,000	1,714.29
1.7.9	Accommodation at workshop venue	18 persons x 4 days x 4 bootcamp	288	2,250	648,000	7,714.29

1.7.10	Per diem for participant from outside Dhaka (before & after bootcamp)	12 persons x 4 days x 4 bootcamp	192	1,500	288,000	3,428.57
1.7.11	Incidental for participants from outside Dhaka	12 persons x 4 days x 4 bootcamp	192	2,000	384,000	4,571.43
1.7.12	Banner	Per bootcamp	4	3,000	12,000	142.86
1.7.13	Stationery	Per bootcamp	4	5,000	20,000	238.10
1.7.14	Certificate	Per bootcamp	4	5,500	22,000	261.90
1.7.15	Laptop for participants in class room Use	12 laptop x 4 days x 4 bootcamp	192	1,725	331,200	3,942.86
1.7.16	Service & support in Training venue	Per bootcamp	4	10,000	40,000	476.19
	<b>Sub-total:</b>				<b>3,624,400</b>	<b>43,147.62</b>
<b>1.8</b>	<b>Data Journalism Fellowship</b>					
1.8.1	Stipend for fellows	12 person X 3 months	36	20,000	720,000	8,571.43
1.8.2	Honorarium for mentor	4 persons X 3 months	12	40,000	480,000	5,714.29
	<b>Sub-total</b>				<b>1,200,000</b>	<b>14,285.71</b>
<b>1.9</b>	<b>Regional conference on investigative journalism</b>					
1.9.1	Venue (With sound system & other facilities) Hope foundation, Savar	1 Conference x 2 days	2	40,000	80,000	952.38
1.9.2	Accommodation for participants at workshop venue	56 persons x 2 days	112	2,250	252,000	3,000.00
1.9.3	Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)	60 person x 2 days x 1 conference	120	1,900	228,000	2,714.29
1.9.4	Information kit (Bag, writing pad, pen & information material)	Per set	70	1,500	105,000	1,250.00
1.9.5	Transportation for experts & programme staffs to workshop location	4 vehicles X 2 days x 1 conference	8	6,000	48,000	571.43
1.9.6	Transportation for participants to workshop	8 vehicles x 2 times x 1 conference	16	6,000	96,000	1,142.86
1.9.7	Honorarium for Moderator	1 person x 2 days	2	25,000	50,000	595.24
1.9.8	Local Investigative Journalism Expert	Per person	12	7,500	90,000	1,071.43

1.9.9	International Travel for foreign expert	Per round trip	4	54,600	218,400	2,600.00
1.9.10	Per diem for foreign	4 persons x 5 days	20	5,040	100,800	1,200.00
1.9.11	Surface Travel for foreign expert	4 trips	4	4,250	17,000	202.38
1.9.12	Accommodation for foreign expert	4 persons x 4 nights	16	8,400	134,400	1,600.00
1.9.13	VISA Fee for foreign expert	Per person	4	16,800	67,200	800.00
1.9.14	Travel for participant from outside Dhaka	2 trip x 46 person	92	1,000	92,000	1,095.24
1.9.15	Per diem for participant from outside Dhaka	46 persons x 2 days	92	1,500	138,000	1,642.86
1.9.16	Incidental for participants	46 persons x 2 days	92	2,000	184,000	2,190.48
1.9.17	Venue decoration & Banner	Per conference	1	30,000	30,000	357.14
1.9.18	Stationery & supplies	Per conference	1	10,000	10,000	119.05
1.9.19	Invitation, press coordination and media	Per conference	1	100,000	100,000	1,190.48
1.9.20	Service & support in Training venue	Per conference	1	10,000	10,000	119.05
	<b>Sub-total:</b>				<b>2,050,800</b>	<b>24,414.29</b>
<b>1.10</b>	<b>Programme Personnel</b>					
1.10.1	Team leader (Partial)	Tk. 44,212 x 8.5 Month + 72,950 x 8.5 month	17	58,581	995,877	11,855.68
1.10.2	Training and Workshop Co-ordinator	Tk. 30,900 x 8.5 month + Tk. 42,240 x 8.5 month	17	36,570	621,690	7,401.07
1.10.3	Programme officer (Fulltime, Including festival allowance)	10.5 months	10.5	37,272	391,356	4,659.00
1.10.4	Finance personnel (Partial)	Tk. 39,060 x 8.5 month + Tk. 54,450 x 8.5 month	17	46,755	794,835	9,462.32
	<b>Sub-total:</b>				<b>2,803,758</b>	<b>33,378.07</b>
<b>1.11</b>	<b>Project office</b>					
1.11.1	Office Rent (Partial of Total Tk. 300,150)	Tk. 96,948 x 8= Tk. 775,584+ Tk. 60,030 x 8= Tk. 480,240	16	78,489	1,255,824	14,950.29
	<b>Sub-total:</b>				<b>1,255,824</b>	<b>14,950.29</b>
	<b>Total Programme Cost</b>				<b>14,604,958</b>	<b>173,868.55</b>
<b>1.12</b>	<b>Project Management cost</b>					

1.12.1	Local Conveyance	(Nov-19-Feb 2021) 16 month	16	5,000	80,000	952.38
1.12.2	1.8.3 Communication	(Nov-19-Feb 2021) 16 month	16	1,300	20,800	247.62
1.12.3	1.8.4 Utilities	(Nov-19-Feb 2021) 16 month	16	1,300	20,800	247.62
1.12.4	1.8.5 Stationery & supplies	(Nov-19-Feb 2021) 16 month	16	5,000	80,000	952.38
1.12.5	1.8.6 Facility Charges	(Nov-19-Feb 2021) 16 month	16	9,100	145,600	1,733.33
1.12.6	1.8.7 Finacial service charges	(Nov-19-Feb 2021) 16 month	16	1,941	31,056	369.71
1.12.7	Project Management Cost	Per month			762,288	9,074.86
	<b>Sub-total:</b>				<b>1,140,544</b>	<b>13,577.90</b>
	<b>Total Project Cost</b>				<b>15,745,502</b>	<b>187,446.45</b>