

website: [www.bangladesh-bank.org](http://www.bangladesh-bank.org)  
[www.bangladeshbank.org.bd](http://www.bangladeshbank.org.bd)

**Department of Off-site Supervision  
Bangladesh Bank  
Head Office  
Dhaka**

**DOS Circular Letter No. 16**

**Date: 20 December, 2010**

**Chief Executive/Managing Director**  
All Scheduled Banks in Bangladesh

Dear Sir,

**Establishing separate ‘CSR desk’ in banks**

For the purpose of furnishing up-to-date information to Bangladesh Bank on CSR initiatives/activities as well as maintaining proper communication and liaison with all concerned, banks are required to have a separate focal/contact point.

You are, therefore, advised to establish a separate ‘**CSR desk**’ in your bank as a focal/contact point.

Please acknowledge receipt.

Yours sincerely,

Sd/-  
(Sultan Ahmed)  
General Manager  
Phone: 7120376